



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, September 21, 2017, in the Boardroom, 1885 Forest Park Drive,  
North Saanich, BC**

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**Present:** **Commissioners:** W. Ruffle (Chair), T. Chad (Vice Chair), T. Daly, A. Finall, H. Gartshore, B. Losie, S. Price  
**Staff:** L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; J. Goodwin, Manager of Facilities and Operations; V. Leigh-Dorin, Manager, Administrative Services; P. Perna (recorder)  
**Absent:** N. Paltiel, R. Windsor

The meeting was called to order at 7:00 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Losie,  
That the agenda for the September 21, 2017 Peninsula Recreation Commission meeting be approved.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Finall,  
That the minutes of the June 22, 2017 Peninsula Recreation Commission meeting be adopted as circulated.

**CARRIED**

**3. Chair's Remarks**

Chair Ruffle remarked on the progress of Arena B and invited the commission to tour the arena after the meeting.

Discussion ensued on naming Arenas A and B. By unanimous consent, the commission requested a report regarding naming Arenas A and B, be brought back to the commission.

**4. Presentations/Delegations**

There were no presentations or delegations.

**5. Commission Business**

**a) Youth Pass Report**

M. Alsdorf provided an overview of the report.

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Daly,  
That the report be received for information.

**CARRIED**

**b) Program Report – May to August**

M. Alsdorf provided an overview of the report.

Discussion ensued on the following:

- pickleball events
- target rates for racket sports, weights and rehabilitation, and revenue for lessons
- target for local tournaments

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Losie,  
That the report be received for information.

**CARRIED**

**c) Maintenance Update Report**

J. Goodwin provided an overview of the report. He advised of the new directional signage arriving.

Discussion ensued on a falling incident in the pool, which brought about extra repairs completed to ensure future safety.

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Daly,  
That the report be received for information.

**CARRIED**

**d) June 2017 Statement of Operations Report**

V. Leigh-Doran provided an overview of the report and explained the differences from last year's report. She spoke to the number of visits and the effects of the new software and turnstiles providing a false decrease.

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner Finall,  
That the report be received for information.

**CARRIED**

**e) Arena B Ice Rink Floor Replacement Project – Verbal Report**

L. Brewster personally thanked J. Goodwin and his team for their hard work, commitment, and dedication on the arena project. She advised that they are very proud of the new arena, which has been built for sustainability, will be top-notch for the next 25-30 years, and has state of the art boards making safety number one.

J. Goodwin provided an overview of the equipment installed in the arena and advised that the arena is one grade down from the National Hockey League (NHL) system, but with NHL level safety features. He advised that this arena will be well prepared for any events including Olympic level events.

Discussion ensued on promoting this facility through word-of-mouth from those using the facility, media attention, and opening events.

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Finall,  
That the verbal report be received for information.

**CARRIED**

**f) Arena B Ice Rink floor Replacement Project Opening Event – Verbal Report**

L. Brewster advised that they are moving forward with an opening ceremony on Sunday, October 15, 2017 from 11:00 am to 3 pm. She advised of the following:

- they have been in touch with the Federal Government, but are waiting for a reply if they will be sending a representative
- sending invitations to First Nations, the Capital Regional District Chief Administrative Officer and General Manager, Parks and Environmental Services, and user groups of Panorama Recreation
- the official ceremony opening will be from 12:30 pm to 1:00 pm followed by a full agenda of fun events with various groups in attendance

Discussion ensued on others to invite including previous managers and chairs of the Peninsula Recreation Department and Commission.

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner Price,  
That the verbal report be received for information.

**CARRIED**

**6. Correspondence**

**a) Correspondence from Mayor Steven Price, Re: Town of Sidney's Canada 150 Celebrations**

L. Brewster provided an overview of the correspondence received and the events held during the event.

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Gartshore,  
That the report be received for information.

**CARRIED**

**7. New Business**

Discussion ensued on opening the pool earlier at 5:00 am or 5:30 am.

**MOVED** by Commissioner Finall, **SECONDED** by Commissioner Gartshore,  
That staff provide a report to the next Peninsula Recreation Committee meeting on costs and resources for staff to open the pool at an earlier time.

**CARRIED**

**8. Motion to Close the Meeting**

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Chad,  
That the meeting be closed in accordance with the Community Charter Part 4, Division 3, 90(1)(c) labour relations or other employee relations.

**CARRIED**

The Commission moved to closed session at 7:33 pm.  
The Commission rose from the closed session at 7:37 pm without report.

**9. Adjournment**

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Price,  
That the September 21, 2017 Peninsula Recreation Commission meeting be adjourned at  
7:37 pm.

**CARRIED**

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CHAIR

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RECORDER