

**CAPITAL REGIONAL DISTRICT**

**THE SELECT COMMITTEE ON TRAVELCHOICES**

**STRATEGY IMPLEMENTATION**

**TERMS OF REFERENCE**

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**PURPOSE**

The purpose of “The Select Committee on TravelChoices Strategy Implementation” is:

1. To provide political leadership in advancing the implementation of the TravelChoices Long-Term Transportation Strategy;
2. To advise the Board on strategic directions to respond to transportation issues of regional, inter-municipal, and inter-agency significance;
3. To focus on short and long-term implementation plans, funding requirements and governance issues related to implementing the TravelChoices Strategy; and,
4. To work with the Union of BC Municipalities (UBCM) to ensure the TravelChoices Implementation and Investment Plan receives fair and equitable funding through the Gas Tax Rebate program.

**ESTABLISHMENT & AUTHORITY**

The Committee’s role is advisory. The Committee shall forward its recommendations to the Board for decision. Consistent with draft Board policy:

- (i) The Select Committee on TravelChoices Strategy Implementation will work within the approved TravelChoices Strategy document to make recommendations on projects and partnerships to achieve TravelChoices objectives over the next 25 years with priority preference for the next 10 years.
- (ii) In making their recommendation the Committee shall consider the financial implications of all projects as well as the priority need for the project or initiative.

- (iii) The Select Committee will cease to exist once it has reported its findings, opinions and recommendations to the Board.
- (iv) The Board may appoint to a Select Committee only Members of the Board.
- (v) The members of the Committee shall be appointed by the Chair.

## **COMPOSITION**

The committee shall be established consistent with the above stated policy for Select Committees, and shall consist of at least one representative from the Peninsula, Core and West Shore sub-regions and one liaison member from the Planning & Protective Services Committee.

## **ORGANIZATION**

The Chair of the Select Committee shall be appointed by the Chair of the Board. This Committee may form task and project oriented sub-committees and working groups to address specific aspects of regional and inter-municipal transportation planning and TravelChoices Strategy Implementation.

Sub-committees and working groups may include relevant representation from the other transportation agencies and other stakeholders that may be necessary to accomplish their tasks.

## **PROCEDURES**

1. The committee shall meet at the call of the Chair, with the number and frequency of meetings varying according to the work plan undertaken.
2. The agenda and minutes of the Select Committee's meetings will be provided to the Planning & Protective Services Committee and the Board for consideration of receipt.

## **RESOURCES & SUPPORT**

CRD Regional Planning Division shall provide financial and human resources to support the work of the Committee.