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**Minutes of a Meeting of the Planning, Transportation and Protective Services Committee  
Held Wednesday, October 23, 2013, in the Board Room, 625 Fisgard St., Victoria, BC**

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**Present: Directors:** B. Desjardins (Chair), L. Wergeland (Vice Chair), J. Cullington (for C. Hamilton), V. Derman, D. Fortin, G. Hill, C. McBride (for T. Daly), M. Loveless (for L. Cross), J. Ranns, L. Seaton, G. Young, A. Bryson (Board Chair, ex-officio)  
**Staff:** R. Lapham, Chief Administrative Officer; Maurice Rachwalski, Acting General Manager, Planning and Protective Services; T. Whiting, Acting General Manager, Planning and Protective Services; C. Culham, Senior Manager, Capital Region Housing Corporation; S. Hallat, Manager, Aboriginal Initiatives; H. Kamphof, Senior Manager, Housing Secretariat; N. More, Committee Clerk (recorder)

The meeting was called to order at 1:39 pm.

**1. Approval of Agenda**

**MOVED** by Director Derman, **SECONDED** by Alternate Director Loveless,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Director Seaton, **SECONDED** by Director Wergeland,  
That the minutes of the September 25, 2013, meeting be adopted as previously circulated.

**CARRIED**

**3. Chair's Remarks:** The Chair remarked on the recruitment for a new General Manager of Planning and Protective Services and the Committee's participation earlier in the day in the special meeting of the Environmental Services Committee workshop with the Roundtable on the Environment.

**4. Presentations/Delegations:** There were none.

**5. Adding a Participant to the Regional Housing Trust Fund – District of Highlands  
(PPS/HS 2013-07)**

R. Lapham introduced the report, spoke to procedure, and advised that the recommendation be changed to recommend first, second and third reading of the Bylaw. M. Rachwalski spoke further to the staff report.

On the motion, the Committee discussed the annual maximum requisition.

**MOVED** by Director Derman, **SECONDED** by Director Fortin,  
That the Planning, Transportation and Protective Services Committee recommend to the CRD Board:

- 1) That Bylaw No. 3918 "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013" be introduced and read a first and second time, and read a third time.

**CARRIED**

**6. Information Note – Notice of Motion: Evaluation of the Draft Regional Sustainability Strategy (PPS/RSP 2013-19)**

**MOVED** by Director Derman, **SECONDED** by Director Seaton,  
That the report Information Note – Notice of Motion: Evaluation of the Draft Regional Sustainability Strategy (PPS/RSP 2013-19) be received for information.

**CARRIED**

**7. Motion for Which Notice Has Been Given**

*Motion to direct staff to report back on the development of a localized criteria tool for evaluating the draft Regional Sustainability Strategy and subsequent municipal context statements:* Director V. Derman

The Committee discussed the need to look at the conflicts between values, such as the value of transportation corridors for moving traffic versus other values like climate change and the quality of life of a community.

**MOVED** by Director Derman, **SECONDED** by Director Hill,  
That the motion for which notice has been given be withdrawn in its present format and referred to the next meeting with new wording.

**CARRIED**

**8. 2014 Capital Regional Hospital District Provisional Budget (PPS/HCPS 2013-10)**

M. Rachwalski spoke to the report. The Committee discussed the aspect of cash flow in relation to how Island Health might implement their capital plans.

**MOVED** by Director Hill, **SECONDED** by Director Seaton,  
That it be recommended to the Capital Regional Hospital District Board:  
That the 2014 Capital Regional Hospital District *Provisional Budget* be approved as submitted.

**CARRIED**

**9. Capital Regional Hospital District 2014-2023 Ten Year Capital Plan (PPS/HCPS 2013-09)**

M. Rachwalski spoke to the report.

**MOVED** by Director Derman, **SECONDED** by Director Hill,  
That it be recommended to the Capital Regional Hospital District Board:  
That the 2014–2023 Ten Year Capital Plan be approved as submitted.

**CARRIED**

**10. Service Plans Review Process (PPS 2013-02)**

M. Rachwalski spoke to the report and highlights of the Health and Capital Planning Strategies section of the Service plan.

The Committee discussed performance indicators and advised staff to develop more outcome-oriented measures that would give historical trend or a set of accomplishments to reach and possibly additional metrics that allow a more purposeful view.

M. Rachwalski spoke to the Capital Region Housing Corporation section of the Service plan and C. Culham provided further clarification.

The Committee discussed the following points:

- subsidy, capital and the ability to redistribute funds
- performance measurements provided to the Capital Region Housing Corporation Board
- staff to develop metrics the Committee can make use of
- model of holding a section of units to be deemed affordable in new housing developments
- consultation with municipalities and Electoral Areas on opportunities and reporting out from the Housing Trust Fund
- the upcoming Forum of Councils to focus on affordable housing
- expanded accommodation for smokers and parameters of the Housing Tenancy Act

T. Whiting spoke to the Protective Services section of the Service plan.

The Committee discussed the following points:

- performance indicators, industry standard base line numbers and achievements beyond the standard
- regional services infrastructure and coordination, such as emergency operation centres and Hazmat, as examples

M. Rachwalski spoke to the Regional and Strategic Planning section of the Service plan.

The Committee advised staff to provide clarity for the public on the status of the Deer Management Strategy, the pilot project implementation, the role of the Province and the role of the Capital Regional District's Planning and Protective Services.

The Committee discussed the following points:

- performance measures
- First Nation consultation around the Regional Sustainability Strategy

**MOVED** by Director Derman, **SECONDED** by Director Hill,  
That the following service plans be approved: Health and Capital Planning Strategies, Capital Region Housing Corporation, Housing Secretariat, Protective Services—Regional, and Regional and Strategic Planning.

**CARRIED**

**11. New Business:** There was no new business.

**12. Adjournment**

**MOVED** by Alternate Director Loveless, **SECONDED** by Director Wergeland,  
That the meeting be adjourned at 2:57 pm.

**CARRIED**

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CHAIR

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RECORDER