



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, May 26, 2016, in the Boardroom, 1885 Forest Park Drive,  
North Saanich, BC**

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**Present:** **Commissioners:** W. Ruffle (Chair), T. Chad (Vice Chair), A. Finall, C. Jensen (for R. Windsor), B. Losie, N. Paltiel, J. Thornburgh (for H. Gartshore)  
**Absent:** T. Daly, S. Price  
**Staff:** D. Lokken, General Manager, CRD Technology and Initiatives; L. Brewster, Senior Manager; M. Alsdorf, Manager of Program Services; V. Leigh-Dorin, Manager of Administrative Services; C. Erdem, Community Recreation Coordinator; S. Asdal (recorder)  
**Guest:** C. Wilson, Moore Wilson Architects

The meeting was called to order at 7:03 pm.

**1. Approval of Agenda**

**MOVED** by Vice Chair Chad, **SECONDED** by Commissioner Losie,  
That the agenda be approved.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Vice Chair Chad, **SECONDED** by Alternate Commissioner Jensen,  
That the minutes of the April 21, 2016 meeting be adopted.

**CARRIED**

**3. Chair's Remarks**

Chair Ruffle expressed thanks for Panorama Recreation's participation in the Hike for Hospice on May 1. The event was well attended and the "Hennigar's Heroes" team raised \$5000 for Victoria Hospice.

**4. Presentations/Delegations:** There were none.

**5. Commission Business**

**a) Proposed Change Room Addition Costing Report**

L. Brewster and D. Lokken provided an overview of the report. C. Wilson reviewed the architectural drawings and highlighted proposed interior renovation plans, exterior finishes and building code requirements.

The Commission discussed the following topics:

- Maintenance and life span expected for exterior ramp verses an elevator
- The requirement for new construction to meet current building code standards
- Impact of renovation on utilities
- Efficiencies of scale in constructing phases simultaneously

- Lifecycle assessment of current facilities which is to be completed in June
- Increases to requisition from renovation costs
- Substantial difference between Hockeyville prize amount and estimated renovation costs
- The need for more complete financial information to make an informed decision regarding renovation options
- Whether increased revenue projections would justify expansion costs
- Options which would utilize prize money without the need for additional funding
- Community expectations regarding facility improvements
- Importance of providing the exterior ramp to allow for universal accessibility

**MOVED** by Commissioner Finall, **SECONDED** by Commissioner Paltiel,  
That staff be directed to provide more complete financial information regarding renovation costs and report back to the Commission.

**CARRIED**

**b) British Columbia Recreation and Parks Association Symposium – Verbal Report**

M. Alsdorf advised that she attended the April 27-29 Symposium with the aquatics coordinator, the community recreation coordinator and commissioners Paltiel and Windsor and highlighted the following presentations:

- Physical literacy (and how it will be incorporated into Panorama Recreation's summer camps)
- Surrey's urban outdoor screen
- Creating a remarkable customer experience
- How to unlock grant dollars
- Live 5-2-1-0, childhood obesity prevention program

The Commission discussed summer camp enrollment numbers, the number of weeks they are held throughout the summer and the number of repeat registrants.

**MOVED** by Commissioner Finall, **SECONDED** by Commissioner Paltiel,  
That the report be received for information.

**CARRIED**

**c) Facility Use by Private Therapists/Instructors Policy Report**

M. Alsdorf provided an overview of the report.

**MOVED** by Alternate Commissioner Jensen, **SECONDED** by Vice Chair Chad,  
That the Facility Use by Private Therapist/Instructors Policy #2004-01 be amended by removing the admission fee for the private therapist and the waiver prior to facility use and changing the condition: "Therapists receive approval from the relevant program coordinator" to "Therapists **must** receive approval from the relevant program coordinator".

**CARRIED**

**d) 2016 Play in the Park Report**

C. Erdem provided an overview of the report and advised that the hiring process is now complete resulting in a successful partnership with Pauquachin First Nation and three First Nation assistant Play in the Park leaders.

The Commission discussed possible self-sustainable options going forward for supplying food for Play in the Park barbeques (e.g., staff operating mobile barbeques).

**MOVED** by Vice Chair Chad, **SECONDED** by Commissioner Jensen,  
That the report be received for information.

**CARRIED**

**e) First Nations Carving – Verbal Report**

Vice Chair Chad advised that an initiative came forward from L. Brewster to install a First Nations carving at the Panorama Recreation Centre entrance to acknowledge and celebrate the Saanich Peninsula's First Nations communities. Vice Chair Chad reported that he has conducted some preliminary research into possible options.

**MOVED** by Alternate Commissioner Jensen, **SECONDED** by Commissioner Losie,  
That Vice Chair Chad be directed to follow up on options and report back to the Commission.

**CARRIED**

6. **New Business** – There was none.

7. **Motion to the Close the Meeting**

**MOVED** by Commissioner Paltiel, **SECONDED** by Alternate Commissioner Jensen,  
That the Commission close the meeting in accordance with the Community Charter Part 4, Division 3, Section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

The Commission moved to the closed session at 7:59 pm.

The Commission rose from the closed session and reported at 8:04 pm.

8. **Rise and Report**

**a) Senior Manager Position**

The Commission reported that Lorraine Brewster has been permanently appointed to the position of senior manager at Panorama Recreation.

9. **Adjournment**

**MOVED** by Commissioner Finall, **SECONDED** by Alternate Commissioner Jensen,  
That the meeting be adjourned at 8:04 pm.

**CARRIED**

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CHAIR

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RECORDER