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**Minutes of a Meeting of the Planning, Transportation and Protective Services Committee
Held 27 July 2011 in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: V. Derman (Vice Chair), J. Brownoff, B. Desjardins, J. Evans, A. Finall (1:37), D. Fortin, B. Gramigna (for J. Ranns), J. Mar, J. Mendum, L. Wergeland and G. Young (Board Chair, *ex officio*)

Vancouver Island Health Authority (item 5): J. Murphy and C. Sullivan

Staff: K. Daniels, R. Lapham, M. Misek-Evans, M. Rachwalski, S. Santarossa and D. Vanmoerkerke (Recorder)

Absent: Directors: G. Hill (Chair) and D. Saunders

The meeting was called to order at 1:30 p.m.

1. Approval of Agenda

MOVED by Director Desjardins, **SECONDED** by Director Evans,
That the agenda be approved as circulated.

CARRIED

2. Adoption of Minutes

MOVED by Director Evans, **SECONDED** by Director Wergeland,
That the minutes of the 22 June 2011 meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks – None.

4. Presentations/Delegations – None.

5. 2011 Minor Capital Projects – Capital Borrowing Bylaw

Mr. Lapham introduced Mr. Murphy, vice president of operations and support services, and Mr. Sullivan, director of capital planning, Vancouver Island Health Authority (VIHA). Staff spoke to the 2011 minor capital projects funding request from VIHA, for which up to \$5 million has been budgeted for new and previously approved projects. Kitchen upgrades at multiple facilities in the region are required as a result of VIHA's new approach to food service delivery. The rest of the new and previously approved projects address health and safety issues or extend the life of building components. Once the capital expenditure and borrowing bylaw is in place, money will be borrowed as it is needed.

In response to questions raised, staff and VIHA representatives advised the following:

- Upgrades at Royal Jubilee Hospital are for older building components.
- VIHA plans to continue to use the Gorge Road Hospital for residential care patients for the next five to 10 years.
- The kitchen upgrades will be for full production kitchens. The food service delivery vendor has demonstrated a willingness to use local foods subject to availability. VIHA

decided to assume the aspect of risk for the kitchen upgrades in order to reduce operating expenditures. The bidding process for the vendor was competitive.

- The proposed list of minor capital projects is complete for 2011.
- The minor capital projects submission is for 2011 cash flow only. Typically, projects are built over a number of years. In the past, the Capital Regional Hospital District (CRHD) has approved the capital borrowing bylaw for projects at the front end of the capital plan.
- VIHA is paid only after the CRHD receives claims for work that has been done.
- The CRHD's three-year agreement with VIHA for minor capital projects, which expires in 2011, has a limit of \$5 million in each year. The Board will have to decide whether to continue with the \$5 million contribution in the future.
- Given that the cash flow is managed more effectively, in the future, there should be less money going to existing projects.
- Staff is preparing a report on the funding relationship between hospital funding and transportation.
- A committee with hospital district, UBCM and Ministry of Health representation is looking at best practices around funding models
- The Ministry of Health uses \$100,000 for its capital over site so the CRD has re-aligned its minimum criteria to ensure it aligns with the province.
- VIHA has more capital needs than funding. If a funding partner decides to decrease its funding, VIHA would manage the risk. Maintenance and repairs are prioritized depending on funding available and based on risk analysis.

Discussion ensued on strategies to balance debt against expenditures and on the process of obtaining provincial funding.

MOVED by Director Desjardins, **SECONDED** by Director Brownoff,

That it be recommended to the Capital Regional Hospital District Board:

- 1) That the new Minor Capital Projects listed in Appendix 1 of the staff report be approved, with a CRHD share of \$4,776,423 in cash flow for 2011.
- 2) That Bylaw No. 371, "Capital Regional Hospital District Capital Bylaw No. 156, 2011", for \$4,776,423 for Minor Capital Projects listed in Appendix 1 of the staff report, with a financing term of ten (10) years, be introduced and read a first and second time, read a third time, and adopted.

CARRIED

6. Update on Origin and Destination Strategy – Presentation

Mr. Lapham used a PowerPoint presentation to provide an update on the 2011 Origin and Destination Household Travel Survey, which is done every five years, including the purpose and content of the survey, changes to surveys since 1992, 2011 survey project schedule, and current status of the 2011 survey. The CRD Board will consider the preferred proposal and consultant at its meeting on August 10, 2011. The scope of the contract is approximately \$330,000.

7. Update CRD/Transit Alternative Local Funding Task Force

Further to the direction provided by the CRD Board for BC Transit and the CRD to establish a task force to investigate alternative funding and transit incentive options, terms of reference for the CRD/Transit Alternative Local Funding Task Force will be considered by the CRD Board and BC Transit in September. The proposed task force will be made up of public sector staff who will develop a number of options to present to elected officials and the public. Due to interest being expressed by a number of groups across the region, a series of hearings is being considered to allow a platform for the public to make submissions and bring ideas forward.

During discussion, the following points were raised:

- The task force should consider governance issues as well as funding issues.
- Public hearings should be held after local government elections.
- Need representation from federal gas tax, capital gains, BC Transit and municipal perspective.
- Like the idea of holding public hearings with politicians in the audience.
- Identify local capital funding opportunities and how local shares are funded in other jurisdictions.
- A public hearing approach could potentially start the political debate before technical work is done so it may be better to have a technical report prepared for the public to respond to. A technical paper may also help focus the hearings.
- Bonus density, parking and development cost charges are examples of technical issues that need to be addressed before going to the public.
- Technical issues that have been identified should be the subject of a report to be considered by the Planning, Transportation and Protective Services Committee (PTPSC) prior to the public hearing process.

Mr. Lapham thanked the Committee for its insight.

8. Update Regional Sustainability Strategy

Ms Misk-Evans provided a verbal update on the Regional Sustainability Strategy: work plan and consultation plan have been submitted to the Ministry of Community, Sport & Cultural Development; beginning to assemble the intergovernmental advisory committee; preparing protocol for First Nations engagement; monitoring funding application under Regionally Significant Projects gas tax fund; and working on terms of reference and communications plan in preparation for issuing a request for proposals for consulting services and agency contracts. Staff will provide a status update in October.

Discussion followed on the importance of engaging First Nations in consultations on the Regional Sustainability Strategy, and challenges of doing so.

9. Correspondence re Transit and Transportation Authority

MOVED by Director Fortin, **SECONDED** by Director Mar,
That the correspondence to the ministers of Transportation and Infrastructure and
Community, Sport and Cultural Development from the CRD Board Chair, dated July 5, 2011,
regarding the proposed Capital Regional District transportation services be received.

CARRIED

10. New Business – None.

11. Adjournment

MOVED by Director Desjardins, **SECONDED** by Director Fortin,
That the meeting be adjourned at 2:52 p.m.

CARRIED

Chair