



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Tuesday, June 09, 2020, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present in the Boardroom:

Commissioners: T. Daly (Chair), H. Gartshore (Vice Chair)

Staff: L. Hutcheson, General Manager, CRD Parks & Environmental Services;
L. Brewster, Senior Manager; S. Asdal (recorder)

Present Electronically (Telephone):

Commissioners: K. Frost, R. Imrie, C. McNeil-Smith, G. Orr, N. Paltiel, C. Rintoul

Staff: M. Alsdorf, Manager, Program Services; M. Curtis, Manager, Facilities and
Operations; Stephen Henderson, Manager, CRD Real Estate Services;
A. Sharp, Manager, Administrative Services

Absent: Commissioner Windsor

The meeting was called to order at 1:32 pm.

1. Approval of the Agenda

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Rintoul,
That the agenda be approved with the addition of 6. a) Future Commission Meetings.

CARRIED

2. Adoption of Minutes

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the minutes of the April 23, 2020 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Daly expressed thanks to all Panorama Recreation staff, including those that have been redeployed to other departments, for their work during this time.

4. Presentations/Delegations: There were none.

5. Commission Business

a) Restarting Programs and Services Report

M. Alsdorf provided an overview of the report. The Commission discussed the following points:

- status of Summer Works Grant applications
- system for reserving programs
- programming schedule for racquet sports, the aquatic facility and outdoor fitness classes
- timeline for the installation of a second sheet of ice
- possibility of offering some programs online

- reservable time slots for the weight room
- protocol regarding change rooms
- consistency of programming throughout the region
- maximum capacity of facilities

L. Brewster advised that a request had been received from the Sidney Emergency Operations Centre for Panorama Recreation to provide shower access for vulnerable residents. Capital Regional District Protective Services has determined that access is not possible at this time due to the very structured, phased opening of facilities and services.

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Rintoul,
That the report be received for information.

CARRIED

b) Financial Forecast for Reopening of Operations Report

L. Brewster advised that although the report states that the formal budget amendment for 2020 will be put forward in the fall, the timeline has now changed to July. A Commission meeting will be held in July to present the amendment.

A. Sharp provided an overview of the report. The Commission discussed the following points:

- community feedback regarding the need for the aquatic facility
- rationale for the cancellation of membership passes and the need to convey this to patrons
- implications of reducing transfers to the capital reserve
- reservable areas and capacity levels in aquatic facility
- operating costs for aquatic facility in 2018 and 2019
- tracking program reservations to determine those reserved by membership pass holders

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the proposed phased re-opening of facilities, programs and services with reduced hours and services be approved.

CARRIED

c) Maintenance Update Report

M. Curtis provided an overview of the report. The Commission sought clarification on the following points:

- timeline for aquatic facility change rooms to be open
- cost difference between painted steel rails and stainless steel rails for the pool slide

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the report be received for information.

CARRIED

6. New Business

a) Future Commission Meetings

The Commission discussed whether future meetings would be held in person or electronically. Staff were requested to canvas commissioners to determine their preference.

b) Weight Room Cleaning Protocol

The Commission sought clarification on the cleaning protocol. Staff advised that users will be provided with their own disinfectant spray bottle before entering the weight room and will be directed to clean equipment before and after use. Staff will monitor the weight room at all times and clean equipment between reserved time slots.

7. **MOVED** by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the Commission considers that disclosure could reasonably be expected to harm the interests of the CRD.

CARRIED

8. **MOVED** by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (c) labour relations or other employee relations.

CARRIED

9. Adjournment

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Imrie,
That the meeting be adjourned at 3:12 pm.

CARRIED

CHAIR

RECORDER