



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, February 04, 2021, at Greenglade Community Centre
Room 6, 2151 Lannon Way, Sidney, BC**

Present in Room 6:

Commissioners: T. Daly (Chair), H. Gartshore (Vice Chair), R. Imrie, K. Frost,
C. McNeil-Smith, G. Orr

Staff: L. Brewster, Senior Manager; M. Alsdorf, Manager, Program Services;
M. Curtis, Manager, Facilities and Operations; M. Medland, Senior
Financial Advisor, CRD Financial Services; A. Sharp, Manager,
Administrative Services; S. Asdal (recorder)

Present Electronically (Telephone):

Commissioners: C. Rintoul

Absent: Commissioner Paltiel, Commissioner Windsor

The meeting was called to order at 1:01 pm.

1. Approval of Agenda

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the agenda be approved.

CARRIED

2. Presentations/Delegations: There were none.

3. Special Meeting Matters

a) 2021 Budget Update to Final from Provisional Approval Report

L. Brewster introduced the report and A. Sharp provided an overview.

The Commission discussed the following topics:

- impacts to requisition in 2022 if reduced to 0% in 2021
- utility costs
- amounts projected for equipment replacement, operating reserve and capital reserve funds
- impacts of possible grant funding on operating budget and requisition

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Orr,

That the Peninsula Recreation Commission recommends to the Capital Regional District Board:

That the Panorama Recreation preliminary 2021 budget be updated for the final 2021 budget to carry over the remaining 2020 operating surplus after 2020 transfers are reinstated. This will reduce the increase to the 2021 requisition to 2%, partially restoring 2021 transfers to capital and to adjust for new operating projections, as referenced in Appendix A.

CARRIED

The Commission discussed the restart funds provided to municipalities, allocation parameters and the effects of reduced programming at Panorama Recreation due to the current Provincial Health Officer order.

4. Adjournment

MOVED by Commissioner Imrie, **SECONDED** by Vice Chair Gartshore,
That the meeting be adjourned at 1:40 pm.

CHAIR

RECORDER