



**REPORT TO PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 23, 2013**

**SUBJECT ADDING A PARTICIPANT TO THE REGIONAL HOUSING TRUST FUND -
DISTRICT OF HIGHLANDS**

ISSUE

To consider approving a request from the District of Highlands to become a participant in the Regional Housing Trust Fund.

BACKGROUND

The Regional Housing Trust Fund (RHTF) currently has 12 participating municipalities and electoral areas: Metchosin, North Saanich, Saanich, Central Saanich, Victoria, View Royal, Sooke, Esquimalt, Oak Bay, Sidney, Salt Spring Island and Southern Gulf Islands. One representative from each municipality and electoral area sit on the RHTF Commission and advise the Board on grant awards from the fund.

The District of Highlands has provided a voluntary annual contribution to the RHTF since 2006, and has now confirmed to become a regular member of the RHTF. The following motion was passed by the Highland council on April 15, 2013

“That Council advise the CRD that Highlands wishes to become a member of the CRD Housing Trust.”

The existing bylaw will have to be amended to include Highlands as a participant in the RHTF.

The RHTF establishment bylaw sets out the requisition model for RHTF participants on the basis of 50% by population and 50% by assessments. The RHTF currently limits the annual maximum requisition to one million dollars (\$1,000,000). In the future, if full participation were to be achieved and previously approved inflation provisions were maintained, the calculated annual maximum requisition would be greater than \$1,000,000 and would require a bylaw amendment.

ALTERNATIVES

1. Bylaw No. 3918 “Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013” be introduced and read a first, second and third time and be adopted.
2. Bylaw No. 3918 not be amended at this time.

FINANCIAL IMPLICATIONS

Adding the District of Highlands as a participant will increase the 2014 requisition by \$5,655 for a total of \$934,465 assuming a two percent inflationary increase. Bylaw 3918 has been prepared to add the District of Highlands within the boundaries of the Bylaw and as a Participating Area.

CONCLUSION

The Capital Regional District Strategic Plan 2012 – 2014 identifies a goal to increase participation in the RHTF to full membership of all municipalities and electoral areas. Approving the District of Highlands’ request to join the RHTF moves the CRD toward accomplishing this goal.

RECOMMENDATION

That the Planning, Transportation and Protective Services Committee recommend to the CRD Board:

1. That Bylaw No. 3918 “Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013” be introduced and read a first and second time.
2. That Bylaw No. 3918 “Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013” be read a third time.
3. That Bylaw No. 3918 “Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013” be adopted.

****Original Signed****

Henry Kamphof
Senior Manager Housing Secretariat

Maurice Rachwalski, PhD
Acting General Manager
Planning and Protective Services
Concurrence

Robert Lapham
Chief Administrative Officer
Concurrence

Attachment: 1

CAPITAL REGIONAL DISTRICT

BYLAW NO. 3918

A BYLAW TO AMEND BYLAW NO. 3266, BEING "CAPITAL REGIONAL DISTRICT REGIONAL HOUSING TRUST FUND SERVICE ESTABLISHMENT BYLAW NO. 1, 2005"

The Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. Bylaw No. 3266, "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005," is amended as follows:

(a) By deleting Sections 2 and 3 in their entirety and substituting the following:

2. Boundaries

The boundaries of the Service Area are boundaries of the District of Metchosin, the District of North Saanich, the District of Saanich, the Town of View Royal, the City of Victoria, the District of Sooke, the Township of Esquimalt, the District of Central Saanich, the District of Oak Bay, the Town of Sidney, the District of Highlands and the electoral areas of Salt Spring Island and Southern Gulf Islands (the "Service Area").

3. Participating Areas

The "Participating Areas" are the District of Metchosin, the District of North Saanich, the District of Saanich, the Town of View Royal, the City of Victoria, the District of Sooke, the Township of Esquimalt, the District of Central Saanich, the District of Oak Bay, the Town of Sidney, the District of Highlands and the electoral areas of Salt Spring Island and Southern Gulf Islands.

- 2. This bylaw may be cited for all purposes as the "Capital Regional District Regional Housing Trust Fund Service Establishment Bylaw No. 1, 2005, Amendment Bylaw No. 8, 2013".

CONSENTED TO BY AT LEAST TWO THIRDS of the District of Metchosin, the District of North Saanich, the District of Saanich, the Town of View Royal, the City of Victoria, the District of Sooke, the Township of Esquimalt, the District of Central Saanich, the District of Oak Bay, the Town of Sidney, the District of Highlands and the electoral areas of Salt Spring Island and Southern Gulf Islands.

READ A FIRST TIME THIS day of 2013

READ A SECOND TIME THIS day of 2013

READ A THIRD TIME THIS day of 2013

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS day of 2013

ADOPTED THIS day of 2013

CHAIR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS day of 2013