

**MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION HELD MARCH 28, 2013 AT
7:00 PM PANORAMA RECREATION CENTRE**

ATTENDANCE: Carl Jensen (Chair), Ted Daly, Wayne Ruffle, Craig Mearns,
Alastair Bryson, James McNulty, Tim Chad, Gay Helmsing

Senior Manager	Ian Hennigar
Manager of Admin Services	Heather Johns
Manager Program Services	Kerry Broome
Aquatic Coordinator	Dan Ovington
Community Recreation Adult Coordinator	Dustin Ray-Wilks

GUESTS: Thomas Ottewell and his parents Carol and Lee
Jeff Orr – Chair of Saanich Peninsula Waste Water Commission

ADOPTION OF AGENDA

13.03.01 **Motion**
Commissioners Chad and Ruffle that the March 28, 2013 Agenda be
approved as circulated.

CARRIED

ADOPTION OF MINUTES

13.03.02 **Motion**
Commissioners Chad and Daly that the Minutes of February 28, 2013 be
approved.

CARRIED

Commissioner McNulty arrived at 7:02 pm.

EMPLOYEE RECOGNITION

The Chair introduced the Commission members to Thomas Ottewell and his family who were present for Thomas to receive his recognition award. The Commission are very proud of what Thomas Ottewell has done to help save a life and who has gone above and beyond in providing excellent customer service and who has taken his passion to the next level. The Commission thanked Thomas officially and presented Thomas with a gift.

BUSINESS ARISING FROM THE MINUTES

1. Parkland Hockey Academy

13.03.03

Motion

Commissioners Helmsing and Chad that the Commission maintain the current ice rental rate for the Parkland Hockey Academy at the Non-Prime Youth Rate.

CARRIED

CORRESPONDENCE

13.03.04

Motion

Commissioners McNulty and James to receive Correspondence Items 1 through 7.

CARRIED

REPORTS

FACILITIES MONTHLY MARCH REPORT

13.03.05

Motion

Commissioners Chad and McNulty to receive the March Facilities Report.

CARRIED

2012 ANNUAL PROGRAM REPORT/2013 FEES AND CHARGES REPORT AND RECOMMENDATIONS

The Senior Manager will direct staff to compile cost recovery stats from the other Greater Victoria rec centres for inclusion in the 2013 Annual Program Report. The Senior Manager will put the 2012 Annual Program report link up on the website.

The Commission thanked staff for such an informative report. The Commission also complimented staff on their work in this area. Staff creativity and efficiency was recognized.

13.03.06

Motion

Commissioners McNulty and Mearns that the Commission confirm the 2013/14 proposed fee schedule as presented and authorize management to implement a customer Loyalty Program and the discretion to negotiate the terms of Corporate Employee Wellness Programs and that it be a trial program and if it does not work that the Commission will revisit it in one year.

CARRIED

The Senior Manager thanked the Commission for their comments and will start the advertising campaign in late August.

FINAL REPORT ON THE ENERGY AUDIT

13.03.07

Motion

Commissioners Chad and McNulty that the Commission receive the report and request staff to provide information on potential funding options and timelines of the recommendations from the Energy Audit, and identify priorities for the implementation of the recommendations from the Energy Audit and follow-up with BC Hydro to obtain details as to what they may partially fund from the recommendations.

CARRIED

The Senior Manager will look into the flow of air on the waterslide when the water is not running to look at further energy savings.

STRATEGIC PLAN ISSUES REPORT

13.03.08

Motion

Commissioners Chad and McNulty that the Commission receive the Senior Manager Report on outstanding Strategic Plan issues and confirm the status of the following strategic issues: 1) capital expansion via the Arena Link Building and 2) the Branding Review and set aside a day in November to discuss the preparation of the next Strategic Plan.

CARRIED

FINANCE REPORT

13.03.09

Motion

Commissioners Chad and McNulty to receive the February 28, 2013 Financials.

CARRIED

NEXT MEETING

Thursday, April 25, 2013 @ 7:00 pm
Location: Panorama Recreation Boardroom

ADJOURNMENT

13.03.10

Motion

Commissioners McNulty and Ruffle to adjourn the Meeting. Meeting adjourned at 8:30 pm

CARRIED

Chair