

**CAPITAL REGIONAL DISTRICT
BYLAW NO. 3531**

A BYLAW FOR THE ESTABLISHMENT OF AN EMERGENCY PROGRAM ADVISORY COMMISSION

WHEREAS:

The Regional Board of the Capital Regional District (CRD) wishes to increase communication and cooperation among local government emergency programs with the purpose of strengthening capacity for responding to a multi-jurisdictional emergency event.

NOW THEREFORE the Board of the CRD in open meeting assembled enacts as follows:

1. An Emergency Program Advisory Commission is hereby established and shall consist of an emergency program representative from each of the municipalities and electoral areas within the region, as well as the Emergency Manager appointed by the Board of the CRD.
2. In voting on the commission, all members shall have one vote each.
3. A quorum of the commission is a majority of the members.
4. The chair of the commission will be the Emergency Manager as appointed by the Board of the CRD.
5. The rules of procedure for the commission shall not be inconsistent with those of the Regional District.
6. The commission will have the responsibility to:
 - Provide a copy of the annual updates to their local emergency plans to the CRD to be included in a regional emergency library.
 - Share information on local programs that may be of benefit to other members.
 - Forward information on upcoming events, training, and exercises to be included in a regional emergency event calendar.
 - Advise the Regional Emergency Coordinators Commission (RECC) on any local government program developments/initiatives that may benefit other emergency programs in the region.
 - Develop consistent protocols for communications and information management.
 - Work with all members to provide a consistent approach to emergency management in the region.
 - Provide advisory recommendations on the direction of the Regional Service for Emergency Program Support and initiatives that may be undertaken to provide consistency and coordination among regional emergency programs.
 - Provide updates on the progress of response capacity in a multi-jurisdictional event back to local councils and the board.
7. This bylaw may be cited as "Regional Service for Emergency Program Support Advisory Commission Bylaw No. 1, 2008".

READ A FIRST TIME THIS	th	day of	2008
READ A SECOND TIME THIS	th	day of	2008
READ A THIRD TIME THIS	th	day of	2008
ADOPTED THIS	th	day of	2008

CHAIR

SECRETARY