

Meeting Minutes

Planning and Protective Services Committee

Wednesday, September 29, 2021

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Special Meeting

PRESENT

Directors: R. Martin (Vice Chair), F. Haynes, M. Hicks (EP), J. Loveday (EP), R. Mersereau, M. Tait (EP), K. Williams (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; S. Carby, Senior Manager, Protective Services; E. Sinclair, Senior Manager, Regional and Strategic Planning; M. Taylor, Manager, Building Inspection; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors: C. McNeil-Smith (Chair), K. Murdoch, R. Windsor, C. Plant (Board Chair, ex officio), Councillor J. Olsen

The meeting was called to order at 10:02 AM.

1. Territorial Acknowledgement

Acting Chair Martin provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Mersereau, **SECONDED** by Director Haynes,
That the agenda for the September 29, 2021 Planning & Protective Services
Committee meeting be approved.
CARRIED

3. Adoption of Minutes

There were no Minutes for adoption.

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [21-690](#) 2022 Service Planning - Planning & Development

K. Lorette spoke to Item 6.1.

Discussion ensued on the following:

- increasing fees for real estate property record requests
- future plans for additional studies regarding housing and transportation priorities
- proactive disclosure of information to lower the number of Freedom of Information requests

**MOVED by Director Mersereau, SECONDED by Director Haynes,
The Planning and Protective Services Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:
That Appendix A, Community Need Summary - Planning & Development be approved as presented and form the basis of the 2022-2026 Financial Plan.
CARRIED**

6.2. [21-689](#) 2022 Service Planning - Protective Services

K. Lorette spoke to Item 6.2.

**MOVED by Director Mersereau, SECONDED by Director Tait,
That the Planning and Protective Services Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:
That Appendix A, Community Need Summary - Protective Services be approved as presented and form the basis of the 2022-2026 Financial Plan.
CARRIED**

6.3. [21-603](#) Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED by Director Mersereau, SECONDED by Director Haynes,
That the following minutes be received for information:
a) Regional Food and Agriculture Task Force minutes - February 10, 2021
CARRIED**

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Mersereau, **SECONDED** by Director Haynes,
That the September 29, 2021 Planning and Protective Services Committee
meeting be adjourned at 10:34 am.

CARRIED

CHAIR

RECORDER