



**REPORT TO THE
PLANNING, TRANSPORTATION AND PROTECTIVE SERVICES COMMITTEE
MEETING OF WEDNESDAY, OCTOBER 26, 2011**

SUBJECT **INTERGOVERNMENTAL ADVISORY COMMITTEE FOR THE REGIONAL SUSTAINABILITY STRATEGY**

PURPOSE

This report provides an update to the Terms of Reference for the Intergovernmental Advisory Committee (IAC) required under the *Local Government Act (LGA)* to support the Regional Sustainability Strategy (RSS).

BACKGROUND

To further prepare for the collaboration and coordination of the Regional Sustainability Strategy development process, the Ministry of Community, Sport and Cultural Development has requested that the Capital Regional District (CRD) establish an IAC.

Section 867 of the *LGA* states that the Board must establish an IAC to:

- Advise the applicable local governments on the development and implementation of a Regional Growth Strategy (RGS); and
- Facilitate the coordination of provincial and local government actions, policies and programs as they relate to the development and implementation of the RGS.

The *LGA* specifies that the membership of the IAC is to include the following:

- The planning director of the regional district or another official appointed by the Board;
- The planning director or another official appointed by the council of each municipality;
- Senior representatives of the Provincial government and provincial government agencies and corporations, determined by the Minister, after consultation with the Board;
- Representatives of other authorities and organizations if invited to participate by the Board.

In the Capital Regional District, an IAC exists through the Development and Planning Advisory Committee (DPAC), the Terms of Reference for which were approved by the Board in January, 2004. The Terms of Reference remain functional and need only be updated to change references to Committees, Ministries and Agencies whose names have changed since that time. The revised Terms of Reference are attached to this report.

MEMBERSHIP

As indicated in the attachment, the IAC exists through DPAC, which is a two-tier advisory committee established to provide advice, comments and recommendations on matters related to the RGS. DPAC is composed of a “core” group and a “resource” group. Together, the core and resource groups satisfy the legislative requirements for IAC membership.

The core group consists of CRD staff from various departments and municipal planning directors. The core group meets approximately four times per year. From time to time, resource group members can be invited to a core group meeting, to comment on specific agenda items relevant to their agency. Resource group members consist of representatives from First Nations, neighbouring municipalities, school districts, the Islands Trust, provincial and federal governments, agencies and corporations and various other corporations considered to have a vested interest in matters pertaining to the RGS.

The core group has met four times over the past 12 months; nonetheless, staff will confirm core membership as a housekeeping measure. Regarding the larger resource group, membership needs to be renewed due to changes in government ministries and agencies as well as staff turnover. Further, a request must be issued to the Minister of Community, Sport and Cultural Development to appoint new provincial members to the IAC. A copy of the modified Terms of Reference will be enclosed to satisfy the Ministry's request regarding the IAC.

These housekeeping matters will be undertaken by staff in the coming weeks in order to ensure that the Region's legislative obligations regarding the IAC are met with respect to the RSS.


FINANCIAL IMPLICATIONS

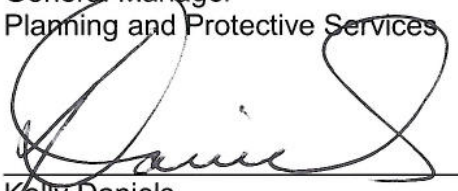
There are no financial implications to the report recommendations; the Regional Planning division of Planning & Protective Services will continue to provide financial and human resources to support the work of DPAC as indicated in the 2004 Terms of Reference.

RECOMMENDATION

That the Planning, Transportation and Protective Services Committee recommend to the Capital Regional District Board that the revised Development and Planning Advisory Committee Terms of Reference attached to Report No. PPS/RP 2011-19 be approved and that a copy be forwarded to the Minister of Community Sport and Cultural Development with a request to appoint provincial staff to the Committee and further, that staff be authorized to re-affirm all membership of the Committee.


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