

Meeting Minutes

Planning, Transportation and Protective Services Committee

Wednesday, October 28, 2015

1:30 PM

6th Floor Boardroom

PRESENT

DIRECTORS: L. Helps (Vice Chair), V. Derman, B. Desjardins, C. Hamilton, D. Howe, R. Kasper (for M. Tait), J. Ranns, D. Screech, L. Seaton, R. Windsor

STAFF: R. Lapham, Chief Administrative Officer; D. Lokken, General Manager, Finance and Technology; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; S. Carby, Senior Manager, Protective Services; C. Culham, Senior Manager, Regional Housing; M. Rachwalski, Senior Manager, Health and Capital Planning; N. More, Committee Clerk (recorder)

ABSENT: A. Finall (Chair), N. Jensen (Board Chair, ex-officio)

The meeting was called to order at 1:30 p.m.

1. Approval of Agenda

**MOVED by Director Desjardins, SECONDED by Director Derman,
That the agenda be approved with the supplementary agenda.**

**MOVED by Director Derman, SECONDED by Director Desjardins,
That item 5.3 be considered ahead of item 5.1.**

CARRIED

The question was called on the main motion as amended.

CARRIED

2. Adoption of Minutes

- 2.1. [15-1182](#) Minutes of the Planning, Transportation and Protective Services Committee Meeting of September 30, 2015

**MOVED by Director Derman, SECONDED by Director Hamilton,
That the minutes of the September 30, 2015, meeting of the Planning,
Transportation and Protective Services Committee be adopted.**

CARRIED

3. Chair's Remarks: There were none.

4. Presentations/Delegations

- 4.1. [15-1195](#) Supplementary: Presentation (re item 5.1): C. Sullivan (Director Capital Planning) and D. Leadbetter, Island Health, Unit Dose Medication Distribution (UDMD) Project

C. Sullivan and D. Leadbetter presented information on the Unit Dose Medication Distribution Project, and appealed to the Committee to approve the 2016-2025 Ten Year Capital Plan based on cost sharing the \$9.9M Medication Distribution system at Royal Jubilee Hospital beginning in 2015 at 40%, as provided in the staff report as an alternative.

5. Committee Business

Item 5.3 was considered ahead of item 5.1.

5.3. [15-1162](#) Service Plans Review Process

K. Lorette provided an overview of the service plans review process and highlights of the service plans. Staff provided clarification on the following topics:

- the process for requesting additional health care beds in Island Health regions
- cell phones and 911 costs
- Bylaw Enforcement service levels
- the affordable housing trust fund

The Committee discussed the transportation items in the Regional and Strategic Planning service plan, listed in anticipation of a Transportation Service being approved in 2016 and in response to the Board Strategic Plan.

**MOVED by Director Howe, SECONDED by Director Ranns,
That the Service Plans for Health and Capital Planning Strategies, Protective Services and Regional Housing divisions be approved.
CARRIED**

**MOVED by Director Howe, SECONDED by Director Ranns,
That the Service Plan for the Regional and Strategic Planning division be approved.**

**MOVED by Director Desjardins, SECONDED by Director Hamilton,
That the Regional and Strategic Planning service plan be amended to remove any reference to expansion of services and staff resources as it relates to the transportation service until the bylaw has been drafted.
CARRIED**

**MOVED by Director Seaton, SECONDED by Director Ranns,
That the Service Plan for the Regional and Strategic Planning Division be further amended to remove the Active and Safe Routes to School Travel Planning initiative.
CARRIED
OPPOSED Howe and Screech**

The question on the main motion as amended was called:
**MOVED by Director Howe, SECONDED by Director Ranns,
That the Service Plan for the Regional and Strategic Planning division be approved, with the following amendments: remove any reference to expansion of services and staff resources as it relates to the transportation service until the bylaw has been drafted; and, remove the Active and Safe Routes to School Travel Planning initiative.
CARRIED**

- 5.1. [15-1160](#) Capital Regional Hospital District 2016-2025 Ten Year Capital Plan
- M. Rachwalski provided an overview of the report. The Committee clarified with the Island Health representatives that keeping to the 30% cost sharing directive as recommended by staff would not stop the Unit Dose Medication Distribution Project.

**MOVED by Director Desjardins, SECONDED by Director Windsor,
That it be recommended to the Capital Regional Hospital District Board:
That the 2016-2025 Ten Year Capital Plan be approved as submitted based on the
current 30% cost sharing directive.**

CARRIED

- 5.2. [15-1161](#) 2016 Capital Regional Hospital District Provisional Budget

R. Lapham provided highlights of the report and clarified the capital funding nature of the budget and that the operational side is through Island Health.

**MOVED by Director Derman, SECONDED by Director Howe,
That it be recommended to the Capital Regional Hospital District Board:
That the 2016 Capital Regional Hospital District Provisional Budget be approved
as submitted.**

CARRIED

- 5.4. [15-1163](#) Previous Minutes of Other Committees and Commissions for Information

**MOVED by Director Derman, SECONDED by Director Screech,
That the following minutes to be received for information:**

- 1) Local Government Emergency Program Advisory Commission, August 20, 2015
- 2) Regional Emergency Coordinators Advisory Commission, May 7, 2015
- 3) Traffic Safety Commission, September 10, 2015

CARRIED

6. New Business: There was none.

7. Adjournment

**MOVED by Director Windsor, SECONDED by Director Desjardins,
That the meeting be adjourned at 2:50 p.m.**

CARRIED

CHAIR

RECORDER