



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, March 26, 2015, in Room #8, 2151 Lannon Way, Sidney, BC**

---

**Present:** **Commissioners:** W. Ruffle (Chair), N. Paltiel (Vice Chair), T. Chad, H. Gartshore, B. Losie, J. McNulty, C. Stock (for A. Finall), R. Windsor  
**Staff:** L. Hutcheson, General Manager, Parks and Environmental Services;  
L. Brewster, Acting Senior Manager; M. Alsdorf, Acting Manager of Program Services; V. Leigh-Dorin, Manager of Administrative Services; E. Knoester, Raquet Sports Coordinator; B. Parker, Maintenance and Operations Lead Hand; S. Asdal (recorder)  
**Absent:** S. Price

The meeting was called to order at 7:01 pm.

**1. Approval of Agenda**

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Paltiel,  
That the agenda be approved as circulated.

**CARRIED**

**2. Adoption of Minutes**

**MOVED** by Commissioner Paltiel, **SECONDED** by Commissioner Windsor,  
That the minutes of the February 26, 2015 meeting be adopted as previously circulated.

**CARRIED**

**3. Hearts of the Community Volunteer Award**

M. Alsdorf congratulated Panorama staff member, Michael Ram, on receiving the Hearts of the Community Outstanding Youth Volunteer Award.

**4. Presentations/Delegations**

a) Linda Michaluk re: Employee Wellness Pass

L. Michaluk gave a presentation regarding the need for a seniors pass or “no frills” pass to be available at a price and with benefits similar to the Employee Wellness pass.

b) Pete Zubersky, Peninsula Minor Hockey Association, re: Kraft Hockeyville

P. Zubersky gave a presentation explaining the rationale for the nomination submission and provided an overview of the contest highlights to date as well as upcoming events.

C. Stock entered the meeting at 7:07 pm.

R. Windsor entered the meeting at 7:08 pm.

The Commission inquired if computers would be available to the public for voting immediately following the Hockeyville finalist announcement. Staff confirmed that seven laptops will be available at Panorama Recreation Centre throughout the voting period.

**5. Correspondence**

- a) Letter from Rosemarie and John Gage re: Seniors Pass
- b) Letter to Mayors and Regional Directors re: Hockeyville 2015
- c) NILTU,O Child and Family Services Society Thank You Letter
- d) Friendship Community Church Thank You Card
- e) Island Medical Program Thank You Card
- f) Pender Island Elementary School Thank You Card
- g) Sidney School Thank You Card
- h) Telus Thank You Letter

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Paltiel,  
That the correspondence be received for information.

**CARRIED**

**6. Reports**

**1) Facilities Report**

**a) Maintenance Department Report**

B. Parker provided an overview of the report. L. Brewster advised that the tender closing date had been adjusted from April 8 to April 13 due to supply coordination issues. As a result of the new timeline, a special Commission meeting may be required on April 29 to approve the contract.

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner Gartshore,  
That the report be received for information.

**CARRIED**

**2) Finance Report**

**a) February 2015 Statement of Operations**

V. Leigh-Dorin provided an overview of the report.

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Chad,  
That the report be received for information.

**CARRIED**

**3) Program Report**

**a) 2014 Annual Program Report**

M. Alsdorf provided an overview of the report and noted that the fourth bullet of the staff report should read Employee Wellness Program "*and Partnerships*".

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Paltiel,  
That the report be received for information.

**CARRIED**

**b) Women's Professional International Tennis Federation Event**

E. Knoester provided an overview of the report. The Commission discussed the economic benefit the event brings to the community as well as the opportunity that exists to involve Employee Wellness Program partners.

**MOVED** by Commissioner Chad, **SECONDED** by Commissioner McNulty,  
That the report be received for information.

**CARRIED**

**c) International Tennis Federation Juniors' Event**

E. Knoester provided an overview of the report. The Commission discussed the positive economic impact on the Saanich Peninsula and the opportunity for the community to watch international tennis.

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Stock,  
That the report be received for information.

**CARRIED**

**d) Vancouver Racketlon Event**

E. Knoester provided an overview of the report.

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Stock,  
That the report be received for information.

**CARRIED**

**e) Peninsula Recreation Commission Meeting Space**

M. Alsdorf provided an overview of the report. The Commission discussed the following topics:

- Panorama Recreation Centre Boardroom space is confined when additional staff and delegations attend
- Room #8 at Greenglade Community Centre is suitable but isn't always available due to programming
- The importance of providing a consistent meeting space for the public
- Parking availability is an issue at Greenglade
- A suitable meeting space is not available in Central Saanich
- The Panorama Boardroom provides continuity, adequate parking, consistent availability and is convenient for staff

**MOVED** by Commissioner McNulty, **SECONDED** by Commissioner Windsor,  
That going forward all Peninsula Recreation Commission meetings be held in the Panorama  
Recreation Centre Boardroom.

**CARRIED**

7. **New Business:** There was none.

8. **Motion to Close the Meeting**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Paltiel,  
That the Commission close the meeting in accordance with the *Community Charter* Part 4,  
Division 3, Section 90 (1) (a) personal information about an identifiable individual who holds  
or is being considered for a position as an officer, employee or agent of the regional district  
or another position appointed by the regional district.

**CARRIED**

The Committee moved to the closed session at 7:42 pm.  
The Committee rose from the closed session at 7:50 pm without report.

9. **Adjournment**

**MOVED** by Commissioner Gartshore, **SECONDED** by Commissioner Windsor,  
That the meeting be adjourned at 7:50 pm.

**CARRIED**

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
RECORDER