



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, April 26, 2018, in the Boardroom, 1885 Forest Park Drive,  
North Saanich, BC**

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**Present:** **Commissioners:** W. Ruffle (Chair), T. Chad, T. Daly, A. Finall (7:08), C. Jensen (for R. Windsor), B. Losie, N. Paltiel, S. Price, J. Thornburgh (for H. Gartshore)  
**Staff:** L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; M. Curtis, Manager of Facilities and Operations; V. Leigh-Dorin, Manager of Administrative Services; S. Asdal (recorder)

The meeting was called to order at 7:02pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner Losie,  
That the agenda be approved.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Daly,  
That the minutes of the March 22, 2018 meeting be adopted.

**CARRIED**

**3. Chair's Remarks**

Chair Ruffle remarked that the Panorama Recreation Junior Team, led by coach Jared Martin, participated at the Vancouver International Tennis Academy winning against two top five ranked players. The Western Canadian Senior Tennis Championship is being held at Panorama Recreation April 25-29. Panorama will host the International Junior Tennis Tournament May 19-26.

Commissioner Finall entered the meeting at 7:08pm.

**4. Presentations/Delegations**

**a) Marlene Dergousoff, Coordinator, Peninsula Connections for Early Childhood, Re: State of the Child Report**

M. Dergousoff provided an overview of the report highlighting the demographics of respondents and challenges they reported regarding transportation, housing, child care, health needs and connection to community. The Commission discussed the following topics:

- Promotion of recreation programs
- Coordination of services
- Lack of affordable housing and child care

## 5. Commission Business

### a) 2018 First Quarter Financial Statement of Operations Report

V. Leigh-Dorin provided an overview of the report. The Commission sought clarification on wages and benefits.

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Daly,  
That the report be received for information.

**CARRIED**

### b) 2018/2019 Fees and Charges Report

M. Alsdorf provided an overview of the report. The Commission discussed the increase to aquatic rental rates and brochure advertising.

**MOVED** by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,  
That the proposed fees and charges be forwarded to CRD Finance for inclusion in the 2018/2019 Fees and Charges Bylaw to be approved by the CRD Board.

**CARRIED**

### c) Maintenance Update Report

M. Curtis provided an overview of the report. The Commission discussed the following topics:

- Charging capacity of electric vehicle charging stations, the capability of accepting payment and the possibility of stations having extra electrical outlets to use for events
- The need to investigate options for additional parking at Greenglade Community Centre
- Tennis facility lighting
- Recent power outage at Panorama
- Removal of trees along tennis facility

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Losie,  
That the report be received for information.

**CARRIED**

### d) Vancouver Island Regional Library Site Coverage and Parking Requirements – Verbal Report

L. Brewster advised that she recently met with Rob Buchan, Chief Administrative Officer, District of North Saanich, regarding the proposed library site. A two acre parcel, which will include parking, has been proposed for the site. The proposed building is estimated at approximately 4000-6000 square feet. Conceptual drawings are not available.

The Commission discussed the following topics:

- The subdivision process
- District of North Saanich's tree protection bylaw
- The inclusion of the two acre parcel in the current lease agreement
- Impact on Panorama's future ability to expand facilities

**MOVED** by Commissioner Finall, **SECONDED** by Commissioner Daly,  
That the report be received for information.

**CARRIED**

**e) Request for Meeting with Vancouver Island Regional Library Executive Director  
Re: Proposed Library Site – Verbal Report**

L. Brewster reported that a request was sent to the executive director to meet with the Commission Chair and herself. A response was received directing that the meeting request instead be sent to the CAO of the District of North Saanich. The Commission discussed the need for its members to be involved in the decision process with Vancouver Island Regional Library.

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Daly,  
That Vancouver Island Regional Library be requested, prior to any advancement of the proposed library, to forward detailed drawings of the proposed site including parking.

**CARRIED**

**MOVED** by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,  
That Vancouver Island Regional Library be invited to provide a presentation to the Commission regarding the proposed library site.

**CARRIED**

**6. Correspondence**

**a) Correspondence from District of North Saanich Re: Receipt of Peninsula Recreation  
Commission's Correspondence to Mayor and Council (March 22, 2018)**

**MOVED** by Commissioner Losie, **SECONDED** by Commissioner Daly,  
That the correspondence be received for information.

**CARRIED**

**7. New Business:** There was none.

**8. Adjournment**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Price,  
That the meeting be adjourned at 8:10pm.

**CARRIED**

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CHAIR

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RECORDER