

Meeting Minutes

Planning and Protective Services Committee

Wednesday, January 17, 2024

9:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors; Z. de Vries (Chair) (EP), K. Williams (Vice Chair) (EP), M. Little (EP), C. McNeil-Smith (EP), D. Thompson, A. Wickheim, C. Plant (Board Chair, ex officio) (EP)

Staff: L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; S. Carby, Senior Manager, Protective Services; E. Sinclair, Senior Manager, Regional and Strategic Planning (EP); C. Vrabel, Manager, Fire Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors B. Desjardins, R. Windsor

The meeting was called to order at 9:03 am.

**MOVED by Director McNeil-Smith, SECONDED by Director Wickheim,
That the rules of the Capital Regional District Board Procedures Bylaw be
suspended to allow Director de Vries to Chair the meeting remotely.
CARRIED**

1. Territorial Acknowledgement

Director Wickheim provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Williams, SECONDED by Director Wickheim,
That the agenda for the January 17, 2024 Planning and Protective Services
Committee be approved.
CARRIED**

3. Adoption of Minutes

3.1. [24-078](#) Minutes of the October 18, 2023 Planning and Protective Services
Committee Meeting

**MOVED by Director Plant, SECONDED by Director McNeil-Smith,
That the minutes of the Planning and Protective Services Committee meeting of
October 18, 2023 be adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair de Vries requested that committee members save their discussion points on what indicators we should be tracking for the Regional Growth Strategy, until the staff report on what an RGS update would require, is presented at a future meeting.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [24-011](#) 2024 Planning and Protective Services Committee Terms of Reference

K. Lorette presented Item 6.1. for information.

6.2. [24-029](#) Regional Growth Strategy Indicators Report

K. Lorette presented Item 6.2. for information

Discussion ensued regarding:

- opportunities for improving data collection on the affordable housing supply
- sharing data with the region's municipalities upon request
- how the strategic priorities are addressed within the Regional Growth Strategy
- staff to request that BC Housing provide a breakdown on their subsidized housing supply

Motion Arising:

**MOVED by Director Plant, SECONDED by Director Thompson,
That staff include the Regional Growth Strategy Indicators report and appendix
as part of future Board Strategic Priorities check-ins.
CARRIED**

6.3. [24-051](#) Capital Regional District Emergency HazMat Team Service Review

K. Lorette spoke to Item 6.3.

**MOVED by Director McNeil-Smith, SECONDED by Director Plant,
The Planning and Protective Services Committee recommends to the Capital
Regional District Board:
That staff be directed to distribute the report and to engage interest holders and
to report back to the Committee with an implementation plan.
CARRIED**

6.4. [24-084](#) Previous Minutes of Other CRD Committees and Commissions for Information

The following minutes were received for information:

- a) Local Government Emergency Program Advisory Commission - August 17, 2023

7. Notice(s) of Motion

There were no notices of motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Little, SECONDED by Director Plant,
That the January 17, 2024 Planning and Protective Services Committee meeting
be adjourned at 10:02 am.
CARRIED**

CHAIR

RECORDER