

**MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION
HELD JUNE 27, 2013 AT 7:00 p.m.
PANORAMA RECREATION CENTRE**

ATTENDANCE: Carl Jensen (Chair), Ted Daly, Wayne Ruffle, Craig Mearns,
James McNulty, Alastair Bryson, Tim Chad

Senior Manager	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Admin Services	Heather Johns
Manager of Facilities and Operations	Ron Rieberger
CR Adult Coordinator	Dustin Ray-Wilks
Racquet Sport Coordinator	Eric Knoester
Recording Secretary	Bev Crooks

ADOPTION OF AGENDA

13.06.01 **Motion**
Commissioners Chad and Mearns that the June 27, 2013 Agenda be approved as circulated with the addition of North Saanich Middle School Reader Board Update and the Recreation Integration Victoria signatory signature update by the Senior Manager and Under Program Reports a verbal update on the North Saanich Lease by the Senior Manager.

CARRIED

Commissioner Helmsing sends her regrets.

ADOPTION OF MINUTES

13.06.02 **Motion**
Commissioners Chad and McNulty that the Minutes of May 23, 2013 be approved.

CARRIED

BUSINESS ARISING:

North Saanich Middle School Reader Board verbal update –Manager Program Services.

The Manager of Program Services resolved the problem and the information will be displayed on the Reader Board

13.06.03 **Motion**
Commissioners Daly and McNulty to receive the North Saanich Middle School Reader Board verbal report.
CARRIED

Recreation Integration Victoria Contract – verbal update Senior Manager

The Senior Manager confirmed that the signing authority for contracts under \$100,000 is the General Manager of CRD Parks and Environmental Services and the Chair of the Peninsula Recreation Commission.

13.06.04

Motion

Commissioners Daly and McNulty to receive the Recreation Integration Victoria Contract verbal update.

CARRIED

CORRESPONDENCE

13.06.05

Motion

Commissioners Daly and McNulty to receive Correspondence 2 through 8

CARRIED

Correspondence Item No. 1- Town of Sidney letter Regarding the CRD Bylaw No. 3896, Saanich Peninsula Recreation Services Combination Bylaw No. 1, 2002, Amendment Bylaw No. 1, 2013

13.06.06

Motion

Commissioners Chad and Ruffle to receive Correspondence No. 1 from the Town of Sidney.

OPPOSED: Commissioners Daly and Mearns

CARRIED

The Commission will discuss CRD procedures at the September Commission meeting.

REPORTS

FACILITIES MONTHLY MAY REPORT

13.06.07

Motion

Commissioners Daly and Mearns to receive the May Facilities Report.

CARRIED

The Manager of Facilities and Operations and the Senior Manager meet monthly to discuss the DDC Data from the leisure pool with the CRD Engineering Department and the engineers from the manufacturer of the system.

The new arena bleacher seats will be installed in August. Most of the fire suppression piping has been installed. Commissioner Chad thanked the staff for a job well done and has heard good comments on the pool mezzanine changes. The manager will post the email thanking staff for their good work to the staff bulletin board.

13.06.08

Motion

Commissioners Daly and Mearns to receive the May Facilities Report.

CARRIED

Commissioner Bryson arrived at 7:25 p.m.

PROGRAM REPORT

Elder College Update – Power Point presentation by CR Adult Program Coordinator

The Peninsula Elder College was formally launched in the Winter/Spring of 2011 in order to meet the need of the community for 50+ focused courses. The course fees are 60-70% less than regular Panorama courses. Instructors are all volunteers and are from the local community. Ninety percent of the courses occur at the Greenglade Community Centre. A New Horizon Grant of \$25,000 was received to enhance the Elder College, purchase equipment and revitalize the Greenglade community garden. In 2011 there were 85 members registered and in 2012/2013 over 250 members had registered. Future plans are to work with other community organizations and increase art focused courses and increase the presence at the Greenglade Community Centre. Commissioner Chad thanked the Program Coordinator for a good job on the presentation.

Tennis BC International Tournament Proposal – Racquet Sports Coordinator

The Program Coordinator is working with Tennis BC/Tennis Canada to host under 18 Boys and Girls International Tennis Federation Junior Event scheduled to take place from October 12 to 19, 2013. The competition would bring 70 to 120 juniors from Canada, USA and Mexico to Victoria. Sponsors would be coming on board. Commissioner Mearns offered to sponsor \$500.00 towards the event.

13.06.09

Motion

Commissioners Chad and McNulty to receive the Elder College power point presentation and that Panorama host the International Tennis Federation Junior event as proposed. Commissioner Daly commented that the Tennis event would be a great event for Panorama to host.

CARRIED

The Senior Manager will look into having a concession set up for the event and will look into a Silent Auction as well as charging a fee on the final day.

Bayside Teen Lounge Report Update

The assistant coordinator could not be here and sends her regrets. The written report highlighted the free extreme teen lounge at Bayside Middle School that has been operating on Friday evenings from 5:30 p.m. to 7:30 p.m. since January 11, 2013. The program has been a great success and well received by all youth that attend. Parents and community members were very excited to see the program expand to Central Saanich.

13.06.10

Motion

Commissioners McNulty and Mearns to receive the Bayside Teen Lounge Report Update

CARRIED

Play in the Park Report Update – Senior Manager

The Play in the Park Program is a new program that will launch on July 2, 2013. It will run from 5:30 p.m. to 8:30 p.m. every week night in July and August, 2013. Each night of the week the Play in the Park team will set up at a different park on the Peninsula. The following parks are booked for Play in the Park: Centennial Park (Central Saanich), Pioneer Park (Central Saanich), Rodolph Park (Central Saanich), Wain Park (North Saanich), Iroquois Park (Sidney), Rathdown Park (Sidney) and North Saanich Middle School (North Saanich). The program has been actively promoted since early May with a big push starting in June. Marketing materials have been delivered to all three municipalities, online communities, School District 63 and advertising in local papers. The feedback has been very positive. There will be a media opportunity the second week of July.

13.06.11

Motion

Commissioners McNulty and Chad to receive the Play in the Park Update Report.

CARRIED

Commissioner Daly suggested using Shaw Cable for a media launch to get the word out and Commissioner Bryson suggested handouts on the Play in the Park be handed out at the Canada Day parade as well.

North Saanich and Capital Regional District Verbal Lease Update – Senior Manager

The Senior Manger circulated copies of the draft lease document between the District of North Saanich and the Capital Regional District (CRD). The current lease with the District of North Saanich expires in October with the renewal clauses being exhausted. A new lease has been drafted by the CRD Real Estate Division. The draft lease will be forwarded to North Saanich with the expectation that is will be presented to the Peninsula Recreation Commission in September for final approval.

13.06.12

Motion

Commissioners McNulty and Ruffle to receive the Senior Manager verbal update on the District of North Saanich Draft lease.

CARRIED

FINANCE REPORT

June 30, 2013 Monthly Finance Update

Revenues are 5.86% of budget over last year. Under Revenues – (Other) revenues are up 31% of budget over last year due to corporate wellness partnerships. It was reported that there will be another \$30,000 in revenues that have been committed in June for corporate wellness partnerships. . In many cases these are brand new people (never having a Panorama pass previously) who have signed up under the Corporate program that are coming to the facilities. Commissioner Bryson suggested that staff investigate whether surveys can be conducted with the corporate partners to see if they have a reduction of sick time and report that back to the Commission.

13.06.13

Motion

Commissioners Chad and Ruffle to receive the June 30, 2013 Monthly Finance Update.

CARRIED

Commissioner McNulty left the meeting at 8:05 p.m.

IN-CAMERA

13.06.14

Motion

Commissioners Daly and Mearns to Move In-Camera in Accordance with the Community Charter, Part 5, Division 3, section 90(1)c labour relations or other employee relations.

CARRIED

RISE AND REPORT

There will be no report.

NEXT MEETING

Thursday, September 26, 2013 @ 7:00 p.m.
Location: Panorama Recreation Boardroom

ADJOURNMENT

13.06.15

Motion

Commissioners Ruffle and Bryson to adjourn the Meeting. Meeting adjourned at 8:20 p.m.

CARRIED

Chair