



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Wednesday, September 19, 2018, at Greenglade Community Centre, Room 8, 2151  
Lannon Way, Sidney, BC**

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**Present:** **Commissioners:** W. Ruffle (Chair), H. Gartshore (Vice Chair), T. Chad, T. Daly, A. Finall, B. Losie, R. Windsor  
**Staff:** R. Lapham, Chief Administrative Officer; L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; M. Curtis, Manager of Facilities and Operations; A. Sharp, Manager of Administrative Services; J. Gray, Community Recreation Coordinator - Youth; S. Asdal (recorder)  
**Absent:** N. Paltiel, S. Price

The meeting was called to order at 7:03pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Daly, that the agenda be approved as amended to add New Business Item 6. a) Correspondence Re: Lane Allocation for Adult Swims and 6. b) Correspondence Re: Free Swim Requested for Disabled Individuals.  
**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Finall, That the minutes of the June 28, 2018 meeting be adopted.

**CARRIED**

**3. Chair's Remarks**

Chair Ruffle remarked that he was pleased to see the multimedia screen in Arena B being used during the season opener of the Junior B Peninsula Panthers hockey team; the screen will also provide advertising and promotional opportunities for other user groups.

**4. Presentations/Delegations**

**a) Presentation: Adam Walsh, Business Development Manager, Habitat Systems Inc.,  
Re: Inclusive Playground Design**

A. Walsh provided an overview on inclusive playground design, covering the topics of inclusive play, accessibility verses physical access, types of playground designs available and the benefits children derive from using playgrounds.

The Commission sought clarification on the length of time Habitat Systems Inc. has been involved in building playgrounds as well as local playgrounds that they have built. L. Brewster commented that there is a need for a new playground at Greenglade Community Centre.

## 5. Commission Business

### a) Arena Multimedia Screen Report

M. Alsdorf provided an overview of the report.

**MOVED** by Commissioner Finall, **SECONDED** by Commissioner Losie,  
That the report be received for information.

**CARRIED**

### b) 2018 Play in the Park Program Report

J. Gray provided an overview of the report.

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Losie,  
That the report be received for information.

**CARRIED**

### c) Maintenance Update Report

M. Curtis provided an overview of the report. The Commission sought clarification on the upgrades to the fire alarm system as well as on possible insurance discounts as a result of maintenance related upgrades to the Greenglade Community Centre building.

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner Windsor,  
That the report be received for information.

**CARRIED**

### d) October Commission Meeting Schedule – Verbal Report

L. Brewster advised that the October 25 Commission meeting is scheduled after the municipal election and inquired if there would be a quorum for the meeting. Commissioners confirmed that there would be a sufficient number of members attending to ensure a quorum.

Chair Ruffle inquired whether the Commission felt there was a need to hold the December 13 meeting.

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Finall,  
That the December 13 Peninsula Recreation Commission meeting be cancelled.

**CARRIED**

## 6. New Business

a) **Correspondence Re: Lane Allocation for Adult Swims:** L. Brewster advised that correspondence had been received requesting that a minimum of one pool lane be provided year-round for adult swims between 5:00-7:00pm. M. Alsdorf provided clarification regarding current lane allocations for various user groups.

**MOVED** by Commissioner Daly, **SECONDED** by Vice Chair Gartshore,  
That staff be directed to report back to the Commission.

**CARRIED**

b) **Correspondence Re: Free Swim Requested for Disabled Individuals:** The Commission discussed the need for those with disabilities to have access to programs.

**MOVED** by Commissioner Daly, **SECONDED** by Vice Chair Gartshore,  
That staff be directed to report back to the Commission.

**CARRIED**

**7. Motion to Close the Meeting**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Finall,  
That the Commission close the meeting in accordance with the Community Charter Part 4,  
Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or  
improvements, if the Commission considers that disclosure could reasonably be expected to  
harm the interests of the Board.

**CARRIED**

The Commission moved to the closed session at 7:47pm.  
The Commission rose from the closed session at 8:17pm without report.

**8. Adjournment**

**MOVED** by Commissioner Losie, **SECONDED** by Commissioner Finall,  
That the meeting be adjourned at 8:17pm.

**CARRIED**

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CHAIR

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RECORDER