

Meeting Minutes Planning, Transportation and Protective Services Committee

Wednesday, November 25, 2015

1:30 PM

6th Floor Boardroom

PRESENT

Directors: A. Finall (Chair), L. Helps (1:49, Vice Chair), V. Derman, B. Desjardins, C. Hamilton, R. Kasper (for M. Tait), P. LeBlond (for D. Howe), J. Ranns, D. Screech, L. Seaton, R. Windsor, N. Jensen (Board Chair, ex officio)

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; S. Carby, Senior Manager, Protective Services; N. More, Committee Clerk (recorder)

The meeting was called to order at 1:42 p.m.

1. Approval of Agenda

MOVED by Director Desjardins, **SECONDED** by Director Screech,
That the agenda be approved.
CARRIED

2. Adoption of Minutes

- 2.1. **15-1235** Minutes of October 28, 2015, Planning, Transportation and Protective Services Committee

MOVED by Director Desjardins, **SECONDED** by Director Screech,
That the Planning, Transportation and Protective Services Committee minutes of October 28, 2015, be adopted.
CARRIED

3. Chair's Remarks

Regarding agenda item 5.1, Chair Final remarked that the early draft of the Regional Emergency Management Partnership Memorandum of Understanding previously circulated had now been updated and printed copies were provided to the Committee.

4. Presentations/Delegations

5. Committee Business

5.1. 15-1259 Regional Emergency Management Partnership

R. Lapham provided background information on the Regional Emergency Management Partnership and K. Lorette provided a synopsis of the report. The Committee sought clarification on municipal authority.

Director Helps entered the meeting at 1:49 p.m.
Director Desjardins left the meeting at 1:51 p.m.

**MOVED by Director Screech, SECONDED by Director Helps,
That the Planning, Transportation and Protective Services Committee
recommends that the Capital Regional District Board approves the Regional
Emergency Management Partnership in accordance with the attached concept
paper and authorizes the Chief Administrative Officer to execute the draft
Memorandum of Understanding with the Province.
CARRIED**

5.2. 15-1260 Previous Minutes of Other Committees and Commissions for Information

**MOVED by Director Seaton, SECONDED by Director Helps,
That the following minutes to be received for information:
1) Local Government Emergency Program Advisory Commission, September 17,
2015
2) Regional Emergency Coordinators Advisory Commission, September 3, 2015
3) CRD Traffic Safety Commission, October 8, 2015
CARRIED**

6. New Business: There was none.

7. Adjournment

**MOVED by Director Windsor, SECONDED by Director Helps,
That the meeting be adjourned at 2:05 p.m.
CARRIED**

CHAIR

RECORDER