



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, May 23, 2019, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** W. Ruffle (Chair), H. Gartshore (Vice Chair), T. Daly, K. Frost, C. McNeil-Smith, G. Orr, N. Paltiel (7:09), C. Rintoul, R. Windsor (7:03)
Staff: L. Brewster, Senior Manager; Stephen May, Senior Manager, Facilities Management and Engineering Services; M. Alsdorf, Manager of Program Services; M. Curtis, Manager of Facilities and Operations; A. Sharp, Manager of Administrative Services; S. Asdal (recorder)

The meeting was called to order at 7:01pm.

1. Approval of Agenda

MOVED by Commissioner Rintoul, **SECONDED** by Vice Chair Gartshore,

CARRIED

2. Adoption of Minutes

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner McNeil-Smith,
That the minutes of the April 10, 2019 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle remarked on the Junior International Tennis Federation Tennis Championships to be hosted by Panorama Recreation June 1-8, 2019, seating available for the public and the positive economic impact to the community.

Commissioner Windsor entered the meeting at 7:03pm.

4. Presentations/Delegations: There were none.

Commissioner Paltiel entered the meeting at 7:09pm

5. Commission Business

a) Heat Recovery – Verbal Report

L. Brewster introduced Stephen May, Senior Manager, Capital Regional District, Facilities Management and Engineering Services and Ian Welle, Consultant.

S. May provided a PowerPoint presentation on Panorama Recreation's Energy Recovery Study highlighting facility background and improvement history, recent energy reduction projects, energy use, greenhouse gas (GHG) emissions and next steps.

The Commission discussed the following topics:

- Estimated costs and financing for a heat recovery project for Panorama Recreation
- Cost of the District of Oak Bay's recent heat recovery project
- Costs and options to replace the dehumidifier
- Heat recovery from the District Energy System (DES) compared to that of the proposed project
- Possible risks and unexpected costs associated with innovation versus the "tried and true" system that is in place
- The possibility of leveraging excess energy from the DES
- Date that staff will provide a report regarding the project
- The need for the report to include Class D estimates, GHG impacts, risks and functionalities for the various options, GHG reduction from the DES and why the DES wasn't included as an option

MOVED by Commissioner Windsor, **SECONDED** by Commissioner McNeil-Smith,
That the report be received for information.

CARRIED

b) Play in the Park Report

M. Alsdorf provided an overview of the report. The Commission sought clarification on whether Holy Trinity Church will provide washroom access to Jubilee Park participants as the park does not have facilities. Staff will follow up to confirm if this is an option.

MOVED by Vice Chair Gartshore **SECONDED** by Commissioner Frost,
That the report be received for information.

CARRIED

c) 2019 Financial Statement of Operations Report

A. Sharp provided an overview of the report.

The Commission sought clarification on the following topics:

- Reasons for cost increases to natural gas and repairs and maintenance
- Whether staff positions that were identified at year-end as vacant have now been filled

MOVED by Commissioner McNeil-Smith, **SECONDED** by Vice Chair Gartshore,
That the report be received for information.

CARRIED

d) Inclusion and Accessible Support Services Report

M. Alsdorf provided an overview of the report.

The Commission discussed the following topics:

- The broader range of services that Panorama Recreation will be providing
- Patrons that have contacted staff with inquiries have all been satisfied with the services that will be available

- The role of Recreation Integration Victoria going forward
- Services available at other recreation centres

The Commission requested that staff report back in the spring of 2020 with an update that includes the strengths of the program as well as any changes that are required.

MOVED by Commissioner Frost, **SECONDED** by Commissioner Paltiel,
That the report be received for information.

CARRIED

Commissioner Daly left the meeting at 8:00pm.

e) British Columbia Recreation and Parks Association (BCRPA) – Verbal Report

Chair Ruffle, Commissioner Frost, M. Alsdorf and L. Brewster shared the following highlights from the annual BCRPA Symposium:

- A Surrey partnership program between the School District, RCMP and the City to positively attach youth to their school, community and home by building trusting and positive relationships
- Coquitlam's Adventure Playground – a program that with minimal adult guidance encourages creativity, risk-taking and confidence in children
- Courses on how to engage and retain staff, accessible design and Nanaimo's "Golden Shoe" which is hidden in various park locations with prizes inside
- Whistler Park Food Trucks – An overview of the factors to consider when bringing food trucks onsite including product price and quality, risk management, location and garbage removal

The Commission discussed the ongoing research by staff to provide more food options at Panorama Recreation and the municipal zoning challenges regarding food trucks.

6. Motion to Close the Meeting

L. Brewster advised that the following motion was required:

Motion to close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (n) the consideration of whether a Board or Commission meeting should be closed under a provision of this subsection or subsection (2).

MOVED by Commissioner Paltiel, **SECONDED** by Vice Chair Gartshore,
That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (n) the consideration of whether a Board or Commission meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

The Commission moved to the closed session at 8:28pm.

The Commission rose from the closed session at 8:47pm without report.

7. New Business

a) **Agricultural Land Commission's (ALC) Decision and Correspondence from the District of North Saanich Re: Library ALC Update**

The Commission discussed the correspondence, referred for comment from the District of North Saanich, which included a staff report recommending that Council direct staff to prepare an ALC exclusion application.

Points discussed included:

- The ALC's decision to deny the recent applications for the proposed library site
- Previous ALC applications for Panorama Recreation that have been approved
- Possible impacts to Panorama Recreation if the land is excluded from the Agricultural Land Reserve
- Site coverage proposed for the library site
- How Panorama Recreation's future ability to expand its facilities could be impacted by an approved exclusion application
- How the Commission's position on an exclusion application may affect the ALC's decision
- Deadline to submit a new application
- Possible reaction from residents if application were approved
- The need for new Commission members to have background information regarding the library site proposal

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Windsor,
That staff be directed to work with the District of North Saanich to report back at the June Commission meeting on the bylaw amendments for the library site coverage at Panorama Recreation and background information on the process to date for the proposed library.

CARRIED

8. Adjournment

MOVED by Commissioner Rintoul, **SECONDED** by Commissioner Paltiel,
That the meeting be adjourned at 9:21pm.

CARRIED

CHAIR

RECORDER