



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, June 20, 2019, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** W. Ruffle (Chair), H. Gartshore (Vice Chair), T. Daly, K. Frost, C. McNeil-Smith, G. Orr, N. Paltiel (7:33), C. Rintoul
Staff: L. Hutcheson, General Manager, Parks and Environmental Services; L. Brewster, Senior Manager; M. Curtis, Manager, Facilities and Operations; Stephen Henderson, Manager, Real Estate Services; A. Sharp, Manager, Administrative Services; S. Asdal (recorder)

Also Present: I. Welle, Consultant
Absent: R. Windsor

The meeting was called to order at 7:01pm.

1. Approval of Agenda

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Rintoul,
That the agenda be approved as amended with the switching of items 6. and 7. and the addition of item 6. a) to New Business.

CARRIED

2. Adoption of Minutes

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner Daly,
That the minutes of the May 23, 2019 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle remarked on the success of the Junior International Tennis Federation Championships held at Panorama Recreation and the interest expressed from international coaches in having their players attend next year.

4. Presentations/Delegations: There were none.

5. Commission Business

a) Panorama Recreation Centre Energy Recovery Study and Conceptual Design Report

L. Brewster advised that the report was highly technical and that consultant, Ian Welle would provide a breakdown of the information and recommended that the Commission proceed with Option 1. The Commission was advised that the timing of the project aligns with the following future considerations:

- The next four year budget cycle is being prepared
- The pool debt will be retired in 2024

- A new strategic plan will be developed in 2020
- Capacity issues at Panorama Recreation and Greenglade Community Centre
- The project would provide a solid foundation for future expansion
- Available grant opportunities
- Continuing Panorama's leadership in recreation services and capital projects

I. Welle provided a PowerPoint presentation highlighting Panorama's greenhouse gas reductions, capital costs for other equivalent size energy systems, system operation and public awareness.

The Commission discussed the following topics:

- The differences between the proposed heat recovery system for Panorama and the system installed at the District of Oak Bay
- Issues experienced with the Oak Bay system and target levels
- Procurement process for project design and installation

Commissioner Paltiel entered the meeting at 7:33pm.

- The need for more detailed financial information
- Projected budget, required funding and annual service costs
- Grant opportunities, parameters and deadlines
- Difficulty with approving the project before grant approval
- Implications on costs if grant applications are not approved
- Timeline for Panorama's 2020 budget approval process
- Projected start of project
- The integration of the system with the District Energy System

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Rintoul,
That staff be directed to proceed with Option 1 for a full refrigeration heat recovery and utilization system and pursue all possible funding opportunities.

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner McNeil-Smith,
That the main motion be amended to change the words "proceed with" to "include" and add the words "in the 2020 budget" before "and pursue all possible funding opportunities".

CARRIED

The question was called on the main motion as amended:

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner McNeil-Smith,
That staff be directed to include Option 1 for a full refrigeration heat recovery and utilization system in the 2020 budget and pursue all possible funding opportunities.

CARRIED

b) Zoning Bylaw for Library Site at Panorama Recreation

S. Henderson provided an overview of the report. The Commission discussed the following topics:

- Parking area is not included in the 8,000 square metres
- The impact on Panorama's future expansion opportunities if a library is constructed

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner McNeil-Smith,
That staff be directed to conduct an assessment of the current zoning bylaw and property and
determine the maximum feasible allowable buildout of the land and parking area.

CARRIED

c) Maintenance Update Report

M. Curtis provided an overview of the report.

The Commission sought clarification on whether the supplier error would result in additional
tennis lighting costs, notification to the public regarding the pool shut down and the rationale
for the timing of the shut down.

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner Orr,
That the report be received for information.

CARRIED

d) Facility Rental Fee Adjustment Requests

L. Brewster provided an overview of the report.

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner Paltiel,
That the Peninsula Recreation Commission approve waiving facility rental fees as outlined in
Table 1.

CARRIED

6. New Business

a) District of North Saanich's Agricultural Land Commission Application Report

L. Brewster advised of the following

- The correspondence and staff report from North Saanich were discussed at the May Commission meeting
- The District of North Saanich is requesting the Commission's comments regarding the report
- Staff presented the Zoning Bylaw for Library Site at Panorama Recreation Report to provide the Commission with more information

The Commission discussed the following:

- The impact on Panorama's ability to expand if the application is approved
- Whether the Commission's support of the application would signify support for the library
- Whether a library falls under the definition of recreation
- The implications of not providing comments to the District of North Saanich

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Rintoul,
That the Commission support the District of North Saanich in their decision to apply for an
agricultural land exclusion of the Panorama Recreation lands for the purpose of expanding
recreational opportunities for the Saanich Peninsula.

CARRIED

7. Motion to Close the Meeting

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost,
That the Commission close the meeting in accordance with the Community Charter Part 4,
Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or
improvements, if the Commission considers that disclosure could reasonably be expected to
harm the interests of the Board.

CARRIED

The Commission moved to the closed session at 8:47pm.
The Commission rose from the closed session at 9:01pm without report.

8. Adjournment

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner Paltiel,
That the meeting be adjourned at 9:01pm.

CARRIED

CHAIR

RECORDER