

Meeting Minutes

Planning, Transportation and Protective Services Committee

Wednesday, October 26, 2016

1:30 PM

6th Floor Boardroom

PRESENT

DIRECTORS: A. Finall (Chair, 1:41), C. Day (for C. Hamilton, Vice Chair), J. Brownoff, V. Derman, N. Jensen (1:38), D. Howe, S. Price, J. Ranns, D. Screech, M. Tait, R. Windsor

STAFF: K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; N. More, Committee Clerk (Recorder)

ABSENT: B. Desjardins (Board Chair, ex officio)

The meeting was called to order at 1:34 p.m.

Election of Acting Chair

In the absence of both Chair Finall and Vice Chair Hamilton, the Committee elected to have Director Tait chair the meeting.

1. Approval of Agenda

MOVED by Director Price, **SECONDED** by Director Brownoff,
That the agenda be approved.

CARRIED

2. Adoption of Minutes

- 2.1. [16-1020](#) Approval of the September 21, 2016, Minutes of the Planning, Transportation and Protective Services Committee

MOVED by Director Brownoff, **SECONDED** by Director Screech,
That the September 21, 2016, minutes of the Planning, Transportation and Protective Services Committee be adopted.

CARRIED

3. Chair's Remarks

The Acting Chair had no remarks.

4. Presentations/Delegations

5. Committee Business

- 5.1. [16-975](#) Hazardous Materials Response (Hazmat) Service Agreement Renewal

K. Lorette provided highlights of the report.

**MOVED by Director Derman, SECONDED by Director Screech,
That it be recommended to the Capital Regional District (CRD) Board:
That the Hazardous Materials Response Services Agreement between the CRD
and the District of Central Saanich be renewed for a three year period and that
the Board Chair and Corporate Officer be authorized to execute the Agreement.
CARRIED**

5.2. [16-1019](#) Saanich Peninsula Affordable Housing Needs Assessment Report

K. Lorette provided highlights of the report.

Director Jensen entered the meeting at 1:38 p.m.

C. Culham and M. Albert provided focused information on the needs
assessment summary with the aid of presentation slides.

Chair Finall entered the meeting at 1:41 p.m. Director Tait continued as Acting
Chair.

The Committee sought clarification on the data, the housing continuum and
potential funding.

Director Ranns left the meeting at 1:58 p.m.

**MOVED by Director Price, SECONDED by Director Screech,
That it be recommended to the Capital Regional District Board:
That the Saanich Peninsula Affordable Housing Needs Assessment Report be
received for information.
CARRIED**

**5.3. [16-1033](#) Pathways to Housing Request to Partner with the Capital Regional District
in an Application to the Homelessness Partnering Strategy Innovative
Solutions to Homelessness Fund**

C. Culham provided clarification on the background of the process. The
Committee sought clarification on the point-in-time counts with respect to youth.

**MOVED by Director Howe, SECONDED by Director Windsor,
That the Planning, Transportation and Protective Services Committee
recommends to the Capital Regional District Board:
That the Capital Regional District provide a letter of support to Pathways to
Housing for the application to the Homelessness Partnering Strategy Innovative
Solutions to Homelessness Fund Youth Homelessness Project.
CARRIED**

5.4. [16-993](#) 2017 Service Plans Review Process

K. Lorette provided an overview of the staff report and the senior managers
provided highlights of the service plan summaries for:

- Health and Capital Planning Strategies
- Protective Services
- Regional Housing
- Regional and Strategic Planning

MOVED by Director Derman, **SECONDED** by Director Howe,
That the Planning, Transportation and Protective Services Committee
recommends to the Capital Regional District Board:
That the attached service plans be approved as presented, and direct staff to
prepare the 2017 Financial Plan in accordance with the approved service plan.
CARRIED

5.5. [16-893](#) Previous Minutes of Other Committees and Commissions for Information

MOVED by Director Screech, **SECONDED** by Director Brownoff,
That the following minutes be received for information:
1. CRD Traffic Safety Commission, September 8, 2016
2. Local Government Emergency Program Advisory Committee, June 16, July 21
and August 18, 2016
3. Regional Emergency Coordinators Advisory Commission, February 4, 2016
CARRIED

Chair's Remarks

Chair Finall remarked on the reason for her tardiness due to traffic, and spoke of regional transportation issues, the need for affordable housing, and the turn-out at the public hearing for the Regional Growth Strategy held on October 19, 2016. She remarked that the Regional Growth Strategy is one of the most important things the CRD Board does and it would formally go to all the communities in the following months.

6. New Business

There was none.

7. Adjournment

MOVED by Director Windsor, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 2:30 p.m.

CHAIR

RECORDER