

**MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION HELD APRIL 24, 2013 AT
7:00 PM PANORAMA RECREATION CENTRE**

ATTENDANCE: Carl Jensen (Chair), Ted Daly, Wayne Ruffle, Craig Mearns, Alastair Bryson, James McNulty, Tim Chad, Marilyn Loveless, Gay Helmsing

Recording Secretary Bev Crooks

Senior Manager	Ian Hennigar
Manager of Admin Services	Heather Johns
Manager of Facilities and Operations	Ron Rieberger
Marketing Coordinator	Lisa Sneek
Acting CR Youth Coordinator	Adrienne Gadd
Community Recreation Adult Coordinator	Dustin Ray-Wilks

ADOPTION OF AGENDA

13.04.01 **Motion**
Commissioners McNulty and Mearns that the April 24, 2013 Agenda be approved as circulated with the addition of Sidney BIA under Delegations and under Correspondence The Town of Sidney letter dated April 18, 2013 and under Reports The Greater Victoria's 2012 Annual Check-up Vital Signs Report.

CARRIED

ADOPTION OF MINUTES

13.04.02 **Motion**
Commissioners Bryson and McNulty that the Minutes of March 28, 2013, be approved.

CARRIED

Commissioner Loveless arrived at 7:02 pm.

DELEGATIONS: Cliff McNeil-Smith – Business Improvement Area (BIA) Sidney-

Cliff McNeil-Smith handed out a brochure on the Sidney BIA. The Sidney BIA is an organization where all property and business owners in a BIA become voting members (no membership fee) and have a voice in deciding the priorities and budgeting of the organization to market the Town of Sidney. The funds are used for promotional activities as directed by the membership and their annually elected Board of Directors. The majority of the spending will be on a marketing campaign. It is in a start-up phase and hoping to have businesses from the Peninsula involved.

The BIA are asking for support and a \$25.00 associate membership fee from the Peninsula Recreation Commission to enhance working together.

13.04.03

Motion

Commissioners Daly/Loveless to have the Peninsula Recreation Commission join the Sidney BIA by paying a \$25.00 associate membership fee. The fee will be taken out of the Marketing budget.

OPPOSED: Commissioner Bryson and Commissioner McNulty

CARRIED

CORRESPONDENCE

The Senior Manager circulated a copy of the Town of Sidney letter dated April 18, 2013 regarding Committee Restructuring of the Healthy Communities Committee (HCC) with the Community Development Committee (CDC) expanding the CDC to encompass all areas of a sustainable community. The Manager of Program Services who sits on the HCC will assume the role of sitting on that combined committee.

13.04.04

Motion

Commissioners Chad and Daly to approve the Manager of Program Services to sit on the new combined committee for the Town of Sidney and to receive Correspondence 1 through 4 with the addition of the Town of Sidney letter dated April 18, 2013.

CARRIED

REPORTS

FACILITIES MONTHLY APRIL REPORT

The Manager of Facilities and Operations reported that the pool mezzanine enclosure will be complete by the end of the week.

As a follow-up from the March Commission meeting regarding the waterslide flume and potential heat loss, the Manager of Facilities and Operations has looked into it and could not confirm any actual heat loss data. Staff safety at the top of the slide would require fall protection equipment and be another consideration if the flume were to be blocked. The Manager will be able to take readings and engage infrared scanning during colder weather to assess the heat coming off of the slide. There has been a lot of moisture at the top of the slide that may be providing a level of dehumidification.

13.04.05

Motion

Commissioners Chad and McNulty to receive the April Facilities Report with the Manager of Facilities and Operations verbal report.

CARRIED

The Senior Manager will look into the plumbing cost issue at Greenglade with School District 63 falling under the repair and maintenance budget.

13.04.06

FINANCE REPORT

The Manager of Admin Services spoke of first quarter highlights. Net Revenues are up \$33,000 over last year. There is an error on the statements, net Operations under the 2012 Budget should read \$0.

13.04.07

Motion

Commissioners Chad and McNulty to receive the March 31, 2013 Financials.

CARRIED

2012 ANNUAL MARKETING REPORT

The Marketing Coordinator presented the 2012 Annual Marketing Report.

13.04.08

Motion

Commissioners McNulty and Loveless to receive the 2012 Annual Marketing Report and reflect in the minutes the amount of work that went into a brilliant presentation.

CARRIED

The Marketing Coordinator will follow-up with North Saanich Middle School regarding the Reader Board to confirm the information being sent is being displayed on the Reader Board.

BYLAW NO 3896 – SAANICH PENINSULA RECREATION SERVICES – Senior Manager

The North Saanich Lease terminates in October between the Capital Regional District/Peninsula Recreation Commission and North Saanich. The Bylaw 3896 is the need to add a long-term lease clause to the Saanich Peninsula Recreation Services Combination Bylaw which will combine all four services into one budget to streamline the process and to enter into a Long Term Lease agreement for periods in excess of five years.

13.04.09

Motion

Commissioners Bryson and McNulty move to refer the Bylaw No. 3896 “Saanich Peninsula Recreation Services Combination Bylaw No. 1, 2002 Amendment Bylaw No. 1, 2013” be referred to the Town of Sidney, The District of North Saanich and the District of Central Saanich for their consent and if consent is granted that the Peninsula Recreation Commission recommend to the Capital Regional District Board that the

Bylaw No. 3896, "Saanich Peninsula Recreation Services Combination Bylaw No. 1, 2002, Amendment Bylaw No. 1, 2013", be introduced and read a first and second time, and read a third time.

CARRIED

Greater Victoria 2012 Annual Check In Vital Signs Report

The Senior Manager circulated the Greater Victoria 2012 Annual Check in Vital Signs Report. The Victoria Foundation produce this report on an annual basis. Highlights from the report, Recreation is amongst the top 12 of what are the best things about Greater Victoria; a scan of the 2012 trends indicates a positive high happiness trend; there continues to be a growing trend in investment in sport and recreation infrastructure; according to the BC Medical Association over half of Canadian children and teens are not active enough for healthy growth and development; the BC based Childhood Obesity Foundation reports that in 1978 only 15% of children were overweight or obese, according to the 2011 Ministry of Health Services report 27% of children and youth are now overweight or obese .

13.04.10

Motion

Commissioners McNulty and Mearns to receive the Greater Victoria 2012 Annual Check Up Vital Signs Report.

CARRIED

NEXT MEETING

Thursday, May 23, 2013 @ 7:00 pm
Location: Panorama Recreation Boardroom

ADJOURNMENT

13.04.11

Motion

Commissioners McNulty and Ruffle to adjourn the Meeting. Meeting adjourned at 8:30 pm

CARRIED

Chair