

## Meeting Minutes

### Planning and Protective Services Committee

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Wednesday, May 24, 2017

11:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: A. Finall (Chair), G. Young (Vice Chair), R. Atwell, S. Brice, J. Brownoff, D. Murdock, J. Ranns, L. Seaton, K. Williams, B. Desjardins (Board Chair, ex-officio 11:35)  
Staff: K. Lorette, General Manager, Planning and Protective Services; M. Barnes, Manager, Health and Capital Planning Strategies; E. Gorman, Deputy Corporate Officer (Recorder)  
Also Present: Dr. R. Stanwick, Chief Medical Officer, Vancouver Island Health Authority

**REGRETS:** Directors L. Seaton and R. Windsor

The meeting was called to order at 11:30 am.

#### 1. Approval of Agenda

**MOVED by Director Brice, SECONDED by Director Brownoff,  
That the agenda for the May 24, 2017 Planning and Protective Services  
Committee meeting be approved as circulated.  
CARRIED**

#### 2. Adoption of Minutes

- 2.1. [17-445](#) Minutes of the March 22, 2017 Planning and Protective Services Committee Meeting

**MOVED by Director Williams, SECONDED by Director Young,  
That the minutes of the March 22, 2017 Planning and Protective Services  
Committee meeting be adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks - None.

#### 4. Presentations/Delegations

- 4.1. [17-429](#) Vancouver Island Health Authority - 2017 Island Health Report

Dr. Richard Stanwick, Chief Medical Health Officer, Vancouver Island Health Authority, spoke to the presentation on last year's Clean Air Bylaw enforcement activities.

Discussion ensued on the following:

- immediate enforcement targeting the transit stops
- provision of this report in full with greater detail

- smoking on school grounds
- enforcing no smoking in apartments and condo buildings
- the timelines to address individual concerns
- fog machines containing glycol and other smoke producing items
- warnings, tickets, and following up on future offenses
- issues surrounding smoking of medicinal marijuana

## 5. Committee Business

### 5.1. [17-389](#)

Bylaw to Amend Ticket Information Authorization Bylaw No. 1857

K. Lorette provided an overview of the report and the proposed amendments.

Discussion ensued on the following:

- education and awareness before proceeding with fines
- costs, revenue, and contractors for enforcement
- looking into what other jurisdictions have as part of their enforcement

K. Lorette advised that a staff report will be presented in the fall relating to changes in the definition of smoking to include vaping and marijuana as well as a multi-jurisdictional scan.

**MOVED by Director Brice, SECONDED by Director Brownoff,  
That the Planning and Protective Services Committee recommends to the Capital  
Regional District Board:**

- a) That Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 60, 2017 be read a first and second time as amended to change the fine amount in item 9 from \$100 to \$500;
- b) That Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 60, 2017 be read a third time as amended to change the fine amount in item 9 from \$100 to \$500; and
- c) That Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 60, 2017 be adopted as amended to change the fine amount in item 9 from \$100 to \$500.

**CARRIED**

### 5.2. [17-223](#)

Community Energy and Emissions Inventory (Referred by the Environmental Services Committee for Information)

Discussion ensued on whether the letter in the staff recommendation in the report to the Environmental Services Committee has been sent to local governments.

K. Lorette advised that the report has been referred to this committee and the Transportation Committee and E. Gorman confirmed that the letter has been sent to UBCM as well as all local governments and the Province.

**MOVED by Director Brownoff, SECONDED by Board Chair Desjardins,  
That the staff report, Community Energy and Emissions Inventory, as referred by  
the Environmental Services Committee, be received for information.**

**CARRIED**

5.3. [17-366](#) Previous Minutes of Other Committees and Commissions for Information

**MOVED by Director Williams, SECONDED by Director Young,**

**That the following minutes be received for information:**

- 1. Development Planning Advisory Committee, April 3, 2017**
- 2. Local Government Emergency Program Advisory Commission, February 16 and March 16, 2017**
- 3. Regional Food and Agriculture Task Force, February 28, 2017**

**CARRIED**

**6. New Business - None.**

**7. Adjournment**

**MOVED by Director Brownoff, SECONDED by Director Brice,**

**That the May 24, 2017 Planning and Protective Services Committee meeting be adjourned at 12:33 pm.**

**CARRIED**

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Chair

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Recorder