

## Meeting Minutes

### Planning and Protective Services Committee

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Wednesday, October 16, 2019

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: K. Williams (Vice Chair), S. Brice, B. Desjardins, F. Haynes, C. McNeil-Smith, R. Mersereau, G. Orr, B. Thompson (for R. Windsor), G. Young

Staff: Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; S. Carby, Senior Manager, Protective Services; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

Regrets: Directors Hicks, Ranns, Chair Plant

The meeting was called to order at 10:00 am.

#### 1. Territorial Acknowledgement

Chair Williams provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Brice, **SECONDED** by Director Desjardins,  
That the agenda for the October 16, 2019 Planning and Protective Services  
Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

[19-817](#)

Minutes of the September 18, 2019 Planning and Protective Services  
Committee Meeting

**MOVED** by Director Haynes, **SECONDED** by Director Mersereau,  
That the minutes of the Planning and Protective Services Committee of  
September 18, 2019 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

Chair Williams spoke to upcoming budget discussions and the opportunity to  
review budget implications and discuss any impact.

#### 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [19-840](#) 2019-2022 Planning and Development Service Planning

K. Lorette introduced the 2019 - 2011 Planning and Development Service Planning report.

Discussion ensued on the following:

- construction and development activity data
- development and building permits
- food crop production
- Farmlands Trust

**MOVED by Director Mersereau, SECONDED by Director Haynes,  
That the Planning and Protective Services Committee recommends to the Capital  
Regional District Board:**

**That the initiatives proposed in the provisional budget related to the Planning  
and Protective Service Committee Planning and Development mandate  
(Appendix A: Community Needs Summary - Planning and Development) be  
advanced to the October 30, 2019 Provisional Budget review process.**

**CARRIED**

### 6.2. [19-841](#) 2019-2022 Protective Services Service Planning

K. Lorette introduced the Protective Services Service Planning report.

Discussion ensued on a dedicated FTE position supporting the coordination of emergency services.

**MOVED by Director Brice, SECONDED by Director Desjardins,  
That the Planning and Protective Services Committee recommends to the Capital  
Regional District Board:**

**That the new initiatives proposed in the provisional budget related to the  
Planning and Protective Services Committee mandate (Appendix A: Community  
Needs Summary - Protective Services) be advanced to the October 30, 2019  
Provisional Budget review process.**

**CARRIED**

## 7. Notice(s) of Motion

There were no Notice(s) of Motion.

## 8. New Business

There was no new business.

## 9. Adjournment

**MOVED by Director Mersereau, SECONDED by Director Haynes,  
That the October 16, 2019 Planning and Protective Services Committee meeting  
be adjourned at 10:26 am.**

**CARRIED**

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Chair

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Recorder