



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, March 21, 2019, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** W. Ruffle (Chair), H. Gartshore (Vice Chair), T. Daly, K. Frost, S. Garnett (for C. Rintoul), C. McNeil-Smith, G. Orr, N. Paltiel, B. Thompson (for R. Windsor)
Staff: L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; M. Curtis, Manager of Facilities and Operations; A. Sharp, Manager of Administrative Services; J. Gray, Community Recreation Coordinator - Youth; S. Asdal (recorder)

The meeting was called to order at 7:01pm.

1. Approval of Agenda

MOVED by Vice Chair Gartshore, **SECONDED** by Alternate Commissioner Thompson, That the agenda be approved with the addition of Item 6. Motions with Notice, a) Amendment to Peninsula Recreation Commission Bylaw No. 1 1996.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Frost, That the minutes of the February 21, 2019 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle remarked on the Peninsula Panthers' outstanding performance in this season's playoff series, the combined effort of staff, coaches and players and the benefits the team brings to Panorama Recreation and the community.

4. Presentations/Delegations: There were none.

5. Commission Business

a) Lifesaving Society Silver Medal for Bravery – Verbal Report

L. Brewster acknowledged Panorama Recreation employees Ellen Dewer, Alannah Dobell and Martin Henderson for being awarded the Lifesaving Society Silver Medal for Bravery for their assistance in a medical emergency that occurred in Tofino, BC in May 2018.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Paltiel, That the report be received for information.

CARRIED

b) Teen Lounge Programs Report

J. Gray provided an overview of the report.

MOVED by Commissioner Paltiel, **SECONDED** by Commissioner Daly,
That the report be received for information.

CARRIED

c) 2019/2020 Fees and Charges Report

M. Alsdorf provided an overview of the report. The Commission discussed the following topics:

- Adjusted racquet rental rates
- The lower cost of Panorama Recreation's yoga rates in comparison to those of private yoga facilities
- How patrons will be informed of specialty program drop-in rates
- The use of the North Saanich Middle School gymnasium
- 2019 user fee and tax requisition percentages compared to 2018

MOVED by Commissioner Daly, **SECONDED** by Vice Chair Gartshore,
That staff be directed to report back at the April 10 Commission meeting on historical data for past user fee and tax requisition percentages.

CARRIED

MOVED by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Thompson,
That the proposed fees and charges be forwarded to CRD Finance for inclusion in the 2019/2020 Fees and Charges Bylaw to be approved the by the CRD Board.

CARRIED

d) Maintenance Update Report

M. Curtis provided an overview of the report. The Commission sought clarification on the rationale for the electronic access control project.

MOVED by Commissioner Orr, **SECONDED** by Commissioner Paltiel,
That the report be received for information.

CARRIED

6. Motions with Notice

a) Amendment to the Peninsula Recreation Commission Bylaw No. 1 1996

Chair Ruffle read out Commissioner Paltiel's proposed motion to amend the bylaw:

WHEREAS: The Peninsula Recreation Commission Bylaw No. 1, 1996 requires that an Alternate Commissioner for a Director on the Peninsula Recreation Commission be the same as the CRD Board Alternate Director;

AND WHEREAS: The bylaw requirement is designed for consistency but does not always work practically for various commissioner's work and personal schedules;

THEREFORE BE IT RESOLVED: That the Peninsula Recreation Commission ask the CRD to amend the Peninsula Recreation Commission Bylaw No. 1, 1996 to allow Alternate Commissioners for Directors to be appointed by their respective Councils and not necessarily be the same as the CRD Board Alternate Directors.

Commissioner Paltiel spoke to the motion advising of the need for councils to have the flexibility to appoint alternate commissioners that have experience with the Peninsula Recreation Commission and the availability to attend Commission meetings.

The Commission discussed the following topics:

- The need for councils to have the option to appoint alternate commissioners that have an interest in recreation
- CRD Board alternate directors have knowledge of and a relationship with the CRD Board
- The precedent that the amendment may set and possible impacts to other Board commissions
- Differences in the way the Peninsula Recreation Commission and CRD Board operate
- The need for the public to be aware of the amendment
- The frequency in which Alternate CRD Board directors attend CRD Board meetings

MOVED by Commissioner Orr, **SECONDED** by Commissioner Paltiel,

That the main motion be amended to add "Amendment Bylaw No. 4, 2016", after the words "Peninsula Recreation Commission Bylaw No. 1, 1996" and that "section 1. (h)" be added after "THEREFORE BE IT RESOLVED: That the Peninsula Recreation Commission ask the CRD to amend"

MOVED by Commissioner Orr, **SECONDED** by Commissioner Paltiel,

WHEREAS: The Peninsula Recreation Commission Bylaw No. 1, 1996, Amendment Bylaw No. 4, 2016, requires that an Alternate Commissioner for a Director on the Peninsula Recreation Commission be the same as the CRD Board Alternate Director;

AND WHEREAS: The bylaw requirement is designed for consistency but does not always work practically for various commissioner's work and personal schedules;

THEREFORE BE IT RESOLVED: That the Peninsula Recreation Commission ask the CRD to amend section 1. (h) of the Peninsula Recreation Commission Bylaw No. 1, 1996, Amendment Bylaw No. 4, 2016, to allow Alternate Commissioners for Directors to be appointed by their respective Councils and not necessarily be the same as the CRD Board Alternate Directors.

CARRIED

7. New Business: There was none.

8. Adjournment

MOVED by Alternate Commissioner Thompson, **SECONDED** by Commissioner Paltiel,
That the meeting be adjourned at 7:45pm.

CARRIED

CHAIR

RECORDER