



Notice of Meeting and Meeting Agenda Peninsula Recreation Commission

Thursday, November 25, 2021

7:00 PM

Greenglade Community Centre
Room 6, 2151 Lannon Way,
Sidney, BC V8L 3Z1

T. Daly (Chair), H.Gartshore (Vice Chair), K. Frost, R. Imrie, C. McNeil-Smith, G. Orr, N. Paltiel, C. Rintoul, R. Windsor

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of [Minutes](#) of October 28, 2021

3.1 Minutes of the October 28, 2021 Peninsula Recreation Commission

Recommendation: That the minutes of the Peninsula Recreation Commission of October 28, 2021 be adopted as circulated.

Attachments: [Minutes – October 28, 2021](#)

4. Chair's Remarks

5. Presentations/Delegations

6. Commission Business

6.1 [Enabling Accessibility Fund Report – Small Projects Component](#)

Recommendation: That the Peninsula Recreation Commission receive this report for information.

6.2 [Teen Programs and Services Report](#)

Recommendation: That the Peninsula Recreation Commission receive this report for information.

6.3 Budget Update on Year End Projections - Verbal

6.4 Programs and Services COVID-19 Update - Verbal

6.5 Jumpstart Inclusive Multisport Court Update - Verbal

6.6 December Commission Meeting - Verbal

7. New Business

8. Adjournment

The next meeting is December 9, 2021

To ensure quorum, please advise Allison Chambers at achambers@crd.bc.ca if you cannot attend.

**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, October 28, 2021, at Greenglade Community Centre
Room 6, 2151 Lannon Way, Sidney, BC**

Present in Room 6:

Commissioners: H. Gartshore (Vice-Chair), K. Frost, R. Imrie, C. Jensen, C. McNeil-Smith, N. Paltiel
Staff: M. Alsdorf, Manager, Program Services; L. Brewster, Senior Manager; M. Curtis, Manager, Facilities and Operations; A. Sharp, Manager, Administrative Services
Recorder: A. Bowker
Guest: K. Bryde, Sooke and Electoral Area Parks and Recreation Commission

Present Electronically:

Commissioners: C. Rintoul
Guest: S. Slawuta, RC Strategies (left meeting after Item 6.1 completed)

Absent: T. Daly (Chair), G. Orr

The meeting was called to order at 7:00 pm.

1. Territorial Acknowledgement

Vice-Chair Gartshore provided a territorial acknowledgement.

2. Approval of Agenda

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost,
That the agenda be approved with the following amendment:
- Reverse Items 6.3 and 6.4

CARRIED

3. Adoption of Minutes

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Jensen,
That the minutes of the September 23, 2021 meeting be adopted.

CARRIED

4. Chair's Remarks

Acting Chair Gartshore said she was pleased to sit in for Chair Daly in his absence. She noted that it is back to business at Panorama, and it is great to see so many patrons using the facilities and adjusting to the new routines. There are record numbers for teen skates and the teen programs.

Acting Chair Gartshore recognized the following six employees who were involved in a serious medical incident at Panorama: Scott Walker, Loral Boylan, Carlos Quintero, Chelsea Harris, Josie van Hoek-Patterson, and Martin Henderson. A letter of thanks has been sent to them.

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That correspondence expressing thanks from the Commission be provided to each employee.

CARRIED

5. Presentations/Delegations

There were none

6. Commission Business

6.1 Proposed Schedule Adjustments for the Strategic Plan

L. Brewster provided an overview regarding a proposed revised schedule and suggested workshops for the Commission.

The Commission discussed the following topics:

- Objectives and timelines for workshops 3 and 4

L. Brewster will send out options for meeting dates.

6.2 Leisure Involvement for Everyone Report

M. Alsdorf provided an overview of the report. The goal of the proposed changes is to improve the privacy, equity and access for life participant program registrations and to reduce some of the workload on the reception staff.

The Commission discussed the following topics:

- Proposed subsidy amounts
- Frequency of regional reviews

MOVED by Commissioner Jensen, **SECONDED** by Commissioner Paltiel,
That the Peninsula Recreation Commission approve the change to the program registration model of the LIFE program for 2022.

CARRIED

6.3 Maintenance Update Report

M. Curtis provided an overview of the report. He also provided a verbal update on the application made to the Investing in Canada Infrastructure Program for the energy recovery project and advised that the application was not successful. A staff report outlining other options will be brought back to the Commission.

MOVED by Commissioner Jensen, **SECONDED** by Commissioner McNeil-Smith,
That the Peninsula Recreation Commission receive this report for information.

CARRIED

6.4 2021 Third Quarter Financial Statement of Operations Report

A. Sharp provided an overview of the report.

MOVED by Commissioner Frost, **SECONDED** by Commissioner Imrie,
That the Peninsula Recreation Commission receive this report for information.

CARRIED

6.5 Jumpstart Inclusive Multisport Court Update

M. Curtis provided an overview of the report.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost,
That the Peninsula Recreation Commission receive this report for information.

CARRIED

7. New Business

No new business

8. Adjournment

MOVED by Commissioner Imrie, **SECONDED** by Commissioner Jensen,
That the meeting be adjourned at 7:55 pm.

CARRIED



Making a difference...together

**REPORT TO PENINSULA RECREATION COMMISSION
MEETING OF THURSDAY, NOVEMBER 25, 2021**

SUBJECT **Enabling Accessibility Fund– Small Projects Component**

ISSUE

To inform the Commission of the outcome of the Enabling Accessibility Fund (EAF) grant application

BACKGROUND

In September 2021, Panorama Recreation, in partnership with Sooke and Electoral Area Parks and Recreation Commission (SEAPARC) staff, were notified of their successful application to the EAF for \$100,000 to improve community accessibility at both facilities.

The EAF provides funding for eligible capital projects that increase accessibility for people with disabilities in Canadian communities and workplaces. It creates opportunities for participation in community activities and programs and services.

Utilizing the Rick Hanson Foundation score card for facility accessibility that was completed in 2019, staff were able to identify key priorities for accessibility upgrades. The approved upgrades to Panorama and SEAPARC include: accessible automatic doors, toilets, sinks, faucets, soap dispensers, braille signage, paper towel dispensers, emergency call buttons, mirrors and grab bars.

No matching funds are required. The proposed project start date is October 27, 2021, and the end date is October 26, 2023.

IMPLICATIONS

Social Implications

Infrastructure improvements including installation of automatic doors and enhancing washrooms to improve accessibility would significantly improve the ability for people of all abilities to attend recreation programs and services at Panorama Recreation facilities and would improve the feeling of belonging within their communities.

Financial Implications

The cost of the project is estimated at \$100,000 which is funded in part by the Government of Canada's EAF and does not require additional funding from the operating or capital budgets.

Service Delivery Implications

There are diverse populations attending Panorama Recreation facilities, including participants from group homes, community members requiring 1 on 1 support, sport organizations with varying abilities, community members with mobility challenges and instructors or staff with varying abilities. The facility accessibility improvements will largely improve their experience accessing Panorama Recreation facilities, and in return, increase participation.

CONCLUSION

Panorama Recreation and SEAPARC were successful in their application to the Enabling Accessibility Fund for \$100,000 to improve facility accessibility. Infrastructure improvements will positively impact a diverse range of users at Panorama and SEAPARC.

RECOMMENDATION

That the Peninsula Recreation Commission receive this report for information.

Submitted by:	Melanie Alsdorf, Manager of Program Services
Concurrence:	Lorraine Brewster, Senior Manager



Making a difference...together

REPORT TO PENINSULA RECREATION COMMISSION MEETING OF THURSDAY, NOVEMBER 25, 2021

SUBJECT Teen Programs and Services Report

ISSUE SUMMARY

To provide an update on the restart and next steps of Teen Lounge and other preteen/teen programs

BACKGROUND

The Panorama community recreation department strives to deliver high quality programs for pre-teens and teens on the Saanich Peninsula. As a result of the pandemic, many youth and teen programs were suspended for nearly 18-months (March 2020 – September 2021) which left a void in services for youth in the community. As the community has learned to adapt to the current health crisis, services are being reintroduced to meet the needs of those youth.

Prior to the pandemic, Panorama was offering 360 hours of free teen programming as per the 2016-2019 service plan. Programs offered included Friday and Saturday night Teen Lounge (average attendance of 42 teens/night) at Greenglade Community Centre and Central Saanich Boys and Girls Club, teen skates and swims on Friday evenings at Panorama, and registered leadership programs such as Babysitters Training and Home Alone.

Beginning in September 2021, staff reopened the Teen Lounge on Tuesday and Friday evenings (6-8pm) at Greenglade Community Centre. The focus of these two program offerings is to reintroduce ourselves to the community and provide an option for youth/teens to participate in a safe, social and active program with their peers. Tuesday evenings are a more relaxed program offering, focusing on building relationships with the participants. The smaller attendance numbers allow staff to build stronger relationships and focus on more complex activities (board games, craft projects, homework support, etc.). On Friday evenings, attendance is already matching and exceeding pre-pandemic levels with an average attendance of 53 participants each night. This larger group has exclusive access to the entire Greenglade Community Centre with gymnasium activities, video games, special events, and general socializing. For those interested, as part of the Friday Teen Lounge, staff provide free shuttle service to Panorama Recreation where youth are given free access to attend a supervised teen skate or swim. Average attendance in the Friday teen skate has been 150 youth participants each night.

IMPLICATIONS

Social Implications

Throughout the pandemic social connections were dramatically reduced and numerous reports have stated that the mental wellbeing of children and teens has been particularly impacted during this time. Now that teen programs are returning, we can provide safe opportunities for increased social connections and normalcy. Our staff are able to build relationships with the teens attending, assisting staff to make informed programming decisions to meet participant needs now, and for future seasons.

Financial Implications

By hosting these programs for free or at a low cost, we are removing a large barrier for participation in these activities. For the approximately 50 hours of free Teen Lounge programming during the Fall 2021 season, the staffing cost is approximately \$3,460.

Service Delivery Implications

As we continue to move ahead and through the pandemic, staff hope to increase the programming options available for teens. Looking ahead to 2022, staff plan to offer the following new opportunities:

- Teen Tours will provide youth ages 11-16 with the opportunity to participate in an age appropriate adventure camp on scheduled school non-instructional days. Under the supervision of a Panorama staff member, teens will be transported to various locations across the island to take part in everything from wacky fun at the trampoline park to learning wilderness survival skills at local parks. Teen Tours will also run sessions throughout spring and summer break.
- Teen Lounge will offer special event nights once per month. Special events will range from karaoke and talent shows, to board game and bingo nights. All events will be free of charge for youth to attend.
- In partnership with the fitness department, staff will be looking to offer teen fitness classes/ and supervised weight room times. Popular fitness classes such as interval training or spin classes will be catered towards youth aged 12-18. These programs will be designed as an introduction to fitness, and allow youth to engage in a regular healthy activity with friends/peers.
- Aimed to open around the completion date of the new multi-sport court, staff plan to offer teen drop in sport leagues. Through the strategic plan youth survey, it was identified that accessible sport opportunities are desired by our community youth. Drop in sport leagues will be staff supervised programs, designed to introduce youth to new sports as well as facilitating regular games of their favourites.
- Staff plan to extend existing Friday night Teen Lounge hours from 6-8pm to 6-9pm which will allow staff to better implement events and activities as well as provide youth with an alternative option should they not wish to travel up to Panorama Recreation Centre for swimming and skating.

CONCLUSION

The Teen programs are an effective way to give youth an active, supervised space during the school year to build relationships with their peers and a sense of belonging in their community. Over the upcoming year, staff will work to return free youth/teen offerings to pre-pandemic levels while also offering new program options.

RECOMMENDATION

That the Peninsula Recreation Commission receive this report for information.

Submitted by:	Melanie Alsdorf, Manager of Program Services
Concurrence:	Lorraine Brewster, Senior Manager