



Minutes of a Meeting of the Peninsula Recreation Commission
Held Thursday, October 23, 2014, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC

Present: **Commissioners:** T. Chad (Chair), A. Bryson, T. Daly, C. Mearns, C. Ounsted
(for C. Jensen), W. Ruffle
Staff: V. Leigh-Dorin, Acting Senior Manager; M. Alsdorf, Acting Manager of
Program Services; J. Goodwin, Manager of Facilities and Operations; D. Ovington,
Aquatic Coordinator, C. Erdem, Community Recreation Coordinator – Youth
Programs, S. Asdal (recorder)
Absent: L. Cross, G. Helmsing, J. McNulty

The meeting was called to order at 7:02 pm.

1. Approval of Agenda

MOVED by Commissioner Bryson, **SECONDED** by Commissioner Mearns, that the agenda
be approved.

CARRIED

2. Adoption of Minutes

MOVED by Commissioner Bryson, **SECONDED** by Commissioner Ruffle,
That the minutes of the September 18, 2014 meeting be adopted as previously circulated.

CARRIED

3. Business Arising from the Minutes: There was none.

4. Correspondence

- a) Central Saanich Thank You Letter
- b) Letter to Eileen Nattrass Regarding Pool Concerns, September 25, 2014
- c) Letter to Eileen Nattrass Regarding Pool Concerns, October 8, 2014
- d) NIL/TU,O Child & Family Services Thank You Letter
- e) Mary's Bleue Moon Cafe Thank You Letter
- f) Tennis Canada Email

MOVED by Commissioner Mearns, **SECONDED** by Commissioner Bryson,
That the Commission receive the correspondence for information.

CARRIED

5. Editorials

MOVED by Commissioner Ounsted, **SECONDED** by Commissioner Bryson,
That the Commission receive the editorials for information.

CARRIED

6. Reports

1) Facilities Report

a) Maintenance Update

J. Goodwin provided an overview of the report highlighting the power surge that occurred at the Panorama Recreation Centre in August.

The Committee discussed the equipment that was damaged and systems in place to handle future power surges.

MOVED by Commissioner Mearns, **SECONDED** by Commissioner Ruffle,
That the Commission receive the report for information.

CARRIED

b) District Energy System Billing Report

J. Goodwin provided an overview of the report.

The Commission discussed the allocation of funds.

MOVED by Commissioner Chad, **SECONDED** by Commissioner Daly,
That the Commission direct staff to transfer the funds received from the Saanich Peninsula Wastewater Treatment Plant into the capital reserve fund for 2014 and decrease the budget transfer in 2015 by the same amount.

CARRIED

2) Finance Report

a) September 2014 Financials

V. Leigh-Dorin provided an overview of the report.

The Commission discussed expenses listed on the report.

MOVED by Commissioner Chad, **SECONDED** by Commissioner Ounsted,
That the Commission receive the report for information.

CARRIED

3) Program Report

a) Program Seasonal Report

D. Ovington provided an overview of the report.

The Commission discussed incorporating an outdoor nature component into Panorama's programming. Staff advised they have an upcoming meeting with KÉLSET Elementary School regarding partnership development and will include this topic in their discussion.

MOVED by Commissioner Daly, **SECONDED** by Commissioner Ruffle, that the Commission receive the report for information.

CARRIED

b) Play in the Park Report

C. Erdem provided an overview of the report.

The Commission discussed the level of parent participation in the program and C. Erdem confirmed that parent involvement increased this summer.

MOVED by Commissioner Bryson, **SECONDED** by Commissioner Mearns, That the Commission request staff to proceed with the Play in the Park program for Summer 2015 with a budget of \$15,000.

CARRIED

c) Facility Usage Presentation

D. Ovington gave a presentation summarizing facility usage by municipality in 2013.

The Commission discussed the following topics:

- Statistics for 2011 and 2012 will not be required
- Staff to provide the report on an annual basis
- The percentage of Sidney residents participating in Peninsula Lacrosse and Peninsula Figure Skating

MOVED by Commissioner Ruffle, **SECONDED** by Commissioner Bryson, that the Commission receive the report for information.

CARRIED

7. **New Business:** There was none.

8. **Adjournment**

MOVED by Commissioner Ounsted, **SECONDED** by Commissioner Ruffle, That the meeting be adjourned at 7:36 pm.

CARRIED

CHAIR

RECORDER