Minutes of a Meeting of the Peninsula Recreation Commission

Held Thursday, April 29, 2021, in the Boardroom at Panorama Recreation Centre,

1885 Forest Park Drive, North Saanich

**Present in the Boardroom:**

**Commissioners:** T. Daly(Chair), H. Gartshore (Vice Chair)

**Present Electronically (Telephone):**

K. Frost, R. Imrie, C. McNeil-Smith, G. Orr, N. Paltiel, C. Rintoul, R. Windsor

**Staff:** M. Alsdorf Manager, Program Services; L. Brewster, Senior Manager; M. Curtis, Manager, Facilities and Operations; A. Sharp, Manager, Administrative Services; A. Chambers (recorder)

**Absent:**

The meeting was called to order at 7:00 pm.

1. Approval of Agenda

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Rintoul

That the agenda be approved.

**CARRIED**

1. Adoption of Minutes

**MOVED** by Commissioner Gartshore **SECONDED** by Commissioner Orr

That the minutes of the March 25, 2021 meeting be adopted.

CARRIED

1. Chair’s Remarks: Chair Daly informed the group he attended the Jumpstart presentation and noted it went well.
2. Presentations/Delegations: There were none.
3. Commission Business
4. **2021/2022 Fees and Charges – Panorama Recreation Services Report:** M. Alsdorf introduced the report. The following topics were discussed:
* Scheduling and use of the the Jumpstart multisport court
* Commission would like to review the operating procedures of the Jumpstart facility before opening

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Orr

 The Peninsula Recreation Commission recommends to the Capital Regional District Board:

 That the proposed fees and charges be approved for inclusion in the 2021/2022 Fees and Charges Bylaw for Panorama Recreation Services.

CARRIED

1. **2021 First Quarter Financial Statement of Operations Report**

A. Sharp introduced the report and noted the budget is on target for the year.

**MOVED** by Commissioner Rintoul, **SECONDED** by Commissioner Gartshore

That the Peninsula Recreation Commission receive this report for information.

**CARRIED**

1. **Programs and Services COVID-19 Update Report**

M. Alsdorf introduced the report. The Commission discussed the following:

* Summer camp registration numbers up in 2021 compared to 2019
* Grants for summer students
* Demand ramping up as more people are vaccinated.

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Frost

 That the Peninsula Recreation Commission receive this report for information.

CARRIED

1. **Panorama Recreation Main Electrical Transformer**

M. Curtis introduced the report. A discussion ensued on the following:

* Life expectancy of the new transformer
* Competitive pricing
* Temporary Emergency Plan and response if there was an outage

**MOVED** by Commissioner McNeill-Smith, **SECONDED** by Commissioner Gartshore

 The Peninsula Recreation Commission recommends to the Capital Regional District Board:

 That the approved Panorama Recreation project 19-02-Main Electrical Transformer Upgrade be amended by $52,000 to accommodate for the emergency replacement of the main electrical transformer, and to proceed with the purchase of the transformer.

CARRIED

1. **Central Saanich Multi-Use Court Grant (verbal)**

 Commissioner Paltiel informed the group that the grant will not be decided on until later in 2021 and will provide an update when possible.

1. New Business: Chair Daly spoke to the correspondence provided from Legislative Services regarding in-camera meetings.
2. **Adjournment**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Gartshore

That the meeting be adjourned at 7:55 pm.

 **CARRIED**

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CHAIR

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RECORDER