



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, January 27, 2022, in the Boardroom at Panorama Recreation Centre,  
1885 Forest Park Drive, North Saanich, BC**

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**Present in Boardroom:**

**Commissioners:** H. Gartshore (Vice Chair), R. Imrie

**Staff:** L. Brewster, Senior Manager; D. Toso (recorder)

**Present Electronically:**

**Commissioners:** K. Frost, C. McNeil-Smith, P. Murray, G. Orr, N. Paltiel, C. Rintoul, R. Windsor

**Staff:** M. Alsdorf, Manager, Program Services; M. Curtis, Manager, Facilities and Operations; M. Medland, Senior Financial Advisor, CRD Financial Services; A. Sharp, Manager, Administrative Services

L. Brewster called the meeting to order at 6:39 pm.

**1. Election of Chair**

L. Brewster called for nominations of Chair of the Peninsula Recreation Commission for the upcoming term.

Commissioner Orr nominated Commissioner Imrie. Commissioner Imrie accepted the nomination.

L. Brewster called for nominations a second time.

L. Brewster called for nominations a third and final time.

Hearing no further nominations, L. Brewster declared Commissioner Imrie Chair of the Peninsula Recreation Commission.

**2. Territorial Acknowledgement**

Vice-Chair Gartshore provided a territorial acknowledgement.

**3. Approval of Agenda**

**MOVED** by Commissioner Rintoul, **SECONDED** by Commissioner Orr,  
That the agenda be approved with the addition of:  
-item 7.6 Capital Plan Update

**CARRIED**

**4. Adoption of Minutes**

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Orr,  
That the minutes of the November 25, 2021 meeting be adopted.

**CARRIED**

5. **Chair's Remarks:** There were none.

6. **Presentations/Delegations:** There were none.

7. **Commission Business**

7.1. **2021 Operating Surplus Report**

A. Sharp provided an overview of the report.

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Orr,  
That the transfer of 50% of the 2021 operating surplus to the capital reserve, 25% of the operating surplus to the equipment replacement fund and 25% to the operating reserve fund be approved.

**CARRIED**

7.2. **Programs and Services COVID-19 Update Report**

M. Alsdorf provided an overview of the report.

Discussion ensued regarding:

- transitioning from The Red Cross to Lifesaving Society aquatics training programs.
- POV requirements extended to June 30.

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner McNeil-Smith,  
That the report be received for information.

**CARRIED**

7.3. **Jumpstart Inclusive Multisport Court Update Report – Verbal**

M. Curtis provided an overview of the report.

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner McNeil-Smith,  
That the report be received for information.

**CARRIED**

7.4. **Maintenance Update Report**

M. Curtis provided an overview of the report.

Discussion ensued regarding:

- Planned pool shut down
- Heat from Saanich Peninsula Wastewater facility
- Heater in Arena A

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Frost,  
That the report be received for information.

**CARRIED**

**7.5. 2022 Peninsula Recreation Commission Meeting Dates Report**

L. Brewster provided an overview of the report.

Discussion ensued regarding:

- ideal start time for the Peninsula Recreation Commission meetings
- adding start time as an agenda item for the next meeting.

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Rintoul,  
That the Peninsula Recreation Commission approve the proposed 2022 commission meeting dates.

**CARRIED**

**7.6. Capital Plan Update – Verbal Report**

A. Sharp provided an overview of the report.

Discussion ensued regarding:

- Heat recovery plan
- Dehumidifier in Arena lobby

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Orr,  
That the report be received for information.

**CARRIED**

**New Business:** There was none.

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner McNeil-Smith,  
That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the Commission considers that disclosure could reasonably be expected to harm the interests of the Capital Regional District.

The meeting was closed at 7:21 pm.

The Commission rose from the closed session at 7:28 pm without report.

**Adjournment**

**MOVED** by Vice-Chair Gartshore, **SECONDED** by Commissioner Frost,  
That the meeting be adjourned at 7:28 pm.

**CARRIED**

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CHAIR

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RECORDER