

## Meeting Minutes

### Planning and Protective Services Committee

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Wednesday, October 11, 2017

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: A. Finall (Chair), G. Young (Vice Chair), R. Atwell, S. Brice, J. Brownoff, L. Seaton, K. Williams, B. Desjardins (Board Chair, ex-officio)

Staff: K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional Strategic Planning; S. Carby, Senior Manager, Protective Services; M. Barnes, Manager, Health and Capital Planning Strategies; B. Reems, Corporate Officer; P. Perna, Committee Clerk (Recorder)

**REGRETS:** Directors Ranns and Windsor

The meeting was called to order at 9:30 am.

#### 1. Approval of Agenda

**MOVED** by Director Atwell, **SECONDED** by Director Williams,  
That the agenda for the October 11, 2017 Planning and Protective Services  
Committee meeting be approved as amended to include New Business Item 6.1.  
Clarification of the Capital Regional District Regional Growth Strategy Position -  
Verbal Report.  
**CARRIED**

#### 2. Adoption of Minutes

- 2.1. [17-736](#) Minutes of the September 6, 2017 Planning and Protective Services  
Committee Meeting

**MOVED** by Director Seaton, **SECONDED** by Director Atwell,  
That the minutes of the September 6, 2017 Planning and Protective Services  
Committee meeting be adopted as circulated.  
**CARRIED**

#### 3. Chair's Remarks- None.

#### 4. Presentations/Delegations - None.

#### 5. Committee Business

- 5.1. [17-713](#) 2018 Service Plans Review Process

K. Lorette provided an overview of the report and each service.

Discussion ensued on the following:

- Island Health exploring partnership with the Capital Regional District for a Community Health Network Coordinator on the Southern Gulf Islands
- the role of the Capital Regional District in regional planning of health facilities
- animal control enforcement, patrols and contracts
- Provincial assistance for a farming infrastructure research project
- importance of food production and food strategies

**MOVED by Director Brownoff, SECONDED by Director Brice,**

**That the Planning and Protective Services Committee recommend to the Capital Regional District Board:**

**That the Capital Regional District Board Chair write a letter to the Minister of Agriculture to see if they have a grant program or if they are willing to partner with the Capital Regional District on issues that impact farming on Vancouver Island and in the region.**

**CARRIED**

**MOVED by Board Chair Desjardins, SECONDED by Director Brice,**

**That the Service Plan for Farming Infrastructure Research Project in 2018 be decreased to \$25,000 and the project be subject to approval of a request from the Minister of Agriculture for a matching contribution.**

**CARRIED**

**MOVED by Director Brownoff, SECONDED by Board Chair Desjardins,**

**That the 2018 Service Plan be approved subject to the Community Health Network Coordinator position only being carried forward with the approval of grant funding from Vancouver Island Health Authority towards a Regional Coordinator position.**

**CARRIED**

**MOVED by Director Atwell, SECONDED by Director Williams,**

**That the Planning and Protective Services Committee recommend to the Capital Regional District Board:**

**That the attached services plans be approved as amended.**

**CARRIED**

**OPPOSED: Director Young**

**5.2. [17-706](#)**

Previous Minutes of Other Committees and Commissions for Information

**MOVED by Director Brownoff, SECONDED by Director Williams,**

**That the following minutes be received for information:**

1. Local Government Emergency Program Advisory Commission, June 15, 2017

**CARRIED**

**6. New Business**

**6.1. 17-744**

Clarification of the Capital Regional District Regional Growth Strategy Position and Process - Verbal Report

K. Lorette provided an update on the Regional Growth Strategy (RGS) non-binding dispute resolution process as follows:

- mediators have been engaged and have circulated their pre-mediation report to all of the participants

- the contents of the pre-mediation report
- working to confirm dates for the in-person sessions
- the purpose of the mediation sessions
- requirement for approving the RGS document and the process if the document is not approved
- challenges holding the October meeting dates

**MOVED by Director Brice, SECONDED by Board Chair Desjardins,  
That the Planning and Protective Services Committee recommend to the Capital  
Regional District Board:**

**That the Clarification of the Capital Regional District Regional Growth Strategy  
Position and Process – Verbal Report from the General Manager, Planning and  
Protective Services, be received for information.**

**CARRIED**

## **7. Adjournment**

**MOVED by Director Seaton, SECONDED by Director Brownoff,  
That the October 11, 2017 Planning and Protective Services Committee meeting  
be adjourned at 10:51 am.**

**CARRIED**

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Chair

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Recorder