

Notice of Meeting and Meeting Agenda Planning, Transportation and Protective Services Committee

Wednesday, March 18, 2020

10:00 AM

6th Floor Boardroom

R. Windsor (Chair), K. Williams (Vice Chair), S. Brice, B. Desjardins, F. Haynes, M. Hicks,
C. McNeil-Smith, R. Mersereau, G. Orr, J. Ranns, G. Young, C. Plant (Board Chair, ex-officio)

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

[20-238](#) Minutes of the February 19, 2020 Planning, Transportation and Protective Services Committee Meeting.

Recommendation: That the minutes of the Planning, Transportation and Protective Services Committee meeting of February 19, 2020 be adopted as circulated.

Attachments: [Minutes - February 19, 2020](#)

4. Chair's Remarks

5. Presentations/Delegations

6. Committee Business

[20-182](#) Langford Regional Context Statement

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the City of Langford regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.

Attachments: [Staff Report: Langford Regional Context Statement](#)
[Appendix A: Langford's Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)

[20-184](#) Active School Travel Planning 2020-21 Selected Schools - Committee Update

Recommendation: The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the Active School Travel Planning 2020-21 Selected Schools - Committee Update report be received for information.

Attachments: [Staff Report: Active School Travel Planning 2020-21 Update](#)
[Appendix A: Applied School Selection Criteria](#)

[20-209](#) Previous Minutes of Other CRD Committees and Commissions for
Information

Recommendation: That the following minutes be received for information:
a) Development Planning Advisory Committee minutes - November 12, 2019

Attachments: [Minutes: Development Planning Advisory Ctte-Nov 12, 2019](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

Next Meeting: April 15, 2020

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.

Meeting Minutes

Planning, Transportation and Protective Services Committee

Wednesday, February 19, 2020

10:00 AM

6th Floor Boardroom

PRESENT

R. Windsor (Chair), K. Williams (Vice Chair), S. Brice, B. Desjardins, F. Haynes, M. Hicks, C. McNeil-Smith, R. Mersereau, G. Orr, J. Ranns (10:08 am), G. Young, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; E. Sinclair, Planner, Regional and Strategic Planning; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; J. Weightman, Planner, Regional and Strategic Planning; E. Gorman, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Director McNeil-Smith provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Williams, **SECONDED** by Director Desjardins,
That the agenda for the February 19, 2020 Planning, Transportation and Protective Services Committee meeting be approved.

CARRIED

3. Adoption of Minutes

There are no minutes as this is the first reconstituted Planning, Transportation and Protective Services Committee meeting.

4. Chair's Remarks

The Chair had no remarks.

5. Presentations/Delegations

- 5.1. [20-157](#) Delegation - Carol Pickup; Resident of Esquimalt: Re: Agenda Item 6.8. Background on Transportation Metrics - Community Needs Summary
- Carol Pickup spoke to Item 6.8. Background on Transportation Metrics - Community Needs Summary.

6. Committee Business

6.1. [20-042](#) 2020 Standing Committee Terms of Reference

K. Lorette introduced Item 6.1. Standing Committee Terms of Reference

Discussion ensued on the following:

- active advocacy role
- engagement with transportation planning occurring throughout the region

MOVED by Director Desjardins, **SECONDED** by Director Orr,
The Planning, Transportation and Protective Services Committee recommends to
the Capital Regional District Board:

**That the Planning, Transportation and Protective Services Committee Terms of
Reference be approved.**

CARRIED

Director Hicks left the meeting at 10:16 am.

6.2. [20-043](#) Highlands Regional Context Statement

K Lorette spoke to Items 6.2. - 6.6. Regional Context Statements

MOVED by Director Williams, **SECONDED** by Director Mersereau,
The Planning, Transportation and Protective Services Committee recommends to
the Capital Regional District Board:

**That the District of Highlands regional context statement be considered in
relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted
in accordance with the requirements of section 448 of the Local Government Act.**

CARRIED

6.3. [20-044](#) Saanich Regional Context Statement

MOVED by Director Haynes, **SECONDED** by Director Mersereau,
The Planning, Transportation and Protective Services Committee recommends to
the Capital Regional District Board:

**That the District of Saanich regional context statement be considered in relation
to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in
accordance with the requirements of section 448 of the Local Government Act.**

CARRIED

6.4. [20-045](#) Victoria Regional Context Statement

MOVED by Director Young, **SECONDED** by Director Mersereau,
The Planning, Transportation and Protective Services Committee recommends to
the Capital Regional District Board:

**That the City of Victoria regional context statement be considered in relation to
the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in
accordance with the requirements of section 448 of the Local Government Act.**

CARRIED

6.5. [20-108](#) Sidney Regional Context Statement

MOVED by Director McNeil-Smith, **SECONDED** by Board Chair Plant,
The Planning, Transportation and Protective Services Committee recommends to
the Capital Regional District Board:

That the Town of Sidney regional context statement be considered in relation to

the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
CARRIED

6.6. [20-109](#) Sooke Regional Context Statement

MOVED by Director Orr, **SECONDED** by Director Williams,
The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Sooke regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
CARRIED

6.7. [20-046](#) Bylaw No. 4328: Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019 - Comments Received and Referral

Discussion ensued on the following:
- CRD and Esquimalt staff discussions
- the requirement to align with RGS
- future implications and methodology of projections

Director Hicks rejoined the meeting at 10:24 am.
Director Plant left the meeting at 10:43 am.

MOVED by Director Williams, **SECONDED** by Director Mersereau,
The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:
a) That the consultation results on the proposed Regional Growth Strategy amendment be received;
b) That Bylaw No. 4328, “Capital Regional District Regional Growth Strategy Bylaw No. 1, 2018, Amendment Bylaw No. 1, 2019” be given first and second reading; and
c) That staff be directed to refer Bylaw No. 4328 on March 13, 2020 to municipal councils for acceptance as per section 436 of the Local Government Act.
CARRIED
OPPOSED: Director Desjardins

6.8. [20-047](#) Background on Transportation Metrics - Community Need Summary

K. Lorette spoke to Item 6.8. Background on Transportation Metrics - Community Need Summary

Discussion ensued on the following:
- implications of adopting higher targets
- the shift to electric vehicles
- shift in policies with an increase to active transportation
- timing of the Origin Destination Study
- consideration of e-bike growth

MOVED by Director Mersereau, **SECONDED** by Director Desjardins,
That the Background on Transportation Metrics - Community Need Summary report be received for information.

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no New Business.

9. Adjournment

**MOVED by Director Williams, SECONDED by Director Mersereau,
That the Planning, Transportation and Protective Services Committee meeting be
adjourned at 11:18 am.
CARRIED**

Chair

Recorder



Making a difference...together

REPORT TO PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE MEETING OF WEDNESDAY, MARCH 18, 2020

SUBJECT **Langford Regional Context Statement**

ISSUE SUMMARY

To review the City of Langford regional context statement (RCS) in relation to the Capital Regional District's (CRD) Regional Growth Strategy (RGS) Bylaw (Bylaw No. 4017).

BACKGROUND

On March 14, 2018 the CRD Board adopted the RGS, Bylaw No. 4017.

A RCS, adopted within a municipality's Official Community Plan (OCP), relates OCP provisions to the RGS. As per section 446 of the *Local Government Act* (the *Act*), an OCP in a municipality to which an RGS applies must include an accepted RCS. The *Act* requires that all municipal regional context statements be submitted to the Board within two years of RGS adoption. The *Act* also stipulates that upon receipt of a proposed RCS, the CRD Board must respond by resolution within 120 days to the municipal council to indicate whether or not it accepts the RCS. The Board is deemed to have accepted the RCS if it does not respond within the 120 day period.

On April 11, 2018, the CRD Board approved a framework to guide the evaluation of regional context statements.

On January 21, 2020, the City of Langford submitted a RCS for Board acceptance (see Appendix A). The RCS was prepared to reflect the content of the 2008 Langford OCP in relation to the 2018 RGS. The CRD Board has until May 19, 2020, to review and respond to the Langford RCS.

To date, Colwood, Esquimalt, Oak Bay, North Saanich, View Royal, Central Saanich, Highlands, Saanich, Victoria, Sidney and Sooke's RCSs have been accepted. Should this RCS be accepted, one RCS will remain to be processed. Given that all municipalities must submit a revised RCS within two years of adoption of the RGS, the deadline to receive RCSs is March 14, 2020. The Board then has 120 days to review an RCS.

Regional and Strategic Planning staff have evaluated the Langford RCS in accordance with the Board-approved "Regional Context Statement Framework". See Appendix B for a summary of the evaluation.

ALTERNATIVES

Alternative 1

The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

That the City of Langford regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the *Local Government Act*.

Alternative 2

The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

That the City of Langford regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and not be accepted in accordance with the requirements of section 448 of the *Local Government Act*.

Alternative 3

That the Langford Regional Context Statement report be referred back to staff for additional information based on Planning, Transportation and Protective Services Committee direction.

IMPLICATIONS

Intergovernmental Implications

Board acceptance of the RCS is a key RGS implementation tool as the context statement relates the RGS to a municipality's OCP. The OCP provides policies that guide decisions related to land use, infrastructure, mobility, housing, parks and other content under the authority of a local government.

Regional Growth Strategy Implications

Langford's proposed RCS generally captures relevant OCP content and identifies how the OCP relates to the RGS vision, population projections and objectives for growth management, environment and infrastructure, housing and community, transportation and economic development. Although the OCP has full sections on food systems and climate action, the RCS does not fully reflect the content of the OCP. The RCS demonstrates the relationship to the RGS that will work toward achieving the RGS vision and objectives.

The referral period for Board acceptance of a RCS is 120 days (May 19, 2020).

Alignment with Existing Plans & Strategies

The purpose of a RCS is to foster alignment between the RGS and municipal OCPs. Practically speaking, it can take time to achieve alignment, especially in cases where RGS content changes. While provincial legislation requires that RCS's be updated within two years of a new RGS, it also acknowledges that, in some cases, there will not be perfect alignment within those two years. Section 447 of the *Local Government Act* provides an opportunity for an OCP that is not consistent with the RGS to indicate how the municipality intends to ensure consistency over time. Langford has submitted a proposed RCS to fulfill its statutory obligation that the context statement be received by the CRD Board within two years of RGS adoption.

CONCLUSION

Provincial legislation requires that a municipal OCP contain an accepted RCS. Board acceptance of the RCS is a key tool for RGS implementation. Staff have reviewed Langford's proposed RCS in accordance with the Board-approved evaluation framework and found that most requirements were followed. Langford's RCS demonstrates a satisfactory relationship to the RGS and will work toward achieving RGS vision and objectives.

RECOMMENDATION

The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

That the City of Langford regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the *Local Government Act*.

Submitted by:	Emily Sinclair, MCIP, RPP, Senior Manager, Regional & Strategic Planning
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Langford's Regional Context Statement Referral

Appendix B: Regional Context Statement Evaluation



City of Langford
www.cityoflangford.ca

2020/01/21

Regional and Strategic Planning
Capital Regional District
625 Fisgard Street
Victoria BC V8W 1R7

Attention: Jeff Weightman, RPP, MCIP, PMP

Dear Mr. Weightman:

Subject: Bylaw 1862 Regional Context Statement – City of Langford

The City of Langford has given first reading to the subject bylaw on the 20th January 2020 and is now forwarding a copy of the Statement and Bylaw to you for review.

Please do not hesitate to contact Matthew Baldwin, Director of Planning at 250-478-7882 for any questions regarding this statement / bylaw.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Chapman'.

Suzette Chapman
Planning Assistant

Enclosure

Schedule A

“13.0 Regional and Inter-jurisdictional Cooperation

Langford’s imperative for this OCP is to harness development forces to contribute to sustainable and positive change.

As with many communities, the City of Langford exists as part of a community of communities. Most directly, this wider community is the fourteen municipalities and electoral areas that constitute the Capital Regional District (CRD) and which encompass the southern end of Vancouver Island. The City of Langford is also inextricably linked with the Province of British Columbia, Canada as a nation and the world, not only through a myriad of agreements and treaties, but also through our shared humanity and common objective of sustaining life on this fragile planet.

The City’s long-term prosperity is largely influenced by the relationships it maintains with other governments and jurisdictions. The City has a record of successful collaborations with other organizations, municipalities, first nations and senior levels of government, and intends to enhance existing relationships and forge new ones as required.

→ Inter-Municipal Cooperation

Objective 13.1 Develop strategies for the efficient co-delivery of services and programs.

Policy 13.1.1 As may be practical, seek opportunities to efficiently deliver programs and services with neighbouring municipalities. Specific areas may include, but are not limited to:

- i. Park acquisition and development;
- ii. Recreation programming;
- iii. Servicing (e.g. efficient, connected sewers, roads, energy systems or others);
- iv. Ongoing community planning;
- v. Greenhouse gas emissions reduction strategies, climate protection and/or climate adaptation;
- vi. Sharing and/or providing administrative support services;
- vii. Environmental initiatives such as creek and/or watershed enhancement;
- viii. Local economic development initiatives;

Objective 13.2 Implement regional-scale systems and programs.

Policy 13.2.1 The City recognizes the need for inter-municipal planning in areas such as transportation routes, settlement patterns and economic development. Inter-municipal co-operation and regional liaison on transportation issues such as public transit, road upgrades and the rapid-bus transit link between

major centres and the metropolitan core is vital to the design and planning process and should be retained on an ongoing basis.

Policy 13.2.2 Work with adjacent municipalities and other agencies to plan and develop a network of greenspace, trails and sidewalk connections between the urban areas of Colwood & Langford. This may include parks, natural areas, environmentally sensitive areas, trails as well as protected private open spaces and agricultural lands that have value as undeveloped open spaces.

→ Inter-Agency Cooperation

Objective 13.3 Broaden Involvement or Service Agencies in Community Planning.

Policy 13.3.1 Include other governments and/or non-governmental organizations in community development initiatives.

→ Regional Context Statement

“The purpose of the Regional Growth Strategy is to help realize the region’s vision, through the commitment of the Capital Regional District, the Juan de Fuca Electoral Area and local municipalities to guide growth and change toward common objectives.”

Objectives:

- *Significantly reduce community-based greenhouse gas emissions;*
- *Keep urban settlement compact;*
- *Protect the integrity of rural communities;*
- *Protect, conserve and manage ecosystem health;*
- *Deliver services consistent with RGS objectives;*
- *Create safe and complete communities;*
- *Improve housing affordability;*
- *Increase transportation choice;*
- *Strengthen the regional economy; and,*
- *Foster a resilient food and agriculture system.”*

(CRD Regional Growth Strategy, 2018)

The City of Langford was incorporated in 1992 and has been experiencing rapid growth and development since this time. This growth trajectory, while remarkable, is consistent with the CRD’s Regional Growth Strategy (RGS) and Langford’s municipal boundary has always been coincident with the Regional Urban Containment and Servicing Policy Area of the former RGS and the Urban Containment and Supply Area of the current RGS.

The Capital Regional District adopted its first regional growth strategy in 2003 and the City's first Regional Context Statement formed part of this Official Community Plan when this plan was written and adopted.

The current RGS was approved by the Board for the Capital Region in March 2018. A regional context statement identifies and defines the policy links that exist between an Official Community Plan and a Regional Growth Strategy as local planning and land use policies are expected to link with and work towards the goals and objectives established in the RGS.

Langford's Growth Management and Land Use Strategy (Map 2 of this OCP) is consistent with the Growth Management Concept Plan (Map 3A of the RGS) and the Settlement Concept – Detail (map 3B of the RGS). Within these three maps, one will find the hierarchy of settlement patterns with explain the place which Langford has at the heart of the West Shore and how the growth node centered on the City's City Centre designation is now and is expected to remain as a nucleus for development in the West Shore.

Population, Dwelling and Employment Projections

	2018			2038		
	Population	Dwellings	Employment	Population	Dwellings	Employment
Langford	38,300	20,700	13,300	65,800	29,400	20,200
CRD	392,100	172,300	211,100	478,500	218,200	261,100

Population Change 2018-2038

	Total Increase	% Change
Langford	27,500	71.8
CRD	86,400	22.0

Source: 2018 CRD Regional Growth Strategy

The population in the Capital Regional District (CRD) is anticipated to grow from 392,100 (2018 estimate) to 478,500 in 2038. As a key growth area in the region, the RGS anticipates that the City of Langford will accommodate 27,500 additional people in approximately 8,700 new dwellings in the same period. This translates to a population of over 65,800 by 2038.

In 2008, the Official Community Plan stated that some 22,000 new units, or 200% of long-term housing forecasts, were in various stages of approval (rezoned, development permits) or planning (OCP) and that the capacity for new housing still remained in abundance throughout the community. Since that time, growth and development have whittled away at this supply of zoned and developable land, as well as the capacity to absorb new growth. Within a few years, the City will likely reach the geographical extent of its growth and further growth will be then concentrated, as it has for the past decade, on in-fill or replacement development

A continued strong demand for traditional detached housing, proximity to new schools, and the availability of nearby parks and open spaces, will continue to draw new residents to Langford and the West Shore. It is possible, therefore, that population growth will exceed these projections.

The policy directions contained within this Official Community Plan align with the objectives of the RGS in the following specific ways:

Managing and Balancing Growth

13.4.1 Keep Urban Settlement Compact

The City of Langford's municipal boundary is coincident with the Urban Containment Boundary designated on Map 3a (Growth Management Concept Plan) of the RGS.

The Growth Management & Land Use Strategy Map of this OCP designates areas where growth is intended, controlled, or limited so as to ensure a compact urban settlement. Intended growth areas include a range of centres as land use designations (City Centre, Village Centres & Neighbourhood Centres). Centres are defined by the 5- or 10-minute walkshed that will accommodate a wide range of uses, including residential, commercial, industrial, institutional and park/open space. Other intended growth areas include Mixed-use Employment Centres, where creative infill or redevelopment of housing is encouraged and Business or Light Industrial Centres where business uses are encouraged. The City Centre and the Mixed-use Employment Centre that includes Westshore Town Centre constitute a 'sub-regional node' in the RGS Map 3b (Settlement Concept - Detail) in Langford. Other identified nodes include Westhills and Olympic View. The RGS does not preclude the further development of service nodes in Langford.

Section 3.0 (Our Sustainable City) of this OCP includes detailed policies for each land use designation that focuses on supporting a nodal pattern of development, transit supportive development and infill development.

Langford will assist the CRD in meeting the 2038 target in the RGS, with respect to managing and balancing growth, as all new development in Langford will be within the Urban Containment Policy Area.

13.4.2 Protect the Integrity of Rural Communities

Council will consider development in rural parts of the City if it is in the community interest subject to detailed policies that take into account local values, rural and agricultural viability and the need for housing and parkland when making decisions. Rural/Rural policies of the RGS do not apply to the City of Langford as the City is entirely within the Urban Containment Boundary identified on Map 3a of the RGS.

Areas in the City with the designation of Capital Green Lands Policy Area are park and recreation space.

Areas in the City with the designation of Renewable Resource Lands are within the Provincial Agriculture Land Reserve.

Section 4.0 (Our Natural Setting, Parks & Open Spaces) of this OCP seeks to reinforce and enhance the recreational and environmental value of treed areas, lakes, streams and open space systems, which is consistent with Policy 1.2 of the RGS.

The policies of this OCP with respect to patterns of compact urban settlement within the Urban Containment Boundary should alleviate the pressure to develop areas designated rural/rural residential in the RGS that occur within other municipalities within the region.

Environment and Infrastructure

13.4.3 Protect, Conserve and Manage Ecosystem Health

The City's environmental development permit guidelines are in place to protect environmental features on public and private property, including wetlands, watercourses, lakes, sensitive plant communities, steep sloping terrain and natural heritage features.

The City recognizes the Regional Trail network and all regionally managed parks as having regional significance. City Centre Park, Centennial Park and Veterans Memorial Park should also be considered regionally significant.

Langford will assist the CRD in meeting the 2038 target in the RGS, with respect to a Regional Trail Network by acquiring, where possible, key properties for this initiative.

13.4.4 Manage Regional Infrastructure Services Sustainably

The City recognizes the value of the RGS goals of cooperative initiatives in the areas of regional air quality, energy efficiency, waste management and reduction, and watershed management.

Future development without sanitary sewer is discouraged, and the City seeks to promote settlement patterns which are able to use existing infrastructure or are cost-effective and efficient to serve.

The City has adopted a Storm Water Management Plan which takes into account development areas as proposed in the Plan, population projections, stream capacity and receiving water quality.

There is a recycling facility in the City, assisting in the reduction of solid waste disposal from the City.

There is a septage processing plant in the City serving the whole region and southern Vancouver Island.

Policies in Section 12 (Our Community Infrastructure) of this OCP align with the policies in Sec. 2.2 of the RGS.

Housing and Community

13.4.5 Create Safe and Complete Communities

The City's emphasis on the creation of compact, walkable and mixed-use centres which provide convenient vehicular, transit and cycle / pedestrian access (Section 2.0, 5.0 & 7.0 of this OCP) is consistent with Policy 3 of the RGS.

The area identified as a Sub-regional Node on Map 3a of the RGS is the area of the City that has been developed as the pedestrian-oriented town centre, an auto-oriented commercial area and a business park/industrial area.

Going forward, maintaining a pedestrian focus will be a priority (Section 5.0 – Our Built Environment) and mixed-use infill in areas that are currently predominantly auto-oriented commercial will be encouraged. A mix of housing will be integral to the City Centre core area and is included in the pedestrian-oriented town centre in the form of apartments, condominiums and ground-oriented multi-family developments. Mixed use developments containing commercial and residential uses in one building/development are encouraged in the City Centre.

13.4.6 Improve housing affordability

Policies in Section 7.0 (Our Housing) of this OCP support the development of a range of housing choices along the housing continuum to accommodate the needs of all incomes and ages in all parts of the community, including affordable housing.

In addition to the types of homes available, secondary suites will be permitted in all parts of the community thus increasing the stock of affordable housing options in the City.

Options for the location of secondary suites, including within the primary dwelling, within a single-storey backyard garden suite or within a two-storey carriage suite above a detached garage, will provide flexible choices for homeowners wishing to establish a mortgage helper or accommodate inter-generational living on one property, as well as aging in place.

Langford's policies align with the CRD's 2038 targets in the RGS and will work towards an overall increase in the supply of affordable housing.

Transportation

13.4.7 Increase transportation choice

The City will endeavor to reduce outbound commuting by encouraging an increased supply of housing and work opportunities in identified nodes, allowing people to live, work, and play locally.

The OCP, particularly Section 8 (Our Multi-Modal Transportation System), identifies a rich multi-modal transportation network that will guide choices about street design that is integrated with regional transportation systems. The multi-modal network includes infrastructure for public transit, accommodating a bus rapid transit connection to downtown Victoria, planning long term for rail-based commuter rail service along the E & N Rail corridor, as well as encouraging the creation of pedestrian and bicycle linkages throughout the community.

This network will link centres, extend into surrounding neighbourhoods and connect to and through the E&N rail corridor and the Galloping Goose Regional Trail. Centres are based on 5- or 10-minute walksheds (400 & 800m) as a means to focus uses and the intensity of development in such a way that it encourages greater walkability.

A long-term plan for a more finely-grained City Centre road network is also indicated in Section 8.0 of this OCP.

Improvements in pedestrian and cycling infrastructure as well as more intensive infill development in Langford's core will help the CRD meet the 2038 target in the RGS with respect to the percentage of trips being made by walking, cycling or transit.

Economic Development

13.4.8 Realize the Region's Economic Potential

The RGS goal of strengthening the regional economy is supported by Section 10 (Our Local Economy and Jobs) of this OCP. The OCP is supportive of development which provides for a variety of economic uses that add to the interesting and dynamic fabric of the community. A diverse range of economic advancement opportunities are present in the City, from home-based businesses to large scale retail, wholesale commercial and business park/industrial areas.

An important objective of this OCP is to provide suitable land areas for commercial and business activities to provide local job opportunities and strengthen the City's tax base. This Section contains further Policies regarding establishing Langford and the West Shore as a regional recreation and sport tourism destination.

Policies in Langford's OCP will help meet the 2038 RGS target of a 0.36 jobs/population ratio in the West Shore.

Food Systems

13.4.9 Foster a Resilient Food and Agriculture System

Policies in Sec. 11 of this OCP (Our Food System) align with the policies and objectives of the RGS, and by encouraging the active farming of agricultural lands Langford will help the CRD meet the 2038 targets with respect to food systems.

Climate Action







13.4.10 Significantly Reduce Community Based Greenhouse Gas Emissions

Policies in Sec. 2 of this OCP (Our Sustainability Goals) align with the policies and objectives of the RGS.

Section 3.0 (Our Sustainable City) of this OCP includes detailed policies for each land use designation that focuses on supporting a nodal pattern of development, transit supportive development and infill development.

Langford will continue to work closely with its regional partners in an effort to meet the 2038 targets within the RGS"

Table 1. Regional Context Statement Evaluation Framework

LGA	RCS Content	Relationship to Legislative Requirement For CRD Board consideration		
		All relevant content is included	Clearly articulates relevant content	Plan to be consistent over time
429(2)(a)	Identify how the OCP relates to the RGS vision on p. 1 of the RGS.			N/A
		The RCS articulates alignment to the vision and seven topic areas from the RGS.	Identifies how the objectives and policies are implemented.	
429(2)(b)	Identify how the OCP relates to the projections provided in Table 1 of the RGS.			N/A
		RCS identifies a specific alignment between the projections and RGS projections.	The RCS identifies the relationship and anticipated changes between the projections in the OCP and RGS.	
Managing and Balancing Growth (Objectives 1.1 & 1.2)				
429(2)(c) and (d); 429(3)	Identify how the OCP relates to the RGS.			N/A
		RCS reflects all relevant OCP content. Some policies are summarized but not referenced, policy target references are not specific.	The City is entirely within the Urban Containment Policy Area, and specifically notes that the RGS does not preclude the further development of service nodes in Langford. OCP policies specifically support nodal, transit supportive and infill development. Rural/Rural Residential Policies do not apply. The OCP also notes that development will be considered in rural parts of the city if it is in the community interest and subject to detailed policies that count for local values, rural/agricultural viability, need for housing and marking land.	

Relationship to Legislative Requirement
For CRD Board consideration

LGA **RCS Content**

All relevant content is included

Clearly articulates relevant content

Plan to be consistent over time

Environment and Infrastructure (Objective 2.1 & 2.2)



N/A

RCS reflects most relevant policy areas, and OCP policies. Not all RGS targets are acknowledged.

The RCS identifies policies that emphasize preservation and protection in alignment with the Capital Green Lands Policy Area identified on RGS Map 3a.

Development permit guidelines protect environmental features, wetlands, watercourses, lakes, sensitive plant communities, steep sloping terrain and natural heritage features.

Future growth without sanitary sewer is discouraged and the City promotes settlement patterns that use existing infrastructure or are cost effective and efficient.

Housing and Community (Objectives 3.1 & 3.2)



N/A

OCP policies meet the criteria for maintaining a complete community, with an emphasis to support vehicular traffic followed by transit, cycling and walking.

A main goal of the OCP is to emphasize compact, walkable and mixed-use centres, convenient for cars, transit, bicycles and pedestrians. In the future, pedestrian focused mixed use infill will be a priority in areas that are currently auto-oriented.

Policies support a range of housing types, through apartments, condominiums, ground oriented multifamily developments and mixed use commercial-residential buildings are encouraged in the core. Secondary suites are also permitted.

Relationship to Legislative Requirement
For CRD Board consideration

LGA

RCS Content

All relevant content is included

Clearly articulates relevant content

Plan to be consistent over time

Transportation (Objective 4.1)



Content reflects the Regional Transportation Plan and multi modal transportation network.



OCP policies attempt to reduce outbound commuting, by increasing housing supply and employment in identified nodes. The multi modal network guides street design and infrastructure for public transit, and encourages the creation of walking and cycling linkages. The network connects neighbours and the regional trails, and centres are based on 5 to 10 minutes walksheds.

N/A

Economic Development (Objective 5.1)



The RCS references OCP policies and summarizes the relationship between the OCP policies and RGS policies.



Policies support a range of economic advancement opportunities including home based businesses, large scale retail, wholesale retail and business park/industrial spaces. The OCP further aims to be a regional recreation and sport tourism destination.

N/A

Relationship to Legislative Requirement
For CRD Board consideration

LGA	RCS Content	All relevant content is included	Clearly articulates relevant content	Plan to be consistent over time
Food and Agricultural Systems (Objective 6.1)				
		✓	✓	N/A
	Content reflects some RGS policies, but not in sufficient detail. The OCP section 11 includes detailed policies which reflect and support RGS policies, however these policies are not noted or summarized in the RCS.		The City does have lands in the Renewable Resource Lands Policy Area and ALR that are reflected in the OCP but not noted in the RCS.	
Climate Action (Objective 7.1)				
		✓	✓	N/A
	Content reflects some RGS policy relationships but lacks detail.		Policy sections are stated and the policy sections align, but no detail is provided regarding how alignment is achieved.	



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**REPORT TO PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, MARCH 18, 2020**

SUBJECT Active School Travel Planning 2020-21 Selected Schools - Committee Update

ISSUE SUMMARY

To report on the schools selected to participate in the 2020-21 Ready Step Roll initiative.

BACKGROUND

The Capital Regional District (CRD) Board approved ongoing funding for Ready Step Roll – the CRD’s active school travel planning initiative – in the 2019 budget.

In January 2019, the Transportation Committee approved a set of school selection criteria to prioritize applications to the Ready Step Roll initiative. School selection criteria include school eligibility (i.e., school composition and regional distribution), required support (i.e., municipal / local government staff support and school administration and PAC support) and prioritization criteria related to school characteristics.

A total of seven applications were received in the 2020-21 application process. Regional and Strategic Planning staff evaluated the applications using the school selection criteria. See Appendix A for a summary of the evaluation.

Based on an evaluation of the applications, the following schools have been selected to participate in the 2020-21 Ready Step Roll initiative:

School	Local Government	School District
Quadra Elementary	City of Victoria	61
Hillcrest Elementary	District of Saanich	61
Marigold Elementary	District of Saanich	61
Sooke Elementary	Sooke	62
Salt Spring Elementary	Salt Spring Island Electoral Area	64

In addition to the above schools, the District of Saanich opted to include Gordon Head Middle School (School District 61), as a pay-for-service school.

ALTERNATIVES

Alternative 1

The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

That the Active School Travel Planning 2020-21 Selected Schools - Committee Update report be received for information.

Alternative 2

That the Active School Travel Planning 2020-21 Selected Schools - Committee Update report be referred back to staff for additional information based on Planning, Transportation and Protective Services Committee direction.

IMPLICATIONS

Environmental & Climate Implications

The Ready Step Roll initiative supports a shift to active travel modes, which helps reduce community greenhouse gas emissions related to transportation.

Intergovernmental Implications

The five schools selected for the 2020-21 Ready Step Roll initiative provide for a regional distribution among school districts that roughly aligns to the regional population distribution.

The City of Victoria, District of Saanich, District of Sooke and the Salt Spring Island Electoral Area have indicated interest and capacity to participate in the Ready Step Roll program in cooperation with the selected schools. The local government commitment includes, but is not limited to:

- attending up to five meetings over the course of the 18-month program;
- communicating with Councils as needed;
- providing GIS mapping data;
- attending neighbourhood walkabouts;
- providing feedback on the School Travel Planning documents; and,
- considering infrastructure improvements proposed through the consultation process, as part of the respective local government's capital planning process.

Service Delivery Implications

2020-21 is the second year of the region-wide delivery of the Ready Step Roll initiative. Board funding provides active school travel planning for up to five schools per year, with an option of additional pay-for-service schools at the request of a local government and dependent on CRD staff availability. Since the initial CRD pilot program, 34 schools have participated in active school travel planning initiatives. There are approximately 68 eligible schools left to complete across the capital region.

Alignment with Board & Corporate Priorities

The Ready Step Roll initiative delivers on Corporate Priority 2b-2, delivery of active and safe routes to school planning services. This corporate priority is in support of the *Transportation Community Need* and aligned to the Board priority for *Community Wellbeing – Transportation and Housing*. Ready Step Roll helps provide residents with access to convenient, green and affordable multi-modal transportation systems that enhance community wellbeing.

CONCLUSION

In 2019, the CRD Board approved active school travel planning funding for up to five schools per year, with a set of school selection criteria to evaluate and prioritize applications. Selected schools for the 2020-21 Ready Step Roll initiative are: Quadra Elementary; Hillcrest Elementary; Marigold Elementary; Sooke Elementary; and Salt Spring Elementary. The selected schools meet all the criteria and provide for a regional distribution among school districts that roughly aligns to the regional population.

RECOMMENDATION

The Planning, Transportation and Protective Services Committee recommends to the Capital Regional District Board:

That the Active School Travel Planning 2020-21 Selected Schools - Committee Update report be received for information.

Submitted by:	Emily Sinclair, MCIP, RPP, Senior Manager, Regional & Strategic Planning
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services

ATTACHMENT(S)

Appendix A: Applied School Selection Criteria for the 2020-21 Ready Step Roll program (table)



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Appendix A

Applied School Selection Criteria for the 2020-21 Ready Step Roll program

School Applications Received	School Selection Criteria				Selected Schools
	Eligible school*	Required Municipal Support & Commitment	Required School & PAC Support & Commitment	Prioritization Criteria	
Quadra Elementary SD61 (Victoria)	✓	✓	✓	✓	✓
Margaret Jenkins Elementary SD61 (Victoria)	✓	X **	✓	✓	X
Hillcrest Elementary SD61 (Saanich)	✓	✓	✓	✓	✓
Marigold Elementary SD61 (Saanich)	✓	✓	✓	✓	✓
Gordon Head Middle School SD 61 (Saanich)	✓	✓	✓	✓	***
Sooke Elementary SD62 (Sooke)	✓	✓	✓	✓	✓
Salt Spring Elementary SD64 (SSI EA)	✓	✓	✓	✓	✓

*Public and private, over 100 students & meets the Regional distribution

**City of Victoria will be working alongside school via a municipal initiative

***District of Saanich opted to include as an additional pay-for-service school



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DPAC MUNICIPAL PLANNERS MEETING – DISCUSSION NOTES
November 12, 2019 10:00 am – 12:00 pm, CRD Commons Room, Victoria, BC

PRESENT:

Central Saanich – Jarret Matanowitsch
Highlands – Laura Beckett
Juan de Fuca – Iain Lawrence
Langford – Julia Buckingham
North Saanich – Ann Berry
Oak Bay – Deborah Jensen
Saanich – Cameron Scott

Sooke – Ivy Campbell
Victoria – Malcolm Maclean
View Royal – Lindsay Chase
CRD – Kevin Lorette, Emily Sinclair, Christine Culham, John Reilly (facilitator), Jay Douillard, Maia Kerr (recorder)

1. Welcome and Introductions

John Reilly provided an indigenous territory acknowledgement and introductions were made around the table. No additions were made to the agenda.

2. New Regional Planning Senior Manager – Emily Sinclair

Kevin Lorette introduced Emily Sinclair as the new CRD Regional Planning Senior Manager.

3. UBCM Housing Needs Report Project – Scope of Work (distributed in advance)

a. Consultation

- Will not be going outside the scope of the provincial legislation requirements, which is the collection of data and development of projections, with funding
- Interviews, focus groups and surveys could be utilized
- Identification of key stakeholders:
 - Draft stakeholder list includes: industry, non-profit, First Nations, major employers (public/nonprofit/private), key population groups with unmet housing needs
 - Municipalities/electoral areas to identify a list of key stakeholders they want included and submit to Maia/John
 - Education sector should be represented
 - Important to minimize repetition of consultations with the different stakeholders; previous consultations should be reviewed first
 - Industry stakeholders should include real estate boards and UDI

b. Procurement Process

- CRD prepares draft application
- Draft application shared with the Working Group for review
- Application submitted to UBCM November 29, 2019
- CRD prepares RFP package
- RFP posted to CRD website January 2020
- Working Group evaluates submissions as Evaluation Team
- Working Group recommends successful proponent to DPAC members participating in regional project
- DPAC approves proponent and Working Group transitions to become Project Management Team for duration of project

Note: Housing Needs Report will be made up of 11 separate reports that each corresponding individual municipal/electoral area council will independently approve.

4. Transportation and Housing Report – Jay Douillard

- Report is currently in draft form and feedback is required
- Combines data from CRD Origin and Destination Study (O&D) and Census data
- Shelter costs are actual, while transportation costs are estimated based on assumptions
 - Residents' commute type was classified as transit, bicycle or car based on what they used on the day of the O&D
- Transportation costs are calculated at a household level and brought up to a regional level via census tracts
- Reviewed Renter Shelter Cost Data Graph
- Reviewed Owner Shelter Cost Data Graph
 - Input provided to refine how shelter costs are displayed and communicated
- Reviewed Transportation Cost Data Graph
 - Input provided to account for household size in analysis

Kevin Lorette left the meeting

- Reviewed Household and Transportation Cost Combined Data Graph
 - Input provided to account for regional community flows
- Transportation and Housing Report going to HHC in early 2020
- Municipal Planners will receive copy of report for information

5. RGS Population Projection Update – Emily Sinclair

- Received feedback from Committee and projections have been sent to municipal councils for informed referral
- Plan to move to First and Second reading and start formal acceptance process once informal referral complete
- Will waive public hearing as no municipalities requested that one be held
- Lindsay Chase noted Jeff Weightman's presentation at View Royal's Council was helpful
- Context statements – must be received by CRD Board by March 2020

6. Round Table

CRD (Regional Planning) – Emily Sinclair would like to touch base with each municipality in the coming months

Central Saanich – Interested in collaborative OCP discussion to share priorities since many municipalities are entering OCP review

View Royal – Working on OCP in 2020, awarded to Urban Matters; Land Economics Analysis currently open; looking at how to keep community engagement consistent; completing detailed parks planning

North Saanich – New council is very climate focused and created new committee; Regional Context Statement out for referral; looking to redo Subdivision Bylaw; open to discussing OCP with Central Saanich; Tree Bylaw up for review in 2020

Oak Bay – Regional Context Statement going to council today; setting up Climate Action Committee; HNR almost complete and going to Council in December; looking to get secondary suites approved

Saanich – Working on permitting garden suites; new Housing Affordability Committee wants to complete Development Process Review

Victoria – Focused on climate and sustainability; public hearing set for Regional Context Statement; Regional Report; looking to complete a Capacity Assessment

Sooke – Updating Regional Context Statement in December; HNA final form December 9th; OCP scope for council; focused on sewer expansion; Parks, Trails and Transportation Masterplan; Building Bylaw underway; consolidating all Fee Bylaws; planning new town center hub

Langford – Passed garden suites; evaluating residential zones

Colwood – Five standing committees; Heritage Committee; Land Use Bylaw review; focused on transportation planning and climate emergency work

CRD – RHFP has spent \$63M (\$27M remains); movement to increase RHFP to \$120M; need to amend Bylaws; will be approaching municipalities to discuss increase in loan authorization; HHC approved Housing Agreements Program (HAP) as voluntary option for developers to provide below market units in rental or ownership projects; preparing HAP brochure for 2020 that municipal planners can give to developers

7. Next Meeting & Follow-up

- CRD to send out date of next meeting
- Municipalities/electoral areas to identify their list of key stakeholders and submit to Maia/John
- Regional Context Statements to be received by CRD Board by March 2020

8. Adjournment