



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Wednesday, April 10, 2019, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** W. Ruffle (Chair), H. Gartshore (Vice Chair), T. Daly, K. Frost, C. McNeil-Smith (7:04), G. Orr, N. Paltiel, C. Rintoul, R. Windsor
Staff: L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; M. Curtis, Manager of Facilities and Operations; A. Sharp, Manager of Administrative Services; H. Nawroth, Community Recreation Coordinator – Adult; S. Asdal (recorder)

The meeting was called to order at 7:00pm.

1. Approval of Agenda

MOVED by Commissioner Paltiel, **SECONDED** by Vice Chair Gartshore,
That the agenda be approved with the addition of 6. a) Recreation Integration Victoria and
b) Bylaw Amendment.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Daly, **SECONDED** by Commissioner Rintoul,
That the minutes of the March 21, 2019 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle advised that Panorama Recreation and the District of Central Saanich will be conducting a survey in May 2019 to assess the community's recreational needs for programs and facilities.

L. Brewster noted that a needs assessment for Central Saanich was identified as a strategic priority in the Panorama Recreation 2016-2020 Strategic Plan. Once the community engagement process is complete, a report will be presented to the Commission.

4. Presentations/Delegations: There were none.

5. Commission Business

a) User Fee Ratio Report

A. Sharp provided an overview of the report.

Commissioner McNeil-Smith entered the meeting at 7:04pm.

MOVED by Commissioner Daly, **SECONDED** by Commissioner Rintoul,
That the report be received for information.

CARRIED

b) Community Recreation Adult Programs Report

H. Nawroth provided an overview of the report. The Commission discussed the following topics:

- Greenglade Community Centre Community Garden – quantity of rentable plots, rental terms and fees, length of time the garden has been in use, waitlist for plots and percentage of tenants from the Saanich Peninsula
- The feasibility of installing outdoor pickleball courts at Greenglade Community Centre

MOVED by Commissioner Daly, **SECONDED** by Commissioner Paltiel,
That the report be received for information.

CARRIED

c) Panorama Recreation Out of School Care Report

M. Alsdorf provided an overview of the report.

MOVED by Commissioner Daly, **SECONDED** by Commissioner Frost,
That the report be received for information.

CARRIED

6. New Business

a) Recreation Integration Victoria

L. Brewster reported that Panorama Recreation has provided notice to Recreation Integration Victoria (RIV) and the executive director that their contracts with Panorama Recreation to coordinate inclusive recreation services for people with disabilities will be terminated.

There is a growing need in the community for support and RIV has been unable to provide the required level of service. In addition, the contracts do not meet the Capital Regional District's procurement requirements. Going forward, Panorama Recreation staff and volunteers will be providing these services.

The Commission discussed the following topics:

- Whether additional funding will be required to meet the demand for support
- Number of years RIV has provided services to Panorama Recreation
- Response from RIV
- How the community will be notified of the change in service provider
- Available training for Panorama Recreation staff and volunteers

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Rintoul,
That the report be received for information.

CARRIED

b) Bylaw Amendment

L. Brewster advised that the Commission's motion to amend the Peninsula Recreation Commission Bylaw No. 1 1996 was forwarded to the Capital Regional District Board for consideration at today's Board meeting.

Commissioners that attended the Board meeting confirmed that the amendment was approved. L. Brewster will follow up on next steps for the bylaw.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Vice Chair Gartshore,
That the report be received for information.

CARRIED

7. Adjournment

MOVED by Vice Chair Gartshore, **SECONDED** by Commissioner McNeil-Smith,
That the meeting be adjourned at 7:35pm.

CARRIED

CHAIR

RECORDER