



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, September 19, 2019, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

- Present:** **Commissioners:** W. Ruffle (Chair), K. Frost, S. Garnett (for C. Rintoul) C. Jensen (for R. Windsor), J. McClintock (for H. Gartshore), C. McNeil-Smith, G. Orr, N. Paltiel
- Staff:** L. Brewster, Senior Manager; Stephen May, Senior Manager, CRD Environmental Engineering; Melanie Alsdorf, Manager, Program Services; M. Curtis, Manager, Facilities and Operations; S. Henderson, Manager, CRD Real Estate Services; A. Sharp, Manager, Administrative Services; J. Gray, Community Recreation Coordinator – Youth; H. Nawroth, Assistant Community Recreation Coordinator – Youth; S. Asdal (recorder)
- Absent:** Commissioner Daly

The meeting was called to order at 7:02 pm.

1. Approval of Agenda

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That the agenda be approved.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Orr, **SECONDED** by Commissioner McNeil-Smith,
That the minutes of the June 20, 2019 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle remarked that the Peninsula Panthers Junior B ice hockey team have won each of their four games so far this season.

4. Presentations/Delegations: There were none.

5. Commission Business

a) Panorama Recreation Centre Energy Recovery Report

L. Brewster provided an overview of the report. M. Curtis spoke to Panorama Recreation's energy use and associated greenhouse gas emissions and A. Sharp advised of the projected financial analysis.

The commission discussed the following points:

- renewable natural gas costs after greenhouse gas targets are reached
- debt costs without grant funding

- projected interest rates
- initial increased gas costs due to increased capacity of dehumidifiers
- the impact the commission's support of the project would have on securing grant funding
- status of grant applications
- potential costs for an electric dehumidification system
- estimated timeline of the project
- approval process for Panorama Recreation's budget
- the Class C estimate and contingency percentage
- electrical consumption costs for the project
- projected natural gas annual inflation rate

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost,
That staff be directed to proceed with the full refrigeration energy recovery project with a total budget of \$2,853,000 and pursue all possible funding opportunities.

CARRIED

b) Central Saanich Recreation Needs Assessment Results Report

M. Alsdorf and H. Nawroth provided an overview of the report, a PowerPoint presentation and distributed survey questions and feedback. L. Brewster noted that the needs assessment is a great stepping point for Panorama Recreation's next strategic plan.

MOVED by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,
That the report be received for information.

CARRIED

MOVED by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,
That upon receipt of the Central Saanich Recreation Needs Assessment Results Report, the commission endorse further exploration of a multi-purpose weight room fitness facility in Central Saanich at the upcoming strategic planning session.

MOVED by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,
That the motion to endorse further exploration of a multi-purpose weight room fitness facility in Central Saanich at the upcoming strategic planning session, along with the Central Saanich recreation needs assessment survey and staff presentation, be forwarded to Central Saanich, North Saanich and Sidney councils and BOKECEN (Pauquachin), STAUTW (Tsawout), WJOLEEP (Tsartlip) and WSIKEM (Tseycum) first nations.

CARRIED

c) 2019 Play in the Park Program Report

J. Gray provided an overview of the report.

The commission sought clarification on the number of participants compared to last year and the different levels of sponsorship.

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That the report be received for information.

CARRIED

d) January to August Programs Report

M. Alsdorf provided an overview of the report. The commission sought clarification on whether the Leisure Assistant Pass is accepted at all recreation centres. Staff were congratulated on meeting and exceeding targeted program service levels.

MOVED by Commissioner Orr, **SECONDED** by Commissioner Paltiel,
That the report be received for information.

CARRIED

e) Maintenance Update Report

M. Curtis provided an overview of the report. The commission commented on the great results of the LED lighting upgrade as well as the work completed during the pool shut down.

MOVED by Commissioner Frost, **SECONDED** by Commissioner Paltiel,
That the report be received for information.

CARRIED

6. Motion to Close the Meeting

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Orr,
That the commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the commission considers that disclosure could reasonably be expected to harm the interests of the CRD.

CARRIED

7. **MOVED** by Commissioner McNeil-Smith, **SECONDED** by Commissioner Orr,
That the commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a regional service that are at their preliminary stages.

CARRIED

8. **MOVED** by Commissioner McNeil-Smith, **SECONDED** by Alternate Commissioner Jensen,
That the commission close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1) (k) negotiations and related discussions respecting the proposed provisions of a regional service that, in the view of the commission, could reasonably be expected to harm the interests of the CRD if they were held in public.

CARRIED

The commission moved to the closed session at 8:22 pm.
The commission rose from the closed session at 8:43 pm without report.

9. **New Business:** There was none.

10. Adjournment

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Paltiel,
That the meeting be adjourned at 8:43 pm.

CHAIR

RECORDER