

**REPORT TO PORT RENFREW LOCAL SERVICES COMMITTEE
MEETING OF THURSDAY, 13 NOVEMBER 2007**

SUBJECT: **AWARD OF CONTRACT 07-1592
PORT RENFREW ROLL-OFF BIN HANDLING AND HAULING**

PURPOSE:

To seek committee approval for the award of Contract 07-1592, Port Renfrew Roll-off Bin Handling and Hauling.

BACKGROUND:

The Capital Regional District (CRD) operates the solid waste transfer station for the Port Renfrew Solid Waste Removal and Disposal service area. This transfer station facility was established when the Port Renfrew landfill was closed and operation of this facility is included in the CRD Solid Waste Management Plan.

Refuse, cardboard/mixed paper, plastic containers and scrap metal are collected and stored at the station in specially designed roll-off bins and then transported to Hartland landfill and designated recycling facilities within the Victoria area. The CRD owns and supplies the majority of the bins used in the operation with the contractor supplying the balance. Also included in the contract is the bin supply and annual removal of bulky materials.

DISCUSSION:

The current contract expires on 31 December 2007. Tenders to continue providing the service were called in October and three (3) submissions were received on 05 November 2007. Tendered amounts are total costs based on an estimated number of roll-off bins supplied and hauled over the three-year term of the contract.

<u>Company</u>	<u>Tendered Price (\$ per year)</u>	
Ellice Recycle Ltd.	\$128,631.00	(\$42,877 per year)
Alpine Disposal	\$103,296.74	(\$34,432 per year)
Bin Boy Services	\$ 61,533.00	(\$20,511 per year)

All tenders have been reviewed and checked for mathematical errors. The low tender from Bin Boy Services complies with the requirements of the tender and is within the budgeted amount of \$27,000 annually. The contract is for a term of three years, with the option for two, one-year extensions, and commences on 01 January 2008.

ALTERNATIVES

1. That the contract be awarded to the low tender, Bin Boy Services, in the amount of \$61,533.00.
2. That the contract not be awarded and work to continue and be provided without secured pricing. This does not follow Board policy for tendering work and could affect service levels at the transfer station. It is estimated that this option would be more expensive than the tendered prices.

FINANCIAL IMPLICATIONS

The annual estimated cost is \$20,500. The 2008 operating budget has been prepared based on an expenditure level of \$27,000.

RECOMMENDATION

That the Port Renfrew Local Services committee approve that:

1. Contract 07-1592, Port Renfrew Roll-Off Bin Handling and Hauling be awarded to Bin Boy Services for the tender amount of \$61,533.00; and
2. costs be charged to the 2008, 2009 and 2010 Port Renfrew solid waste operating budget.



John Craveiro, ASCT
Manager, Solid Waste Operations