



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, October 26, 2023, in the Panorama Boardroom  
1885 Forest Park Drive, North Saanich BC**

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**Present**

Commissioners: N. Paltiel, P. DiBattista (Acting Chair), K. Frost, S. Garnett, S. Riddell (for R. Windsor)

Staff: L. Brewster, Senior Manager; K. Beck, Manager, Program Services; A. Sharp, Manager, Administrative Services; K. Say, Adult Community Coordinator, S. Henderson, Senior Manager, Real Estate; D. Toso (Recorder)

**Regrets**

Commissioners: R. Imrie, R. Windsor; P. Jones; P. Murray; C. McNeil-Smith

L. Brewster called the meeting to order at 6:09 pm. P. DiBattista was elected acting chair in the absence of Chair and Vice-Chair.

**1. Territorial Acknowledgement**

Commissioner DiBattista provided a territorial acknowledgement.

The agenda was amended to discuss information-only reports until quorum could be reached.

**2. Chair's Remarks:** There were none.

**3. Presentations/Delegations:** There were none.

**4. Commission Business**

**4.1 Community Mosaic Project - Verbal**

K. Say presented an overview of the project and celebration event.

There is no recommendation. This report is for information only.

**4.2 Financial Statement of Operations – Third Quarter of 2023**

A. Sharp reviewed the report. Discussion ensued regarding:

- How aquatics staffing is impacting aquatic program revenue: the number of certifications staff need to deliver the programs and length of time it takes for youth to achieve certification and reach employable age; capacity limits and restrictions on delivery of certification programming during the pandemic. Prior to the pandemic we had 75 staff, now running programs with 35. We must essentially double or triple the advanced programming to restore staffing to pre-pandemic levels.
- Understanding this will impact the way we budget going forward.

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There is no recommendation. This report is for information only.

**4.3 Panorama Recreation Services – 2023-2024 Fees and Charges Update**

K. Beck reviewed the report. Discussion ensued regarding:

- Community feedback was on the impact of the Family Pass on one-parent households. Only 14% (11 households) of one-parent households using the Pass Plus had three children.
- Budgetary impact is around having a separate subsidy level for a small population that is outside the framework of current fees and charges and has no parameters tied to income or household composition, like the LIFE pass. Developing a different pass outside of this framework opens potential for more.
- Family Pass still feels unfair to one-parent families.

N. Paltiel entered the meeting at 6:59 pm.

- Fees and charges policy and structure will come to the Commission at a future meeting.
- The information presented be considered and built upon at the Fees and Charges meeting in March 2024.
- Alternative 2 would involve a bylaw amendment going to the CRD Board.
- The one-parent household pass could be advertised on social media.
- For passes already sold, a prorated credit could be obtained.

**MOVED** by Commissioner Riddell, **SECONDED** by Commissioner Paltiel,  
The Peninsula Recreation Commission recommends to the Capital Regional District Board:  
That the 2023-2024 Fees and Charges Bylaw for Panorama Recreation be amended to add a  
One-Adult Family Pass fee at a rate of \$475.50 per year.

**CARRIED**

Commission business was paused to approve the agenda and minutes.

**5. Approval of Agenda** – The agenda was approved as amended.

**MOVED** by Commissioner Garnett, **SECONDED** by Commissioner Riddell  
That the agenda be approved as circulated.

**CARRIED**

**6. Adoption of Minutes of September 28, 2023**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Garnett,  
That the minutes of the September 28, 2023 meeting be adopted as circulated.

**CARRIED**

Commission business resumed.

**4.4 Centennial Park Multi-Sport Box Lease Agreement**

S. Henderson presented the report. Discussion ensued regarding:

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- The lease agreement will be substantially in the form attached to the report; however, there will be a few light modifications concerning the works the landlord has committee to do regarding the roof and the washrooms.
- A notice of disposition will go out from the District of Central Saanich shortly.
- 3.5 Conditions precedent – the lease will not need Board approval; the Commission has authority under its delegation bylaw to approve it. This will be amended.
- The current shed which may be owned by Peninsula Lacrosse Association is scheduled for destruction. Matt will follow up with Central Saanich regarding ownership.

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Riddell,

1. That staff be directed to enter into a 60-year agreement at Centennial Park in Central Saanich that will include a lease of the lands for a new multi-sport box and the existing fieldhouse, with an attached gazebo and storage area, and a license for the driveway, parking lot, picnic shelter and old concession building. The agreement will include part of two lots, as identified within the properties with PID 003 150 470 and PID 003 150 453 and;

2. That the General Manager, Parks & Environmental Services be authorized to negotiate, execute any agreements and do all things incidental to finalize the Lease Agreement for the Multi-Sport Box and Fieldhouse at Centennial Park in Central Saanich.

**CARRIED**

7. **New Business:** There was none.

8. **Adjournment**

**MOVED** by Commissioner Garnett, **SECONDED** by Commissioner Frost,  
That the meeting be adjourned at 7:15 pm.

**CARRIED**

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CHAIR

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RECORDER