

## Meeting Minutes

### Planning and Protective Services Committee

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Wednesday, April 17, 2019

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: R. Windsor (Chair), K. Williams (Vice Chair), M. Alto (for G. Young), S. Brice, J. Brownoff (for F. Haynes), B. Desjardins, M. Hicks, C. McNeil-Smith, R. Mersereau, G. Orr, J. Ranns, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional and Strategic Planning; S. Carby, Senior Manager, Protective Services; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 10:00 am.

#### 1. Approval of Agenda

**MOVED by Director Brice, SECONDED by Director Orr,  
That the agenda for the April 17, 2019 Planning and Protective Services  
Committee meeting be approved as circulated.  
CARRIED**

#### 2. Adoption of Minutes

- 2.1. [19-417](#) Minutes of the March 20, 2019 Planning and Protective Services Committee Meeting

**MOVED by Director McNeil-Smith, SECONDED by Director Desjardins,  
That the minutes of the March 20, 2019 Planning and Protective Services  
Committee meeting be adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks

The Chair had no remarks.

#### 4. Presentations/Delegations

- 4.1. [19-428](#) Delegation: Colin Nielsen Re: Agenda Item 6.1. Motion with Notice: Process and Steps to Create a Unified Fire Dispatch in the New South Island 911/Police Dispatch Centre as Supported by Saanich

C. Nielsen spoke in support of the Motion with Notice: Process and Steps to Create a Unified Fire Dispatch in the New South Island 911/Police Dispatch Centre as Supported by the District of Saanich.

- 4.2. [19-429](#) Delegation: Brian Catinus, President, Saanich Fire Fighters' Association  
Re: Agenda Item 6.1. Motion with Notice: Process and Steps to Create a Unified Fire Dispatch in the New South Island 911/Police Dispatch Centre as Supported by Saanich

B. Catinus spoke in support of an Integrated Regional Fire Dispatch Model.

## 5. Committee Business

- 5.1. [19-331](#) Consideration of Regional Growth Strategy Consistency: Zoning Amendment Application for Lot 1, District Lot 17, Renfrew District, Plan VIP57304

**MOVED by Director Hicks, SECONDED by Director Ranns,  
That the Planning and Protective Services Committee recommends to the Capital Regional District Board:**

**That the proposed Bylaw No. 4254, "Comprehensive Community Plan for Port Renfrew, Bylaw No.1, 2003, Amendment Bylaw No.10, 2018" as it relates to the 2018 Regional Growth Strategy (RGS) be reviewed and the proposed Bylaw No. 4254 be deemed consistent with the 2018 RGS.**

**CARRIED**

## 6. Motion with Notice

- 6.1. [19-314](#) Motion with Notice: Process and Steps to Create a Unified Fire Dispatch in the New South Island 911/Police Dispatch Centre as Supported by Saanich

Board Chair Plant spoke to the Motion with Notice.

Discussion ensued on the following:

- the need for modifications in the building to accommodate fire dispatch in a separate area of the building
- obtaining input from the local area Fire Chiefs
- cost incentives and benefits to change from the current services provided in Langford
- ensuring the needs of the rural fire departments are addressed
- providing information on the timelines, governance structure, service agreements, cost implications, and procurement process

**MOVED by Board Chair Plant, SECONDED by Director Brice,  
That the Planning and Protective Services Committee direct staff to prepare a report detailing the process and steps towards creating a unified Fire Dispatch in the new South Island 911/Police Dispatch Centre as supported by Saanich.**

**MOVED** by Alternate Director Alto, **SECONDED** by Director Orr,  
That the main motion be amended to add at the end of the motion "and,  
following preparation of the report, the draft report be presented to the area Fire  
Chiefs for their comment before the report comes back to the Planning and  
Protective Services Committee."

**CARRIED**

**OPPOSED:** Desjardins

**MOVED** by Director McNeil-Smith, **SECONDED** by Director Desjardins,  
That the main motion be amended to add "including procurement" after  
"...detailing the process" and before "and steps towards creating..."

**CARRIED**

The question was called on the main motion as amended.

**MOVED** by Board Chair Plant, **SECONDED** by Director Brice,  
That the Planning and Protective Services Committee direct staff to prepare a  
report detailing the process, including procurement, and steps towards creating a  
unified Fire Dispatch in the new South Island 911/Police Dispatch Centre as  
supported by Saanich and, following preparation of the report, the draft report be  
presented to the area Fire Chiefs for their comment before the report comes back  
to the Planning and Protective Services Committee.

**CARRIED**

**OPPOSED:** Desjardins

## 7. New Business

There was no new business.

## 8. Adjournment

**MOVED** by Director Desjardins, **SECONDED** by Director Mersereau,  
That the April 17, 2019 Planning and Protective Services Committee meeting be  
adjourned at 11:06 am.

**CARRIED**

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Chair

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Recorder