

**REPORT TO PORT RENFREW LOCAL COMMUNITY SERVICES COMMITTEE  
MEETING OF THURSDAY, 12 JANUARY 2006**

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**SUBJECT**      TREE MEMORIAM – PORT RENFREW PARK

**PURPOSE**

To discuss the planting of a memorial tree in Port Renfrew Park.

**BACKGROUND**

The Juan de Fuca Electoral Area Parks and Recreation Commission received a letter from the Baird family requesting permission to plant a tree with a small plaque in Port Renfrew Park in memoriam of Myra Baird, a long time resident of Port Renfrew (attached). The commission has forwarded the matter to the Port Renfrew Local Community Services committee for review and recommendation (attached).

**DISCUSSION**

The Baird family requests direction on two matters:

- a) approval of planting of a tree and memorial plaque; and
- b) whether the Baird family or town employees (at the Baird family's expense) will undertake planting the tree and plaque mounting.

The Baird family indicates there is community support for planting a fruit tree in Myra Baird's memory. With respect to the actual work, because the tree will be placed in the Port Renfrew Park which falls within the purview of the Juan de Fuca Electoral Area Parks, it is recommended that Parks staff undertake the tree planting and plaque mounting in consultation with the family and that the family incur the expense related to the work. This is consistent with current Parks policy.

**FINANCIAL IMPLICATIONS**

Costs to be borne by the Baird family.

**RECOMMENDATION(S)**

That the Port Renfrew Local Community Services Committee give direction to the Juan de Fuca Electoral Area Parks and Recreation commission on whether:

- a) a tree be planted and a plaque placed in the Port Renfrew Park in memory of Myra Baird; and
- b) Juan de Fuca Parks staff undertake the work with the costs recovered from the Baird family.

  
Report Writer/Manager

  
General Manager Concurrence

COMMENTS



# COMMISSION MEMO

**To:** John Craveiro, ASCT  
Assistant Manager  
Environmental Services - Solid Waste Division

**From:** Larry Hutchings  
Parks & Recreation Manager

**Date:** November 14, 2005

**Re:** **Tree Memoriam**

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The Juan de Fuca Electoral Area Parks Commission received a request from resident Trevor Baird regarding planting a memoriam tree in Port Renfrew Park.

At their regular meeting of September 15, 2005 the Commission decided to refer the request to the Port Renfrew Local Services Committee, once elected, for review and recommendation.

Attached are copies of the letter from Trevor Baird, and a letter of response from the Commission.

Please bring forward this request to the Port Renfrew Local Services Committee for review and advise the Commission of the Committee's recommendation.

Thank you.

**Juan de Fuca Electoral Area Parks and Recreation Commission**  
**P.O. Box 421**  
**Sooke, BC V0S 1N0**  
**642-8000**

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September 21, 2005

Trevor Baird  
4141 Rockhome Gardens  
Victoria, BC V8X 5K4

Dear Mr. Baird:

**RE: REQUEST FOR TREE MEMORIAM**

Your correspondence of September 4, 2005 was received by the Juan de Fuca Electoral Area Parks Commission at their regular meeting of September 15, 2005.

The Commission advises that a new committee in Port Renfrew, called the Port Renfrew Local Services Committee, is due to be elected on October 29, 2005. Your request will be forwarded to this committee, and the committee will be asked to advise the Parks Commission accordingly.

Please feel free to call me at (250) 642-8000 if you have further questions or comments.

Yours truly,



Larry Hutchings  
Juan de Fuca Electoral Area Parks Commission

LP/cp

cc: Port Renfrew Local Services Committee

Trevor Baird  
4141 Rockhome Gardens  
Victoria, BC V8X 5K4

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September 4, 2005

Juan De Fuca Electoral Area  
Parks Commissions  
2168 Phillips Rd  
PO Box 421  
Sooke, BC V0S 1N0

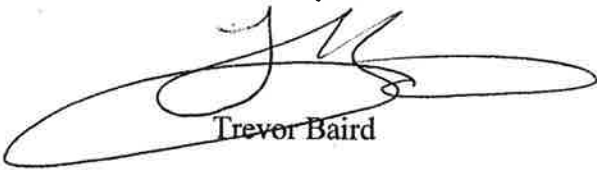
To Whom It May Concern:

My sister , Myra Baird, a long time resident of Port Renfrew, sadly passed away on November 15, 2004. After talking to residents of Port Renfrew and the family, it was suggested that we plant a tree and place a small plaque at the bottom of the tree in her memory.

We understand that we need to apply and obtain permission from the Juan De Fuca Electoral Area Parks Commission to make this happen. With that in mind, we are writing to you to ask permission to plant a tree in the town park. We had thought we would like it to be a fruit tree as it symbolizes "always giving back to the community" as Myra did. If possible, please relay to us specifications, i.e. types of trees and plaque mounting procedure and whether we are allowed to install it ourselves or town employees will do this at our expense.

We look forward to your response.

Sincerely,



Trevor Baird

