



**Minutes of a Meeting of the Peninsula Recreation Commission
Held Wednesday, December 17, 2014, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC**

Present: **Commissioners:** C. Jensen (Chair), T. Chad, J. McNulty, W. Ruffle, A. Finall, R. Windsor, S. Price
Staff: V. Leigh-Dorin, Acting Senior Manager (recorder); J. Goodwin, Manager of Facilities and Operations; A. Liu, Manager, CRD Environmental Engineering
Absent: G. Helmsing, C. Stock

The meeting was called to order at 7:00 pm.

1. Approval of Agenda

MOVED by Commissioner McNulty, **SECONDED** by Commissioner Finall, that the agenda be approved.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Ruffle, **SECONDED** by Commissioner McNulty, That the minutes of the November 27, 2014 meeting be adopted as previously circulated.

CARRIED

3. Business Arising from the Minutes: There was none.

4. Reports

Staff Report – Refrigeration and Mechanical Systems Upgrade, Phase 1 – Award of Contract 13-1785

A. Liu provided an overview of the Mechanical Systems Upgrades project Phases 1 and 2, explained the design/build RFP and how tenders were reviewed. He highlighted the recent refrigeration plant failure, the need for a new plant, electrical requirements and the associated cost. Recent negotiations around the contract, scope and timeline to complete require the contract be finalized so as to have minimal impact to the 2015/2016 ice season.

MOVED by Commissioner Price, **SECONDED** by Commissioner Finall, That Contract 13-1775 Refrigeration and Mechanical Systems Upgrades – Phase 1 be awarded to Cimco Refrigeration Ltd. in the amount of \$603,851.00, including GST

CARRIED

5. **Adjournment**

MOVED by Commissioner Chad, **SECONDED** by Commissioner Windsor,
That the meeting be adjourned at 7:21 pm.

CHAIR

RECORDER