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**Minutes of a Meeting of the Planning, Transportation and Protective Services Committee
Held October 24, 2012, in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: J. Ranns (Chair), V. Derman (Vice Chair), D. Blackwell, J. Brownoff, A. Bryson, C. Coleman (for D. Fortin), J. Cullington (for C. Hamilton), G. Young (Board Chair, ex officio)

Staff: R. Lapham, General Manager, Planning and Protective Services; Marg Misek-Evans, Senior Manager, Regional and Strategic Planning; M. Rachwalski, Senior Manager, Health and Capital Planning Strategies; S. Santarossa, Corporate Officer; N. More, Committee Clerk (recorder)

Also Present: M. Hicks

Absent: M. Alto, L. Cross, T. Daly, G. Hill

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

It was requested that the agenda be amended to include the speaking request of a delegation.

MOVED by Director Bryson, **SECONDED** by Alternate Director Coleman,
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes

MOVED by Director Blackwell, **SECONDED** by Alternate Director Cullington,
That the minutes of the September 5 and September 19, 2012, meetings be adopted as previously circulated.

CARRIED

3. Chair's Remarks:

4. Presentations/Delegations:

- a) Heather Phillips re Item 5 expressed that the Planning, Transportation and Protective Services Committee should have the role of making recommendations to the Capital Regional District Board about Regional Growth Strategy (RGS) consistency for electoral area bylaws, and recommended that the process be similar to the one used with the municipalities for regional context statements. She spoke in favour of the Voting Panel of the Board functioning like a panel of electoral area directors, with the authority to make referrals, especially in relation to Official Community Plans, Rural Resource Lands, the Settlement Areas of Juan de Fuca, and the Comprehensive Community Plans in place for Willis Point and Port Renfrew.

In addition, she felt that the Capital Regional District (CRD) could apply to the Province for funding to cover rescue services for Highway 14, rather than Willis Point search and rescue applying to the core area municipalities.

5. Revised Development Procedures Bylaw, Process and Policy

R. Lapham spoke to the report, illustrated main points with a PowerPoint presentation and summarized the proposed changes to the procedures

The Committee heard from the Regional Director of the Juan de Fuca (JdF) Electoral Area on his response to the proposed bylaw, which was favourable. As well, the Regional Director mentioned his concern that there is no land use dispute resolution mechanism between the JdF Electoral Area and the CRD, as there is for the municipalities.

The Committee discussed where the Planning, Transportation and Protective Services Committee fits into the OCP and zoning amendment process, clarifying that applications to rezone land in the Rural Resource Lands and all Official Community Plan amendments referred by the Land Use Committee and subsequently approved by the Voting Block will come before the Committee for recommendation to the Board regarding consistency with the Regional Growth Strategy (RGS).

On the motion, further discussion points included the authority of the Voting Block to make binding decisions and the bylaw process for changes to the RGS.

MOVED by Director Derman, **SECONDED** by Director Brownoff,

That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board:

- 1) That the Juan de Fuca Electoral Area Director be invited to attend the Planning, Transportation and Protective Services Committee and be permitted to discuss rezoning applications in the Rural Resource Lands and any Juan de Fuca Electoral Area OCP amendments being considered for consistency with the RGS.
- 2) Bylaw No. 3826, "Capital Regional District Land Use Committee Bylaw No. 1, 2004, Amendment Bylaw No. 5, 2012" be introduced and read a first time, a second time;
- 3) That Bylaw No. 3826, "Capital Regional District Land Use Committee Bylaw No. 1, 2004, Amendment Bylaw No. 5, 2012" be read a third time; and
- 4) That Bylaw No. 3826, "Capital Regional District Land Use Committee Bylaw No. 1, 2004, Amendment Bylaw No. 5, 2012" be adopted.
- 5) That Bylaw No. 3664, "Juan de Fuca Electoral Area Development Procedures Bylaw No. 1, 2003, Amendment Bylaw No. 4, 2012" be introduced and read a first time and a second time;
- 6) That Bylaw No. 3664, "Juan de Fuca Electoral Area Development Procedures Bylaw No. 1, 2003, Amendment Bylaw No. 4, 2012" be read a third time; and
- 7) That Bylaw No. 3664, "Juan de Fuca Electoral Area Development Procedures Bylaw No. 1, 2003, Amendment Bylaw No. 4, 2012" be adopted.
- 8) That the CRD Board Juan de Fuca Development Application Regional Growth Strategy Consistency Policy be adopted.

CARRIED

Notice of Motion

Director Blackwell gave notice for the following motion to be considered at the next meeting of the Committee:

That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board:

That a letter be written under signature of the Chair to the Minister of Community, Sport and Cultural Development requesting the establishment of a Regional Growth land use dispute resolution mechanism for the Juan de Fuca Electoral Area and the Capital Regional District that is similar to the one presently in use between municipalities and the Capital Regional District.

Director Hicks left the meeting at 2:10 pm.

6. Capital Regional Hospital District 2013–2022 Ten Year Capital Plan

R. Lapham summarized highlights of the report in a PowerPoint presentation and M. Rachwalski spoke to the report. The plan includes alignment of the ten year Capital Plan to CRD corporate priorities, with a policy shift from debt servicing to expensing Minor Capital contributions by using anticipated surplus funds from the prior year and debt servicing the balance.

Discussion points included funding provided by hospital foundations.

MOVED by Director Blackwell, **SECONDED** by Director Bryson,
That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional Hospital District Board:

That the 2013-2022 Ten Year Capital Plan be approved as submitted, transitioning to expensing all Minor Capital commitments by 2016.

CARRIED

7. 2013 Capital Regional Hospital District Provisional Budget

R. Lapham spoke to the report.

MOVED by Director Derman, **SECONDED** by Director Blackwell,
That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional Hospital District Board:

That the 2013 Capital Regional Hospital District *Provisional Budget* be approved as submitted.

CARRIED

8. District of North Saanich Regional Official Community Plan (OCP) Amendment: Proposed OCP Amendment Bylaw No. 1303 – New Small Lot Land Use Designation – 9395 East Saanich Road Proposal

M. Misk-Evans spoke to the report, outlining the proposed development in light of North Saanich Regional Context Statement (RCS) requirements and considerations, including the following points:

- The North Saanich Servicing Area helps keep urban settlement compact.
- The proposed development is within the servicing area.

- The RCS acknowledges that growth will be modest and slow.
- The application is within the growth limits, but is at an accelerated pace compared to previous years.
- The District of North Saanich does not have a Regional Urban Containment and Servicing Policy Area, and so lacks a planning framework for urban level development.
- the design guidelines of the proposed development indicate urban standards at odds with the established rural character of North Saanich

On the motion, the Committee discussed the issues arising from allowing the development before amending the RGS and the RCS. Other points included procedural, administrative and jurisdictional challenges presented by hearing applications on a case-by-case basis, and the “living document” nature of Official Community Plans (OCPs).

MOVED by Director Bryson, **SECONDED** by Director Blackwell,
That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board:

That the Board has reviewed the referred development proposal described in Report No. PPS/RP 2012-27 and accepts the Regional Context Statement, as amended, with noted inconsistencies to be addressed through an amendment to the Regional Growth Strategy to revise its growth management planning framework.

DEFEATED

D. Blackwell, A. Bryson and G. Young in favour
J. Brownoff, C. Coleman, V. Derman, J. Cullington and J. Raans against

The Committee discussed if it shall ask the District of North Saanich to go through an OCP review. On the following motion, the Committee discussed the OCP process, the extent of the role of the Committee, the potential for more development applications in North Saanich with similar features affecting the rate of growth and if that should be considered in the case, and the potential for North Saanich to amend the OCP by due process for more clarity in such cases.

MOVED by Director Brownoff, **SECONDED** by Director Derman,
That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board:

That consideration of the District of North Saanich Official Community Plan amendment referral for 9395 East Saanich Road be deferred and that the District of North Saanich be advised to undertake a Regional Growth Strategy amendment to revise the growth management planning framework for North Saanich.

CARRIED

G. Young, A. Bryson, and D. Blackwell opposed

9. District of North Saanich Referral – Official Community Plan (OCP) 2012-03 Amendment Bylaw No. 1309, Amendment Bylaw to Amend OCP Bylaw No. 1130

R. Lapham spoke to the report.

MOVED by Director Blackwell, **SECONDED** by Director Bryson,
That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board:

That the District of North Saanich Referral – OCP 2012-03 Amendment Bylaw No. 1309 be received with no objection, and that the District of North Saanich be notified accordingly.

CARRIED

10. Regional Sustainability Strategy Consultant Selection

R. Lapham spoke to the report.

MOVED by Director Brownoff, **SECONDED** by Alternate Director Cullington,
That the Planning, Transportation and Protective Services Committee recommends to the Board:

That the contract for services to carry out the Regional Sustainability Strategy Project with the CRD Regional Planning Division for \$325,074 be awarded to HB Lanarc-Golder of Vancouver, BC.

CARRIED

11. Local Government Emergency Program Advisory Commission Minutes of June 21 and July 19, 2012

MOVED by Director Blackwell, **SECONDED** by Director Bryson,
That the Local Government Emergency Program Advisory Commission Minutes of June 21 and July 19, 2012, be received for information.

CARRIED

12. Adjournment

MOVED by Director Bryson, **SECONDED** by Director Blackwell,
That the meeting be adjourned at 3:25 pm.

CARRIED

CHAIR