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**REPORT TO PORT RENFREW LOCAL SERVICES COMMITTEE
MEETING OF THURSDAY 17 SEPTEMBER 2009**

SUBJECT PORT RENFREW SOLID WASTE TRANSFER STATION CAPITAL WORKS UPDATE

PURPOSE

To provide the Port Renfrew Local Services Committee (PRLSC) an update of the capital works to the solid waste transfer station.

BACKGROUND

The works, as approved by the PRLSC, was divided into two distinct scopes of work, each with an assigned budget. The major works included rock removal, wall construction, re-grading of the site and new fencing, with an approved budget of \$61,000. The lesser works consisted of the upgrade of services for the on-site attendant trailer, with an approved budget of \$10,000. The tendered work started in early June 2009 and was substantially completed by 12 June. Fencing was substantially completed in late July with electrical upgrades and asphalt paving work anticipated for later in the year.

An issue regarding secure placement of bin rails has occurred due to the difficult topography and rock strata on the site. Additional grading works have been performed in preparation of final pinning of the plastic bin's rails by the contracted hauler, Boon's Bin Boy Services Inc.

Capital Regional District (CRD) Solid Waste Division recycling staff have also been working with the site attendant in the establishment of a hazardous waste drop-off facility for used motor oil and other materials banned from the solid waste stream. Additional containers and signage will be provided at no cost to the local service as the works are being funded through the CRD Recycling Program.

ALTERNATIVES

1. That the Port Renfrew Local Services Committee receive this report for information.
2. That the Port Renfrew Local Services Committee receive this report for information and request further information from staff.

FINANCIAL IMPLICATIONS

The anticipated cost to complete the overall capital works is estimated at \$71,000. The committed cost to date, including staff support, is \$70,571.81, which leaves approximately \$4,526.32 (includes Telus \$1,000 donation and GST rebates) available in the budget as a contingency (Attachment 1).

Should the community request full asphalt paving of the site, the available options are to either authorize borrowing of approximately \$3,000 and use all available uncommitted funds, or wait until the reserve fund is sufficient to undertake the \$11,000 works in the future. The reserve fund currently contains approximately \$3,800 of uncommitted funds.

SUMMARY

The works will be completed within the approved budget of \$71,000. Additional asphalt paving may be considered in the future to seal all gravel surfaces for ease of snow removal. The reserve fund currently contains approximately \$3,800 of uncommitted funds.

RECOMMENDATION

That the Port Renfrew Local Services Committee receive this report for information.



Gary Pleven, ASCT
Engineering Technician 5

GP:ls
Attachment: 1

ATTACHMENT 1.

TOTAL ANTICIPATED COSTS FOR CAPITAL WORKS AT PORT RENFREW REFUSE TRANSFER STATION.

PORT RENFREW REFUSE TRANSFER SITE CAPITAL WORKS 2009 BUDGETTED WORKS \$61,000 (Phase 1)

PO#	ORDER	PAID	DESCRIPTION OF WORKS	CONTRACTOR/SUPPLIER	NET COST	GST	PST	TOTAL
	Apr-10	Jun-29	Courier Svcs: tendering	UPS	\$11.09	\$0.55	\$0.00	\$11.64
71226	Mar-31	Apr-20	Investigative machine work	Majack Lumber	\$665.00	\$33.25	\$0.00	\$698.25
n/a	Apr-14	Apr-27	Building/Plumbing permit	CRD Building Svcs	\$614.00	\$30.70	\$0.00	\$644.70
71227	May-07	Jun-22	Steel rails (4) for bin travel	Wilkinson Steel	\$2,724.22	\$136.21	\$178.22	\$3,038.65
71229	May-08	Aug-31	Fencing and pipe rails	Tower Fence	\$8,080.00	\$404.00	\$0.00	\$8,484.00
71230	Apr-28	Jul-08	Contracted tendered works	CHEW Excavating Ltd.	\$27,800.00	\$1,390.00	\$0.00	\$29,190.00
71230	Jun-01	Jul-08	Extra Authorized works CHEW.	CHEW Excavating Ltd.	\$1,292.47	\$64.62	\$0.00	\$1,357.09
71230	Jun-01	Jul-08	Telus driveway drainage work	CHEW Excavating Ltd.	\$1,000.00	\$50.00	\$0.00	\$1,050.00
71232	Jul-30	Aug-31	Gravel ramp and rail setting	Majack Lumber	\$1,680.00	\$84.00	\$0.00	\$1,764.00
	TBD		asphalt paving of approaches and d/w ramp	TBD	\$8,500.00	\$425.00	\$0.00	\$8,925.00
	TBD		Rotation of bin hatches and rail securing.	Bin Boy Svcs.	\$2,000.00	\$100.00	\$0.00	\$2,100.00
Totals					\$54,366.78	\$2,718.33	\$178.22	\$57,263.33

SITE SERVICING FOR ATTENDANT SITE UTILITY UPGRADE: PORT RENFREW REFUSE TRANSFER SITE BUDGETTED WORKS \$10,000 (Phase 2)

PO#	ORDER	PAID	DESCRIPTION OF WORKS	CONTRACTOR/SUPPLIER	NET COST	GST	PST	TOTAL
71228	May-07	Jun-15	500 gallon poly tank (SS utility)	Andrew Sheret	\$1,004.00	\$50.20	\$54.53	\$1,108.73
	Jun-01	Jul-08	Plumbing Services: H2O and tank install	CHEW Excavating Ltd.	\$2,138.90	\$106.95	\$0.00	\$2,245.85
6130340	Jul-03	Jul-03	Meter setting and parts	CRD Stores	\$482.55	\$24.12	\$0.00	\$506.67
	Jun-01	Jul-08	Hydro/Telus Services: conduit installation	CHEW Excavating Ltd.	\$1,970.52	\$98.53	\$0.00	\$2,069.05
	TBD		Electrical upgrade to 80 amps. (estim.)	TBD	\$2,000.00	\$100.00	\$0.00	\$2,100.00
Totals					\$7,595.97	\$379.80	\$54.53	\$8,030.30

Total both phases:

					\$61,962.75	\$3,098.13	\$232.75	\$65,293.63
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Internal charges	Description of Support Service	Cost
CE:229.4001.40	Design and office/contract administration	\$2,591.89
CE:229.4001.42	Drafting services	\$1,241.63
CE:229.4001.66	Project management and field inspection	\$1,444.66
Total internal costs		\$5,278.18

Not yet completed.
Anticipated costs to complete.

TOTAL APPROVED BUDGET	\$71,000.00
TOTAL CONTRACTED WORKS	\$65,293.63
TOTAL INTERNAL COSTS	\$5,278.18
Total costs to date	\$70,571.81
BALANCE AVAILABLE	\$428.19
GST REBATE BACK TO BUDGET	\$3,098.13
\$1000 telus driveway donation	\$1,000
CARRY FORWARD (-)	\$4,526.32 available for contingency

includes PST/GST if applicable

GST credit paid back to capital budget

To date 17 September, 2009