



Capital Regional District

625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Peninsula Recreation Commission

Thursday, September 23, 2021

7:00 PM

Greenglade Community Centre
Room 6, 2151 Lannon Way,
Sidney, BC V8L 3Z1

PRESENT:

T. Daly (Chair), H. Gartshore (Vice Chair), K. Frost, R. Imrie, C. Stock (for G. Orr), N. Paltiel (EP), C. Rintoul, C. McNeil-Smith, R. Windsor (EP)

Staff: L. Brewster, Senior Manager; M. Medland, Senior Financial Advisor; A. Sharp, Manager, Administrative Services; M. Curtis, Manager, Facilities and Operations (EP); N.Kerk-Hecker (Recorder)

EP – Electronic Participation

The meeting was called to order at 7:00 pm

1. TERRITORIAL ACKNOWLEDGEMENT

Vice Chair Gartshore provided a territorial acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Imrie, SECONDED by Commissioner Gartshore
That the agenda be approved with the amendment of:
- Item 6.2 to be presented before Item 6.1
CARRIED

3. ADOPTION OF MINUTES

3.1. Minutes of the June 24, 2021 Peninsula Recreation Commission

MOVED by Commissioner Rintoul, SECONDED by Commissioner McNeil-Smith
That the minutes of the Peninsula Recreation Commission meeting of June 24,
2021 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

The Chair mentioned the Public Health Order that was released on September 13, 2021 and how well Panorama Recreation was complying with it and how there were only a few incidents regarding new procedures. He also mentioned that Nadine Kerk-Hecker, Administrative Secretary would be relocating to Montreal, Quebec and that the recruitment process had already begun to find a replacement.

5. PRESENTATIONS/DELEGATIONS:

There were no presentations or delegations.

6. COMMISSION BUSINESS**6.2.** 2022 Service Planning – Recreation

L.Brewster provided an overview of the report.

Discussion ensued regarding:

- The 2 new full time positions
- Subsidies that support the childcare initiative
- Childcare Needs Assessment Report
- That the service planning report be amended to include all of the recreation facilities (addition of Central Saanich Cultural Centre and North Saanich Middle School)

**MOVED by Commissioner McNeil-Smith, SECONDED by Commissioner Imrie,
That the Peninsula Recreation Commission recommends to the Capital Regional
District Board:**

**That the *Appendix A, Community Need Summary – Recreation* be approved as
presented and form the basis of the 2022-2026 Financial Plan.**

CARRIED

6.1. 2022 Budget Review and Approval Process – Panorama Recreation

A. Sharp provided an overview of the report including a PowerPoint presentation on the 2022 budget.

Discussion ensued regarding:

- Listing of Planned Capital Expenditures
- Status of Energy Recovery Project
- Capital Reserve Fund
- Guidelines for financing in the CRD, document to be released in the fall
- Equipment Replacement Fund
- Planned Equipment Replacements
- Projected funding income
- Future planning of expenditures in regards to the 2022-2026 Strategic Plan
- Recognition of staff in managing the budget through the COVID-19 Pandemic

MOVED by Commissioner McNeil-Smith, SECONDED by Commissioner Rintoul,

**That the Peninsula Recreation Commission recommends to the Capital Regional
District Board:**

**That the attached *2022-2026 Panorama Recreation Budget* be approved as
presented.**

CARRIED

6.3. Programs and Services COVID-19 Update – Verbal

M. Curtis provided an overview of the report.

6.4. Jumpstart Inclusive Multisport Court Update – Verbal

M. Curtis provided an overview of the report.

Discussion ensued regarding:

- Flooring tiles

7. NEW BUSINESS:

There was no new business.

8. ADJOURNMENT

MOVED by Commissioner Stock, SECONDED by Commissioner Frost,

That the September 23, 2021 meeting of the Peninsula Recreation Commission be adjourned at 7:53pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

RECORDER