

**REPORT TO PORT RENFREW LOCAL SERVICES COMMITTEE
MEETING OF THURSDAY 22 JANUARY 2009**

SUBJECT **PORT RENFREW SOLID WASTE TRANSFER STATION – RENEWAL OF LICENCE
OF USE BY TELUS COMMUNICATIONS INC.**

PURPOSE

To seek approval from the Port Renfrew Local Services Committee (PRLSC) for Capital Regional District (CRD) staff to proceed with renewal of a Licence of Use agreement between the CRD and Telus Communications Inc. (Telus) originally completed in 2004 for the company's access to their telephone communication site over the transfer station property.

BACKGROUND

The PRLSC recommended the completion of a Licence of Use agreement between the CRD and Telus in 2004. The agreement provides for the company to use the access road over the transfer station site to access their equipment on the adjacent property. The term of the agreement was for five years and it expires on 30 April 2009. The company, as per the agreement, has applied to renew the agreement for a further term of five years. The original agreement provided for an annual fee of \$300 per year payable in advance (\$1,500).

DISCUSSION

Considerations for renewal of the agreement would include future plans to upgrade or relocate the facility, annual costs and operating history. Staff are unaware of any issues arising out of the continued access over the site by Telus employees. It is also understood the committee favours making improvements to the site in the near term rather than plan for relocation of the site hence a further extension of the access agreement should not be problematic. The annual cost of \$300 would typically be adjusted due to increases in the consumer price index during the previous term of the agreement. This would suggest CRD would be seeking a new annual cost in the \$350 - \$400 range.

ALTERNATIVES

1. That the Port Renfrew Local Services Committee direct staff to renew the Licence of Use agreement for access over the Port Renfrew solid waste transfer station site with Telus Communications Inc. with similar terms and conditions as the present agreement but that the annual cost be levied for the agreement for a further five-year term commencing 01 May, 2009.
2. That the committee not support the renewal of the Licence of Use agreement between the Capital Regional District and Telus Communications Inc.

FINANCIAL IMPLICATIONS

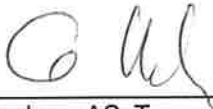
Payment for the access to the site would be received as a lump sum payment in 2009 and be credited to the solid waste 2009 budget.

SUMMARY

Telus Communications Inc. has requested renewal of a Licence of Use agreement which permits Telus staff and contractors to pass over the Port Renfrew solid waste transfer site for access to Telus equipment installed on a property adjacent to the site. The CRD, if agreeable to the committee, would renew the agreement for a further five-year term with similar conditions to the present agreement. CRD staff would seek an adjustment to the annual rate, based on the CPI increases during the previous term or the committee could identify a figure.

RECOMMENDATION

That the Port Renfrew Local Services Committee direct staff to renew the Licence of Use agreement for access over the Port Renfrew solid waste transfer station site with Telus Communications Inc. with similar terms and conditions as the present agreement but that the annual cost be levied for the agreement for a further five-year term commencing 01 May, 2009



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Local Services Engineering Coordinator