



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, March 25, 2021, at Greenglade Community Centre  
Room 6, 2151 Lannon Way, Sidney, BC**

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**Present in Room 6:**

**Commissioners:** T. Daly (Chair), K. Frost, H. Gartshore (Vice Chair), C. McNeil-Smith, G. Orr, N. Paltiel C. Rintoul,

**Staff:** L. Brewster, Senior Manager; M. Curtis, Manager, Facilities and Operations; K. Say, Community Recreation Coordinator; A. Sharp, Manager, Administrative Services; A. Chambers (recorder)

**Absent:** R. Imrie, R. Windsor

The meeting was called to order at 7:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Rintoul  
That the agenda be approved.

**CARRIED**

**3. Adoption of Minutes**

**MOVED** by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost  
That the minutes of the February 25, 2021 meeting be adopted.

**CARRIED**

**4. Chair's Remarks:** Chair Daly spoke to an email that complimented Panorama staff and praised them for their good work.

**5. Presentations/Delegations:** There were none.

**6. Commission Business**

**a) Canadian Tire Jumpstart Charities Inclusive Play Project:** L. Brewster introduced the report, M. Curtis provided an update on the costs and where the funds are allocated, and A. Sharp spoke to the capital reserve fund. The following topics were discussed:

- The project will progress quickly if approved, and needs to be done in warmer weather.
- Location and what the structure will look like.
- The playground equipment will have a 15-20-year life expectancy
- Pour and place rubber is the standard and is durable.
- Budgeting and appropriate funding.
- Accessibility for all users with the suggestion to reach out to societies for partnership.
- Draining for the facility
- Scheduling of the new facility

**MOVED** by Commissioner Orr, **SECONDED** by Commissioner Rintoul  
The Peninsula Recreation Commission recommends to the Capital Regional District Board:

That the approved Panorama Recreation Service 2021-2025 capital plan and budget be amended in accordance with the revised plan and budget for Project No. 21-07 as presented, and to proceed with the Canadian Tire Jumpstart multi-sport court and relocation of the playground.

**CARRIED**

A discussion ensued on the motion arising on the capital reserve balances.

**MOVED** by Commissioner McNeill-Smith, **SECONDED** by Commissioner Paltiel  
To request that staff bring back a report to the Peninsula Recreation Commission for consideration for a policy on maintaining capital reserve balances.

**CARRIED**

**b) January and February 2021 Financial Update (verbal)**

- A. Sharp provided a verbal update. Some of the highlights were:
- Pool capacity has increased and swim lessons are on target.
  - Arena admissions are trending higher due to more skate options added.
  - Public skates have increased to 24 participants.
  - Tennis is on target.
  - Squash revenue down due to COVID-19 restrictions
  - Out of school care is on budget
  - Spring Break camps have been very successful.
  - Weightroom admissions under budget, there has been good attendance.
  - Fitness is trending under budget
  - Overall attendance is down 60% compared to previous years.

**MOVED** by Commissioner McNeill-Smith, **SECONDED** by Commissioner Gartshore  
That the verbal update be received for information.

**CARRIED**

**c) Early Years Program Development**

K. Say presented the report. The Commission discussed the following topics:

- Registration of children
- Option of co-sharing places
- Exploration of grant options

**MOVED** by Commissioner Rintoul, **SECONDED** by Commissioner Paltiel  
That the Peninsula Recreation Commission receive this report for information.

**CARRIED**

**7. New Business:** There was none.

**8. Adjournment**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Frost,  
That the meeting be adjourned at 8:20 pm.

**CARRIED**

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CHAIR

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RECORDER