



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, April 21, 2016, in the Boardroom, 1885 Forest Park Drive,  
North Saanich, BC**

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**Present:** **Commissioners:** W. Ruffle (Chair), T. Chad (Vice Chair), T. Daly, H. Gartshore, B. Losie, M. Lougher-Goodey (for S. Price), N. Paltiel, C. Stock (for A. Finall), R. Windsor

**Staff:** L. Brewster, Senior Manager, M. Alsdorf, Manager of Program Services; V. Leigh-Dorin, Manager of Administrative Services; M. Cowley, Manager, CRD Integrated Water Services; A. Liu, Manager, CRD Environmental Services; D. Puskas, Engineer, CRD Integrated Water Services; L. Ferris, Climate Action Coordinator, CRD Environmental Services; S. Asdal (recorder)

The meeting was called to order at 7:02 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Losie,  
That the agenda be approved.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Lougher-Goodey,  
That the minutes of the March 24, 2016 meeting be adopted.

**CARRIED**

**3. Chair's Remarks**

Chair Ruffle advised that a Panorama staff member has registered a team for the Victoria Hospice's Hike for Hospice on May 1 to raise funds and awareness for Victoria Hospice. Commissioners were welcomed to participate; the website link will be forwarded.

**4. Presentations/Delegations**

**a) Kyle Shick, Mike Synnuck, Peninsula Soccer Association**

K. Shick and M. Synnuck gave a presentation outlining the Association's need for an all-weather facility, the benefits it would provide to the Association and the community, the proposed design plan, the anticipated budget and the financial support required.

The Commission discussed the following topics:

- Impact of the neighbouring residential development on the facility
- Opportunity for the Association to collaborate with School District 63
- Facility operating expenses, life span of the fields and turf maintenance
- Potential noise issues for neighbours

- Targeting funds that are saved from lower operating expenses toward debt servicing
- Constructing the facility in phases

## 5. Commission Business

### a) District Energy System Status Update

M. Cowley provided an overview of the report. The Commission sought clarification on School District 63 involvement, the factoring of gas prices during the initial planning stages and whether passive solar heating had been considered.

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Windsor,  
That the report be received for information and staff be directed to maintain the current DES rate at \$12.015/GJ for 2016 and adjust the rate for 2017 based on market conditions as part of the 2017 budget process.

**CARRIED**

### b) 2016/2017 Fees and Charges Report

M. Alsdorf provided an overview of the report.

The Commission discussed the following topics:

- Parking lot rates
- Pass options for youth and seniors at Panorama and other recreation centres
- Ratio of funding by users and funding by taxes
- Rates that will be removed in 2016

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Lougher-Goodey,  
That the proposed fees and charges be forwarded to CRD Finance for inclusion in the 2016/2017 Fees and Charges Bylaw to be approved by the CRD Board.

**CARRIED**

### c) March 2016 Statement of Operations Report

V. Leigh-Dorin provided an overview of the report.

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Lougher-Goodey,  
That the report be received for information.

**CARRIED**

### d) New Horizons Grant Report

M. Alsdorf provided an overview of the report and provided additional information regarding programs that will be provided.

The Commission discussed First Nations' participation in programs and the call for action from the Truth and Reconciliation Commission report regarding physical activity and sports programs and initiatives.

**MOVED** by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Vice Chair Chad,  
That the report be received for information.

**CARRIED**

**e) Kraft Hockeyville Conceptual Drawings – Verbal Report**

L. Brewster reported that the Kraft Hockeyville Working Committee further reviewed the conceptual drawings and chose Option 3 and added revisions. Revised drawings were distributed to commissioners.

A. Liu provided an overview of the drawings and advised that the renovation would be constructed in two phases. Phase 1 would include the change room addition and exterior ramp, Phase 2 would include an upper floor. The architect's Class D (+ or – 50%) budget estimate was provided.

The Commission discussed the following topics:

- Moving the exterior ramp construction to Phase 2 to assist with funding and grant opportunities
- Possible donations that may be received
- Funding required and timelines
- Borrowing and the impact on reserve funds

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Daly,  
That the exterior ramp be moved to Phase 2 to be constructed concurrently with Phase 1 and that the previous Phase 2 items be moved to Phase 3.

**CARRIED**

**MOVED** by Commissioner Windsor, **SECONDED** by Vice Chair Chad,  
That staff be directed to obtain a Class C budget estimate and report back at the May Commission meeting.

**CARRIED**

**MOVED** by Commissioner Windsor, **SECONDED** by Vice Chair Chad,  
That the 2016 Capital Plan be amended based on the Class C budget estimate.

**CARRIED**

**f) Tall Tree Integrated Health – Verbal Report**

M. Alsdorf reported that Tall Tree Integrated Health (Tall Tree) was the successful proponent for a three year contract to provide rehabilitation services at Panorama Recreation. Kinesiology, physiotherapy and chiropractor services will be provided; current kinesiology providers at Panorama have been integrated into the practice. Tall Tree will be providing their own administration services.

The Commission discussed the location of the Tall Tree office and the advertising agreement between Panorama Recreation and Tall Tree.

**MOVED** by Commissioner Daly, **SECONDED** by Commissioner Paltiel,  
That the report be received for information.

**g) Recreation Software Contract – Verbal Report**

L. Brewster reported that Panorama Recreation has entered into a five year contract with PerfectMind for recreation management software. The software will be implemented in November 2016 with staff to provide a demonstration to the Commission in May.

6. **New Business** – There was none.

7. **Adjournment**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Stock,  
That the meeting be adjourned at 8:30 pm.

**CARRIED**

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CHAIR

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RECORDER