



**Minutes of a Special Meeting of the Peninsula Recreation Commission
Held Tuesday, March 17, 2020 in the Island Room, 1885 Forest Park Drive,
North Saanich, BC**

Present: Commissioners: T. Daly (Chair), H. Gartshore (Vice Chair), K. Frost, R. Imrie, C. McNeil-Smith, G. Orr, N. Paltiel, R. Windsor
Staff: L. Brewster, Senior Manager; M. Curtis, Manager, Facilities and Operations; A. Sharp, Manager, Administrative Services; Kim Say, Acting Manager, Program Services, S. Asdal (recorder)
Absent: Commissioner Rintoul

The meeting was called to order at 12:03 pm.

Chair Daly advised:

That the meeting is being called as an Emergency Special Meeting of the commission pursuant to Section 9 (2) of CRD Procedures Bylaw and Section 220 (4) of the Local Government Act.

In accordance with these provisions, due to public health concerns, that notice of the Special Meeting has been waived with the consent of the chair and two commissioners.

1. Approval of Agenda

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Orr,
That the agenda be approved.

CARRIED

2. Presentations/Delegations: There were none.

3. Special Meeting Matters

a) Emergency Response to COVID-19

L. Brewster advised that that she attended the CRD Emergency Operations Centre meeting today and was given direction regarding facility closure.

The commission discussed the following points:

- when the next commission meeting will be held
- plans for staffing if facility closures last for more than two weeks
- measures taken to ensure social distancing and increased cleaning during spring break camps
- impacts of continuing or cancelling spring break camps

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Paltiel,

1. That staff be directed to close recreation facilities at 5:00 pm March 17, 2020 and as necessary to support community health and prevent the spread of COVID-19;
2. That all recreation programs and services will cease until further notice with the exception of Panorama Recreation and Greenglade spring break camps which will remain in operation until 5:00 pm on Friday, March 20, 2020;
3. That the CAO be authorized to manage recreation staff as required with the intent of having no interruption in pay and benefits for the next two weeks;
and
4. That staff report back with a reassessment of closures and suspended operations as necessary.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Windsor,

That the motion be amended in section 2. to change Friday, March 20 to Tuesday, March 17.

DEFEATED

Chair Daly, Gartshore, Imrie, Orr, Paltiel, Windsor **OPPOSED**

The question was called on the original motion.

CARRIED

4. Adjournment

MOVED by Commissioner Orr, **SECONDED** by Commissioner Ross,

That the meeting be adjourned at 12:20 pm.

CARRIED

CHAIR

RECORDER