



Making a difference...together

**REPORT TO PORT RENFREW UTILITY SERVICES COMMITTEE
MEETING OF MONDAY, OCTOBER 22, 2012**

SUBJECT **REQUEST FOR INCLUSION OF A PROPERTY IN THE PORT RENFREW
STREET LIGHTING LOCAL SERVICES AREA**

ISSUE

The new Port Renfrew fire station at 6637 Deering Road is serviced by street lighting and requires inclusion in the Port Renfrew street lighting local service area.

BACKGROUND

The property on which the new Port Renfrew fire station sits is within the Port Renfrew water, fire protection, sewer and solid waste service areas, but not the street lighting service area. The building was granted an Occupancy Permit and the fire station is now fully functional.

The request for inclusion of Lot 1, Section 36, Township 13, Renfrew Land District, Plan VIP59967 into the street lighting local service area is by the Capital Regional District (CRD), owner of the property.

In order to include the property, Bylaw No. 3861, "Port Renfrew Street Lighting Local Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 2, 2012" has been prepared (Attachment 1).

ALTERNATIVES

1. That the Port Renfrew Utility Services Committee recommend to the CRD Board that Bylaw No. 3861, "Port Renfrew Street Lighting Local Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 2, 2012" be introduced, and read a first time, read a second time and read a third time.
2. That the Port Renfrew Utility Services Committee receive this report and request further information from staff.

IMPLICATIONS

There will be minimal administration costs to the existing participants of the Port Renfrew street lighting local service resulting from the inclusion of the property into the service area. Until the property is included in the service area, user fees cannot be collected.

CONCLUSION

The property currently remains outside, but adjacent to the Port Renfrew street lighting service area. The inclusion of Lot 1, Section 36, Township 13, Renfrew Land District, Plan No. VIP59967, in the Port Renfrew street lighting local service area will benefit the existing participants as user fees could then be collected for services already provided. The property is currently within the water, sewer, fire and solid waste service areas and is subject to all applicable user fees within each corresponding bylaw.

Parcel taxation is exempt, being that this is a CRD owned property, however, user fees would be imposed as there is sufficient benefit to the parcel to warrant collection. The Port Renfrew street lighting local service establishing bylaw must be amended to include the single parcel into the service area to ensure that annual sewer use fees can be recovered.

RECOMMENDATION

That the Port Renfrew Utility Services Committee recommend to the CRD Board that Bylaw No. 3861 "Port Renfrew Street Lighting Local Services Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 2, 2012" be introduced, and read a first time, read a second time and read a third time.

Tim Tanton, P.Eng.
Senior Manager, Infrastructure Engineering

Ted Robbins, B.A., C.Tech.
A/General Manager, Integrated Water Services
Concurrence

Kelly Daniels
CAO Concurrence

COMMENTS

GP:ls
Attachments: 2