



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, April 27, 2017, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** W. Ruffle (Chair), T. Chad (Vice Chair), T. Daly, A. Finall, H. Gartshore, B. Losie, M. Lougher-Goodey (for S. Price), R. Windsor
Staff: L. Hutcheson, General Manager, Capital Regional District, Parks and Environmental Services; L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; J. Goodwin, Manager of Facilities and Operations; V. Leigh-Dorin, Manager of Administrative Services; S. Asdal (recorder)
Absent: N. Paltiel

The meeting was called to order at 7:01pm.

1. Approval of Agenda

MOVED by Vice Chair Chad, **SECONDED** by Commissioner Losie,
That the agenda be approved with supplementary agenda item 4. a) moved to 4. b).

CARRIED

Commissioner Windsor entered the meeting at 7:02pm.

2. Adoption of Minutes

MOVED by Commissioner Finall, **SECONDED** by Commissioner Gartshore,
That the minutes of the March 23, 2017 meeting be adopted.

CARRIED

3. Chair's Remarks

Chair Ruffle remarked that glass and concrete removed from Arena B for the ice rink floor replacement project will be repurposed.

4. Presentations/Delegations

a) Presentation: Rob Buchan, District of North Saanich, re: Vancouver Island Regional Library

R. Buchan provided information on the proposal and process to provide a Vancouver Island Regional Library (VIRL) branch at the Panorama Recreation site. He advised that the District of North Saanich supports the proposal and VIRL will arrange financing and complete the design process.

The Commission discussed the following topics:

- Allowable use and additional construction as defined in the lease between the District of North Saanich and the Capital Regional District
- Whether a library provides community recreation services

- The ability of Greater Victoria Public Library members to use the services of the Vancouver Island Regional Library
- The process undertaken to update the Peninsula Recreation Commission, the District of Central Saanich and the Town of Sidney regarding the proposal
- The need for commissioners to provide updates from their respective councils to the Peninsula Recreation Commission
- The need for the District of Central Saanich to review the lease and provide input on the proposal

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Daly,
That the Peninsula Recreation Commission refer the lease between the District of North Saanich and the Capital Regional District to the District of Central Saanich and the Town of Sidney and that a copy of the lease be forwarded to commissioners.

Finall, Gartshore **CARRIED**
OPPOSED

MOVED by Vice Chair Chad, **SECONDED** by Commissioner Finall,
That the presentation be received for information.

CARRIED

b) Delegation: Mark Fraser, School District 63 and Lizanne Chicanot, Parkland Secondary School, re: Item 5. a)

M. Fraser and L. Chicanot requested a reduction in the Panorama Recreation hourly ice rental fees for the Parkland Hockey Academy siting the difference in fees for school class rentals and the need to keep the program economically viable.

MOVED by Vice Chair Chad, **SECONDED** by Alternate Commissioner Lougher-Goodey,
That the presentation be received for information and that staff be directed to report back to the Commission.

CARRIED

5. Commission Business

a) 2017/2018 Fees and Charges Report

M. Alsdorf provided an overview of the report. The Commission discussed fees for racquet sports and rates for members of the military and police and fire departments.

MOVED by Vice Chair Chad, **SECONDED** by Commissioner Gartshore,
That the Peninsula Recreation Commission forward to CRD Finance the proposed fees and charges for inclusion in the 2017/2018 Fees and Charges Bylaw to be approved by the CRD Board.

CARRIED

b) Island Health's Community Wellness Grant – Verbal Report

M. Alsdorf advised that a grant has been received to use in partnership with School District 63 to provide physical activity programs at Kelset, Brentwood and Sidney elementary

schools. Students will be exposed to physical literacy with the goal of reaching those that haven't traditionally participated in recreation programs.

MOVED by Vice Chair Chad, **SECONDED** by Alternate Commissioner Lougher-Goodey,
That the report be received for information.

CARRIED

c) Maintenance Update Report

J. Goodwin provided an overview of the report. The Commission discussed the components of the Arena B flooring system.

MOVED by Vice Chair Chad, **SECONDED** by Commissioner Losie,
That the report be received for information.

CARRIED

d) 2017 Peninsula Recreation Commission Meeting Dates – Verbal Report

L. Brewster, reporting back as requested by the Commission on whether the Commission must meet monthly, advised that the Commission establishment bylaw does not stipulate meeting frequency. She noted that if meetings occurred bimonthly, they may be longer; special meetings would need to be called for emergency matters.

The Commission discussed meeting bimonthly rather than monthly and the potential impacts on staff and commissioners.

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Gartshore,
That the Peninsula Recreation Commission meet bimonthly.

DEFEATED

Chad, Daly, Finall, Gartshore, Losie, Lougher-Goodey OPPOSED

e) British Columbia Recreation and Parks Association Symposium – Verbal Report

L. Brewster, M. Alsdorf, Commissioner Daly and Chair Ruffle shared the following highlights of the symposium:

- A session with senior managers on succession planning, the changing workforce and governance and service delivery models
- A presentation by West Shore Recreation on mental health and wellbeing for teens
- Information on engaging First Nations communities
- Initiatives for meeting the needs of the increasing senior population

MOVED by Commissioner Finall, **SECONDED** by Commissioner Losie,
That the report be received for information

CARRIED

6. **Correspondence**

a) **Correspondence from Don Caverley re: Proposed Library Services at Panorama Recreation**

The Commission recommended that D. Caverley forward his concerns to the District of North Saanich.

MOVED by Alternate Commissioner Lougher-Goodey, **SECONDED** by Commissioner Finall, That the correspondence be received for information.

CARRIED

7. **New Business:** There was none.

8. **Motion to Close the Meeting**

MOVED by Commissioner Windsor, **SECONDED** by Vice Chair Chad, That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the commission considers that disclosure could reasonably be expected to harm the interests of the regional district.

The Commission moved to the closed session at 8:27pm.

The Commission rose from the closed session at 8:36pm without report.

9. **Adjournment**

MOVED by Commissioner Finall, **SECONDED** by Commissioner Gartshore, That the meeting be adjourned at 8:36pm.

CARRIED

CHAIR

RECORDER