

**MINUTES OF THE REGULAR MEETING OF THE  
THE PENINSULA RECREATION COMMISSION HELD MAY 23, 2013 AT  
7:00 PM PANORAMA RECREATION CENTRE**

**ATTENDANCE:** Carl Jensen (Chair), Ted Daly, Wayne Ruffle, Craig Mearns,  
Alastair Bryson, Tim Chad

Recording Secretary Bev Crooks

Senior Manager  
Manager of Program Services  
Manager of Admin Services  
Manager of Facilities and Operations

Ian Hennigar  
Kerry Broome  
Heather Johns  
Ron Rieberger

**ADOPTION OF AGENDA**

13.05.01            **Motion**  
Commissioners Chad and Ruffle that the May 23, 2013 Agenda be approved as circulated with the addition of Sidney BIA verbal report under Business Arising.

Commissioner Helmsing sends her regrets.

CARRIED

**ADOPTION OF MINUTES**

13.05.02            **Motion**  
Commissioners Chad and Ruffle that the Minutes of April 24, 2013 be approved.

CARRIED

**BUSINESS ARISING:**

**North Saanich Middle School Reader Board verbal update –Manager Program Services.**

The Manager of Program Services contacted the North Saanich Middle School principal who is in favor of the Panorama staff updating the Panorama content themselves and is currently the School Districts IT department to put this in place.

**CRD Bylaw No. 3896 – Saanich Peninsula Recreation Services -  
verbal update Senior Manager**

The Capital Regional District (CRD) adopted on May 8, 2013 the CRD Bylaw No. 3896 with a first, second and third reading. It has been sent to the three municipalities of North Saanich, Sidney and Central Saanich for their council's review and endorsement. It will then be presented at the CRD Board for final adoption. Commissioner Chad indicated that it is on The Town of Sidney's Council's Agenda on May 27 for adoption. It will be on the Agenda at the next council meeting for adoption in Central Saanich. North Saanich will follow-up to have it on the Agenda at an upcoming council meeting as well.

**CORRESPONDENCE**

13.05.03            **Motion**  
Commissioners Chad and Mearns to receive Correspondence 1 through 6

CARRIED

**REPORTS**

**FACILITIES MONTHLY APRIL REPORT**

13.05.04            **Motion**  
Commissioners Chad and Ruffle to receive the May Facilities Report.

CARRIED

**JANUARY TO APRIL 2013 PROGRAM REPORT**

The Manager of Program Services reported that revenues are up in most areas for the January to April 2013 period. Elder College has grown over 300% in active members. The Bayside teen lounge is new and averaging 15 teens every Friday evening. The goal over the next year is to increase those numbers. Spring Break camps were up 305%. Commissioner Daly had kudos to staff for doing a great job and encouraged staff to promote their successes. In the last two years there have been many new programs and initiatives. Staff have found the capacity to deliver these while continuing with their other existing programming and initiatives.

13.05.05            **Motion**  
Commissioners Mearns and Bryson to receive the January to April 2013 Program Report

CARRIED

## **FINANCE REPORT**

### **May 31, 2013 Monthly Finance Update**

Year over year revenues are up 7.3%. The Repairs and Maintenance budget shows an increase due to purchases made in the first quarter in order to save costs due to the PST implementation April 1st.

13.05.06

#### **Motion**

Commissioners Daly and Ruffle to receive the April 30, 2013 Finance Report.

CARRIED

### **Reserve Fund Transfers for 2013**

13.05.07

#### **Motion**

Commissioners Chad and Ruffle that the Commission receives this report for information and approve the expenditure from the Capital Reserve Fund of \$85,000 for the Link Building Roof; \$75,000 for the Upgrading of the washrooms and painting and \$85,000 for the Arena Flooring, lean bars and stair railing.

CARRIED

## **BCRPA ANNUAL SYMPOSIUM VERBAL REPORTS**

Commissioners Daly, Ruffle and Jensen shared the highlights from the BCRPA Symposium and the value in attending and encouraged more staff to attend.

#### **Highlights:**

Benefit of play and how it shapes the mind was highlighted as well as unstructured play. Great value in unstructured play with youth and to consider how we can build that into our programs and educate parents. Brain boosting secrets for seniors highlighted that alzheimers symptoms can be reduced by up to 90% through diet and diets containing purple foods. Five steps to improving memory; diet, sleep, exercise, mental stimulus and having fun. Recreation is needs driven not demand driven. For elected officials there was a session on budgets, funding, sponsorship, government, partnerships, aging and infrastructure governance, engaging in community. What do recreation programs really do – for example they save lives by teaching those to swim. That message is not really out there in the public domain of saving lives and that recreation centres build communities and train youth who are the future tax paying citizens and

talked about how to get that message out there in the community. Be more inclusive in the community with all groups. Vital hours for teens are after school until parents come home and is when the kids get into the most trouble. Start to see the cost benefits of recreation programs at these times. Worksafe BC will be rolling out new policies on Harassment in September and all workplaces will need to have it implemented by November under Bill 14. Supervisors will be trained and workers informed.

Having conversations with colleagues is the most important part of work to be able to talk things over.

## **NEW BUSINESS**

### **Recreation Integration Victoria (RIV) Recreation Contract Renewal – Senior Manager**

13.05.08

#### **Motion**

Commissioners Chad and Mearns that the Commission receives this report as information and grant approval for the Chair to sign both the Renewal Agreement and the Renewal MOU and THAT staff consider inserting behind the Chair signature block, Chair of the Peninsula Recreation Commission subject to confirmation that it is legally correct with CRD Administration staff. Staff to ensure the CRD signs both documents and then for staff to forward the signed documents to RIV.

OPPOSED: Commissioner Mayor Bryson

CARRIED

## **NEXT MEETING**

Thursday, June 27, 2013 @ 7:00 pm  
Location: Panorama Recreation Boardroom

## **ADJOURNMENT**

13.05.09

#### **Motion**

Commissioners Bryson and Ruffle to adjourn the Meeting. Meeting adjourned at 8:20 pm

CARRIED