

## Meeting Minutes

### Planning and Protective Services Committee

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Wednesday, November 17, 2021

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: C. McNeil-Smith (Chair), R. Martin (Vice Chair)(EP), F. Haynes, M. Hicks (EP), J. Loveday (EP), R. Mersereau, K. Murdoch, J. Bateman (for M. Tait)(EP), K. Williams (EP), R. Windsor (EP)

Staff: N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; E. Sinclair, Senior Manager, Regional and Strategic Planning; M. Lagoa, Deputy Corporate Officer; T. Phillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors: C. Plant (Board Chair, ex officio), M. Tait, Councillor J. Olsen

The meeting was called to order at 10:01 am.

#### 1. Territorial Acknowledgement

Chair McNeil-Smith provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Murdoch, **SECONDED** by Director Mersereau,  
That the agenda for the November 17, 2021 Planning & Protective Services  
Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

- 3.1. [21-712](#) Minutes of the July 21, 2021 and September 29, 2021 Planning and Protective Services Committee Meetings

**MOVED** by Director Murdoch, **SECONDED** by Director Mersereau,  
That the minutes of the Planning and Protective Services Committee meetings of  
July 21, 2021 and September 29, 2021 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

Chair McNeil-Smith expressed his appreciation to staff for their actions and diligence in regards to our central services during the record rainfall event we experienced over the weekend.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [21-849](#) Regional Growth Strategy Indicator Report

K. Lorette spoke to Item 6.1.

Discussion ensued on the following:

- reporting on the capacities of core services as part of the regional growth strategy
- re-establishing a target for trails
- interest in data collection system related to subsidized housing
- supplementing next year's report with data on the homeless population

**MOVED by Director Murdoch, SECONDED by Director Haynes,  
The Planning and Protective Services Committee recommends to the Capital  
Regional District Board:  
That the Regional Growth Strategy Indicator Report be received for information.  
CARRIED**

**MOVED by Director McNeil-Smith, SECONDED by Director Mersereau,  
The Planning and Protective Services Committee recommends to the Capital  
Regional District Board:  
That the Regional Growth Strategy Indicator Report be forwarded to municipal  
councils for information.  
CARRIED**

### 6.2. [21-685](#) Capital Region Emergency Service Telecommunications Inc. (CREST) Service Agreement Renewal

N. Chan spoke to Item 6.2.

Discussion ensued on the following:

- determination of allocation of costs to participants
- consideration of CREST service levels in Port Renfrew  
when reviewing charges

**MOVED by Director Murdoch, SECONDED by Director Mersereau,  
The Planning and Protective Services Committee recommends to the Capital  
Regional District Board:  
That the Chief Administrative Officer be authorized to enter into a new regional  
service agreement with CREST to provide general emergency radio  
communications services, with annual contributions limited to inflationary  
adjustments.  
CARRIED**

6.3. [21-852](#) Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Director Mersereau, **SECONDED** by Director Murdoch,  
That the following minutes be received for information:

a) Development Planning Advisory Committee minutes - November 1, 2021  
**CARRIED**

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Mersereau, **SECONDED** by Director Murdoch,  
That the November 17, 2021 Planning and Protective Services Committee  
meeting be adjourned at 10:44 am.  
**CARRIED**

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CHAIR

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RECORDER